



# CITY OF GRAND RAPIDS

## Meeting Agenda Full Detail - Final Public Utilities Commission

---

Tuesday, April 27, 2021

8:00 AM

Conference Room of Public Utilities Service  
Center

---

### CALL TO ORDER

Pursuant to due notice and call thereof, a Special Meeting/Work Session of the Grand Rapids Public Utilities Commission will be held on Tuesday, April 27, 2021 at 8:00 AM in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street, Grand Rapids, Minnesota.

**BE ADVISED:** Pursuant to Minnesota Statute 13D.021, Subdivision 1, some or all members may appear by telephone or other electronic means. Please note all members will be attending this meeting via Microsoft Teams, there will be no conference room attendance.

To access the meeting by phone via Microsoft Teams: Dial in to 1-612-601-1964, when prompted for conference ID, enter 673 591 722#

### CALL OF ROLL

- 1      [21-1828](#)      Acknowledge the proper posting of the special meeting date, time, and purpose.  
*Attachments:*    [special meeting notice 20210427.pdf](#)
  
- 2      [21-1829](#)      Consider a motion to approve the verified claims for March in the amount of \$27,503.53  
Computer Check Register \$27,503.53  
*Attachments:*    [AP List 2021.03.31 #2](#)
  
- 3      [21-1831](#)      Governance discussion.

### ADJOURNMENT

The next Regular Meeting of the Commission is Wednesday, May 12, 2021 at 4:00 p.m. in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street.

The next Special Meeting/Work Session is scheduled for Tuesday, May 25, 2021 at 8:00 a.m. in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street.



# CITY OF GRAND RAPIDS

## Legislative Master

**File Number: 21-1828**

**File ID:** 21-1828

**Type:** Agenda Item

**Status:** Administration

**Version:** 1

**Reference:**

**In Control:** Public Utilities  
Commission

**File Created:** 04/23/2021

**File Name:**

**Final Action:**

**Title:** Acknowledge the proper posting of the special meeting date, time, and purpose.

**Notes:**

**Sponsors:**

**Enactment Date:**

**Attachments:** special meeting notice 20210427.pdf

**Enactment Number:**

**Contact:**

**Hearing Date:**

**Drafter:**

**Effective Date:**

**Related Files:**

### History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
---------------	--------------	-------	---------	----------	-----------	-----------------	---------

### Text of Legislative File 21-1828

Acknowledge the proper posting of the special meeting date, time, and purpose.



GRAND RAPIDS  
PUBLIC UTILITIES

*Service is Our Nature*

500 SE Fourth Street • Grand Rapids, Minnesota 55744

## **NOTICE**

There will be a special meeting/work session of the Grand Rapids Public Utilities Commission on Tuesday, April 27, 2021 at 8:00 AM in Conference Room 112 of the Public Works/Public Utilities Service Center located at 500 SE 4<sup>th</sup> Street, Grand Rapids, MN.

BE ADVISED: Pursuant to Minnesota Statute 13D.021, Subdivision 1, some or all members may appear by telephone or other electronic means. Please note all members will be attending this meeting via Microsoft Teams, there will be no conference room attendance.

The purpose of the meeting is as follows:

1. Consider a motion to approve the mid-month Accounts Payable list.
2. Governance discussion.

Signed: Julie A. Kennedy  
General Manager

Posted: April 22, 2021



# CITY OF GRAND RAPIDS

## Legislative Master

**File Number: 21-1829**

**File ID:** 21-1829

**Type:** Agenda Item

**Status:** Administration

**Version:** 1

**Reference:**

**In Control:** Public Utilities  
Commission

**File Created:** 04/23/2021

**File Name:** Verified Claims 2021 March

**Final Action:**

**Title:** Consider a motion to approve the verified claims for March in the amount of  
\$27,503.53  
Computer Check Register \$27,503.53

**Notes:**

**Sponsors:**

**Enactment Date:**

**Attachments:** AP List 2021.03.31 #2

**Enactment Number:**

**Contact:**

**Hearing Date:**

**Drafter:**

**Effective Date:**

**Related Files:**

### History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
---------------	--------------	-------	---------	----------	-----------	-----------------	---------

### Text of Legislative File 21-1829

Consider a motion to approve the verified claims for March in the amount of \$27,503.53  
Computer Check Register \$27,503.53

#### Background Information:

See attached March 2021 accounts payable listing of \$27,503.53.

#### Requested Commission Action:

Consider a motion to approve the verified claims for March in the amount of \$27,503.53  
Computer Check Register \$27,503.53

**Public Utilities Commission  
Accounts Payable  
March 2021 #2 (Worksession)  
Meeting Date: 4/27/21**

<b>NAME</b>	<b>AMOUNT</b>
Baker Tilly	16,400.00
Casper Construction	450.00
Coles	68.78
Cooperative Response Center	1,979.59
Fastenal	3,172.49
Gopher State One Call	66.15
Grainger	174.99
Johnson, Killen & Sieler P.A.	227.70
Minnesota Municipal Utilities Association	616.00
Pace Analytical	117.30
Railroad Management Company	3,163.60
StarTribune	595.92
U.S. Bank Equipment	315.73
Wells Fargo - Goodell	155.28
	<hr/>
	27,503.53



# CITY OF GRAND RAPIDS

## Legislative Master

**File Number: 21-1831**

**File ID:** 21-1831

**Type:** Agenda Item

**Status:** Administration

**Version:** 1

**Reference:**

**In Control:** Public Utilities  
Commission

**File Created:** 04/26/2021

**File Name:**

**Final Action:**

**Title:** Governance discussion.

**Notes:**

**Sponsors:**

**Enactment Date:**

**Attachments:**

**Enactment Number:**

**Contact:**

**Hearing Date:**

**Drafter:**

**Effective Date:**

**Related Files:**

### History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
---------------	--------------	-------	---------	----------	-----------	-----------------	---------

### Text of Legislative File 21-1831

Governance discussion.