



CITY OF GRAND RAPIDS

Minutes - Final - Final Public Utilities Commission

Tuesday, March 2, 2021

8:00 AM

Conference Room of Public Utilities Service Center

CALL TO ORDER

Pursuant to due notice and call thereof, a Special Meeting of the Grand Rapids Public Utilities Commission was held on Tuesday, March 2, 2021 at 8:00 AM in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street, Grand Rapids, Minnesota.

BE ADVISED: Pursuant to Minnesota Statute 13D.021, Subdivision 1, some or all members may appear by telephone or other electronic means. Please note all members attended this meeting via Microsoft Teams, there was no conference room attendance.

CALL OF ROLL

President Tom Stanley announced the Roll Call, requesting members of the Commission present to please indicate their presence by stating "here" as he called their names. Present via Microsoft Teams video conference were President Tom Stanley, Secretary Kathy Kooda, Commissioner Rick Blake, Commissioner Luke Francisco, and Commissioner Rick Smith. No members were present in the conference room.

Present 5 - President Tom Stanley, Commissioner Rick Blake, Secretary Kathy Kooda, Commissioner Luke Francisco, and Commissioner Rick Smith

Others Present via Microsoft Teams were General Manager Julie Kennedy, Finance Manager Tyanne Betts, Business Services Manager Jean Lane, and Administrative/HR Assistant Christine Flannigan.

- 1 [21-1709](#) Acknowledge the proper posting of the special meeting date, time, and purpose.

President Tom Stanley acknowledged the proper posting of the special meeting/work session date, time and purpose.

Received and Filed

- 2 [21-1711](#) Consider a motion to approve the Mid-month Accounts Payable list in the amount of \$22,075.09.

A motion was made by Secretary Kathy Kooda, seconded by Commissioner Rick Blake, to approve the Mid-month Accounts Payable list in the amount of \$22,075.09. The motion carried by the following vote:

Aye: 5 - President Tom Stanley, Commissioner Rick Blake, Secretary Kathy Kooda, Commissioner Luke Francisco, and Commissioner Rick Smith

- 3 [21-1707](#) Consider a motion to approve the REVISED verified claims for January in the amount of \$1,999,821.08.
Revised Computer Check Register \$1,274,388.70
Manual Check Register \$725,432.38

A motion was made by Commissioner Rick Blake, seconded by Commissioner Luke Francisco, to approve the revised verified claims for January in the amount of \$1,999,821.08 (Revised Computer Check Register \$1,274,388.70 and Manual Check Register \$725,432.38). The motion carried by the following vote:

Aye: 5 - President Tom Stanley, Commissioner Rick Blake, Secretary Kathy Kooda, Commissioner Luke Francisco, and Commissioner Rick Smith
- 4 [21-1708](#) Consider a motion to approve the implementation of a Minnesota Public Employees Retirement Association (PERA) Phased Retirement Option (PRO) Agreement and approve the hiring of Tyanne L. Betts as of April 1, 2021 under said PERA PRO.

A motion was made by Commissioner Rick Smith, seconded by Commissioner Rick Blake, to approve the implementation of a Minnesota Public Employees Retirement Association (PERA) Phased Retirement Option (PRO) Agreement and approve the hiring of Tyanne L. Betts as of April 1, 2021 under said PERA PRO. The motion carried by the following vote:

Aye: 5 - President Tom Stanley, Commissioner Rick Blake, Secretary Kathy Kooda, Commissioner Luke Francisco, and Commissioner Rick Smith
- 5 [21-1710](#) Governance discussion.

General Manager Kennedy reviewed the Policy Governance Plan for upcoming special meetings/work sessions.

ADJOURNMENT

The next Regular Meeting of the Commission is Wednesday, March 17, 2021 at 4:00 p.m. in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street.

By call of the chair, the special meeting/work session was declared adjourned at 8:34 AM.

Respectfully submitted: Christine Flannigan, Administrative/HR Assistant.