



# CITY OF GRAND RAPIDS

## Minutes - Final - Final City Council

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Monday, January 11, 2021

5:00 PM

City Hall Council Chambers

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**CALL TO ORDER:** Pursuant to due notice and call thereof a Regular Meeting of the Grand Rapids City Council was held on Monday, January 11, 2021 at 5:05 p.m. in Council Chambers, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

### CALL OF ROLL

**Present** 5 - Mayor Dale Christy  
Councilor Dale Adams  
Councilor Rick Blake  
Councilor Tasha Connelly  
Councilor Michelle Toven

### Staff present:

*Tom Pagel, Chad Sterle, Erik Scott, Barb Baird*

### MEETING PROTOCOL POLICY

### ORGANIZATIONAL MEETING

**A.** Consider adopting City Council By-Laws

**A motion was made by Councilor Tasha Connelly, second by Councilor Michelle Toven, to approve the Council By-Laws as presented. The motion PASSED by unanimous vote.**

**B.** Consider designating Mayor Pro-Tem for 2021.

*Michelle Toven*

**A motion was made by Councilor Dale Adams, second by Councilor Rick Blake, to appoint Councilor Michelle Toven as Mayor Pro-Tem for 2021. The motion PASSED by unanimous vote.**

**C.** Consider the designation of official newspaper for the City of Grand Rapids.

**A motion was made by Councilor Dale Adams, second by Councilor Rick Blake, designating the Grand Rapids Herald Review as the official newspaper for the City of Grand Rapids. The motion PASSED by unanimous vote.**

**D.** Consider appointing Council representatives to Boards & Commissions.

*Recommendations for appointments included:*

*Park & Rec, & Civic Center Advisory Board - Councilor Adams*

*GREDA - Councilors Connelly & Blake*

*HRA- Councilor Toven*

*Greenway Park & Rec Board - Councilor Adams Alternate: Councilor Connelly*

*PUC - Councilor Blake*

*Cable Commission - Councilor Toven Alternate: Councilor Adams*

*Human Rights Commission - Councilor Connelly*

**A motion was made by Councilor Michelle Toven, second by Councilor Tasha Connelly, to approved appointments as recommended. The motion PASSED by unanimous vote.**

- E.** Consider appointing representatives to selected agencies.

*Recommendations for appointments included:*

*RAMS - Councilor Adams Alternate: Mayor Christy*

*WMMPB - Councilor Blake*

*City/County Co-Op - Councilor Connelly & Mayor Christy*

*Joint Powers Gas Board - Councilor Toven & Mayor Christy*

*Fire Relief Assoc - Mayor Christy & Finance Director Barb Baird*

*LMC - Councilor Toven*

*CGMC - Councilor Blake*

*ARDC - Councilor Adams*

**A motion was made by Councilor Rick Blake, second by Councilor Michelle Toven, approving appointments as recommended. The motion PASSED by unanimous vote.**

- F.** Consider appointing the financial institutions as depository designations for 2021, and delegate the Finance Director or Finance Designee authorization for electronic funds transfers.

**A motion was made by Councilor Dale Adams, second by Councilor Tasha Connelly, appointing financial institutions as depository designations for 2021 and delegate Finance Director or Finance Designee authorization for electronic funds transfers. The motion PASSED by unanimous vote.**

## **PUBLIC FORUM**

*None.*

## **COUNCIL REPORTS**

*Mayor Christy noted that he has been meeting with City Department Heads and preparing for City Administrator Performance Review.*

## **APPROVAL OF MINUTES**

Consider approving Council minutes for Monday, December 21, 2020 Regular meeting.

**A motion was made by Councilor Tasha Connelly, second by Councilor Michelle Toven, to approve Council minutes as presented. The motion PASSED by unanimous vote.**

**VERIFIED CLAIMS**

Consider approving the verified claims for the period December 17, 2020 to January 4, 2021 in the total amount of \$700,497.49.

**A motion was made by Councilor Dale Adams, second by Councilor Rick Blake, approving the verified claims as presented. The motion carried by the following vote.**

**Aye** 5 - Mayor Dale Christy  
Councilor Dale Adams  
Councilor Rick Blake  
Councilor Tasha Connelly  
Councilor Michelle Toven

**CONSENT AGENDA**

1. Consider authorizing the Public Works Department to accept the bid for the sale of the 1995 John Deere front end loader to McCoy Construction & Forestry Inc. for \$22,000.00.

**Approved by consent roll call**

2. Consider accepting the resignation from Joshua Adler, Firefighter and promoting Kevin Kubeczko to the position of Firefighter.

**Approved by consent roll call**

3. Consider adopting a resolution accepting a donation of \$100.00 from Morris and Sherry Beighley of Cohasset, MN to the Police Department.

**Adopted Resolution 21-01 by consent roll call**

4. Consider amending the 2020-2021 Public Works part-time winter maintenance employee list.

**Approved by consent roll call**

5. Consider adopting a resolution approving an operating transfer from the Capital Project Fund-2020 Infrastructure Bonds to the Capital Project Fund-Grand Rapids Arts & Culture Projects.

**Adopted Resolution 21-02 by consent roll call**

6. Consider approving computer software agreements for 2021 with Harris Computer Systems for \$25,228.80.

**Approved by consent roll call**

7. Consider hiring seasonal part-time employees in the Parks and Recreation Department.

**Approved by consent roll call**

8. Consider approving a lease agreement with USS Itasca Clean Energy LLC for a solar lease and easement at the GPZ Airport  
**Approved by consent roll call**
9. Consider approval of a Subordination Agreement with Huso Management, LLC, Kenneth and Pamela Spangler and Woodland Bank.  
**Approved by consent roll call**
10. Consider entering into an Agreement with Grand Itasca Clinic and Hospital for Sports Medicine Services.  
**Approved by consent roll call**
11. Consider amending the City of Grand Rapids Computer/Technology Use Policy.  
**Approved by consent roll call**
12. Consider entering into an agreement with PATROL (Peace Officer Accredited Training Online) and the League of Minnesota Cities Insurance Trust (LMCIT) for 2021, which will be automatically renewed each year on January 1.  
**Approved by consent roll call**
13. Consider approving a new 3.2 Malt Liquor License and On-Sale Wine license with authorization for strong beer for King's Mongolian Grill, license to expire December 31, 2021.  
**Approved by consent roll call**
14. Consider a Conflict of Interest Disclosure Form related to State Bond funds received for the IRA Civic Center Project.  
**Approved by consent roll call**
15. Consider approval of a resolution and Special Appropriation Grant Application for the IRA Civic Center Project.  
**Adopted Resolution 21-03 by consent roll call**

**Approval of the Consent Agenda**

**A motion was made by Councilor Dale Adams, second by Councilor Tasha Connelly, approving the Consent agenda as presented. The motion carried by the following vote**

**Aye** 5 - Mayor Dale Christy  
Councilor Dale Adams  
Councilor Rick Blake  
Councilor Tasha Connelly  
Councilor Michelle Toven

**SETTING OF REGULAR AGENDA**

A motion was made by Councilor Michelle Toven, second by Councilor Tasha Connelly, approving the Regular agenda as presented. The motion PASSED by unanimous vote.

#### **ACKNOWLEDGE BOARDS & COMMISSIONS**

16. Review and acknowledge minutes for Boards & Commissions.

**Acknowledge Boards and Commissions**

#### **ADJOURNMENT**

A motion was made by Councilor Tasha Connelly, second by Councilor Rick Blake, to adjourn the meeting at 5:23 PM. The motion PASSED by unanimous vote.

*Respectfully submitted:*

*Kimberly Gibeau, City Clerk*