



# CITY OF GRAND RAPIDS

## Minutes - Final - Final City Council

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Monday, July 27, 2020

5:00 PM

City Hall Council Chambers

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**BE ADVISED:** Pursuant to Minnesota Statute 13D.021, Subdivision 1, some or all members may appear by telephone or other electronic means.

**CALL TO ORDER:** Pursuant to due notice and call thereof a Regular Meeting of the Grand Rapids City Council was held on Monday, July 27, 2020 at 5:00 p.m. in City Hall Council Chambers, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

### CALL OF ROLL

**Present** 4 - Mayor Dale Adams  
Councilor Rick Blake  
Councilor Tasha Connelly  
Councilor Michelle Toven  
**Absent** 1 - Councilor Dale Christy

### Staff present:

*Chad Sterle, Erik Scott, Steve Schaar, Barb Baird, Matt Wegwerth, Rob Mattei*

### MEETING PROTOCOL POLICY

### PUBLIC FORUM

*Bob Broking, Grand Rapids Speedway, provides update on season schedule and issue with running overtime on first night. Will not allow to run past 10:00 pm in the future. Social distancing is addressed by dividing bleacher sections. Pit area is separated in to two groups. Attorney Sterle advises that the speedway will need to submit a request to run races beyond 10:00 pm in advance.*

### COUNCIL REPORTS

*Councilor Connelly updates on GREDA disbursements. Advising that some funds are still available to help support area businesses during the pandemic. Turn around on loans are quickly processed.*

*Councilor Blake noted that the bonding bill failed to pass legislature, causing the delay of many needed projects.*

*Council Toven provides update on HRA activities and current programs.*

### APPROVAL OF MINUTES

Consider approving Council minutes for June 22, 2020 Regular Meeting, June 29, 2020 Special Meeting and July 13, 2020 Worksession and Regular Meetings.

**A motion was made by Councilor Tasha Connelly, second by Councilor Michelle Toven, to approve Council minutes as presented. The motion PASSED by unanimous vote.**

## **VERIFIED CLAIMS**

Consider approving the verified claims for the period July 7, 2020 to July 20, 2020 in the total amount of \$1,211,305.87, of which \$282,625.63 are debt service payments.

**A motion was made by Councilor Rick Blake, second by Councilor Tasha Connelly, to approve the verified claims as presented. The motion carried by the following vote.**

**Aye** 4 - Mayor Dale Adams  
Councilor Rick Blake  
Councilor Tasha Connelly  
Councilor Michelle Toven

## **CONSENT AGENDA**

1. Consider amending the job description for Accounting Technician/Accounts Payable and appoint Sara Holum to the vacancy.  
**Approved by consent roll call**
2. Consider entering into a Memorandum of Understanding Between Mississippi Headwaters Board and City of Grand Rapids.  
**Approved by consent roll call**
3. Consider approving Change Order 3 related to CP 2014-2, 2019 Street Improvements Project - 2nd Avenue NE.  
**Approved by consent roll call**
4. Consider approving the School Resource Officer Agreement for the 2020 - 2021 school year with School District #318.  
**Approved by consent roll call**
5. Consider a Purchase Agreement, Lease Back Agreement, and Temporary Easement with Itasca County related to the existing Fire Hall.  
**Approved by consent roll call**
6. Consider adopting a resolution accepting a donation of \$50.00 in gift cards for SuperOne Foods from Chuck Hildebrandt to the Fire Department.  
**Adopted Resolution 20-50 by consent roll call**

7. Consider adopting a resolution appointing election judges for the 2020 Primary and General elections.  
**Adopted Resolution 20-51 by consent roll call**
8. Consider approval of the first of two Subordination Agreements with American Bank of the North regarding the Rapids Brewing SCDP Program loan.  
**Approved by consent roll call**
9. Consider approval of the second of two Subordination Agreements with American Bank of the North regarding the Rapids Brewing SCDP Program loan.  
**Approved by consent roll call**
10. Consider approval of a Subordination Agreement with SPEDCO regarding the Rapids Brewing SCDP Program loan.  
**Approved by consent roll call**
11. Consider adopting a resolution proclaiming and declaring a local emergency and extension of declared local emergency.  
**Adopted Resolution 20-52 by consent roll call**
12. Consider authorizing staff to solicit quotes and accept low quote for dumpster screening at Central School from Keller Fence Company, for a total cost of \$5620.  
**Approved by consent roll call**
13. Consider the appointment of Kimberly Jo Forster to the position of Public Works Seasonal Maintenance.  
**Approved by consent roll call**
14. Consider approving temporary liquor license for Fraternal Order of Eagles.  
**Approved by consent roll call**
- 14a. Consider authorizing the purchase of a new entrance sign at the Itasca Calvary Cemetery from Eck Designs, LLC.  
**Approved by consent roll call**
- 14b. Consider approving City Employee Election Worker Program.  
**Approved by consent roll call**

#### **Approval of the Consent Agenda**

**A motion was made by Councilor Michelle Toven, second by Councilor Rick Blake, to approve the Consent agenda as amended. The motion carried by the following vote**

**Aye** 4 - Mayor Dale Adams  
Councilor Rick Blake  
Councilor Tasha Connelly  
Councilor Michelle Toven

## **SETTING OF REGULAR AGENDA**

**A motion was made by Councilor Tasha Connelly, second by Councilor Michelle Toven, to approve the Regular agenda as presented. The motion PASSED by unanimous vote.**

## **ENGINEERING\PUBLIC WORKS**

Consider adopting a resolution awarding a contract for CP 2015-3, US Highway 2 West Trail.

*Matt Wegwerth presented background information and requested adoption of resolution. Relocation of some utilities is underway now. Trail construction will take place mostly in spring 2021.*

**A motion was made by Councilor Rick Blake, second by Councilor Tasha Connelly, adopting Resolution 20-53, awarding contract for CP 2015-3 as presented. The motion carried by the following vote.**

**Aye** 4 - Mayor Dale Adams  
Councilor Rick Blake  
Councilor Tasha Connelly  
Councilor Michelle Toven

## **ADJOURNMENT**

**A motion was made by Councilor Michelle Toven, second by Councilor Tasha Connelly, to adjourn the meeting at 5:22 PM. The motion PASSED by unanimous vote.**

*Respectfully submitted:*

*Kimberly Gibeau, City Clerk*