



CITY OF GRAND RAPIDS

Minutes - Final - Final Public Utilities Commission

Tuesday, July 28, 2020

8:00 AM

Conference Room of Public Utilities Service Center

CALL TO ORDER

Pursuant to due notice and call thereof, a Special Meeting of the Grand Rapids Public Utilities Commission was held on Tuesday, July 28, 2020 at 8:00 AM in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street, Grand Rapids, Minnesota.

BE ADVISED: Pursuant to Minnesota Statute 13D.021, Subdivision 1, some or all members may appear by telephone or other electronic means.

COMMISSIONERS: To access conference bridge: Dial in to 218-326-7680
When prompted for conference #, enter 1, When prompted for PIN, enter 2468

President Tom Stanley called the meeting to order, stating this is a special meeting/work session of the Grand Rapids Public Utilities Commission, and is being held via conference call pursuant to Minnesota Statutes 13D.021 in response to the COVID 19 emergency. As required by the statute, all votes will be conducted by roll call so each member's vote on each issue can be identified and recorded. Conference call instructions were provided in the agenda.

CALL OF ROLL

President Tom Stanley announced the Roll Call, requesting members of the Commission present in the Meeting Room or participating by conference call to please indicate their presence by stating "here" as he called their names. Present in the meeting room were President Tom Stanley, Commissioner Rick Blake, and Commissioner Rick Smith. Present via telephone conference call was Secretary Kathy Kooda. Commissioner Luke Francisco was absent with notice.

Present 4 - President Tom Stanley, Commissioner Rick Blake, Secretary Kathy Kooda, and Commissioner Rick Smith

Absent 1 - Commissioner Luke Francisco

Others Present in the meeting room: General Manager Kennedy, Electric Department Manager Goodell, Wastewater/Wastewater Department Manager Mattson and Administrative/HR Assistant Flannigan.

1 [20-1204](#)

Acknowledge the proper posting of the special meeting date, time, and purpose.

President Tom Stanley acknowledged the proper posting of the special meeting/work session date, time and purpose.

2 [20-1203](#) GRPUC Meeting Protocol and Public Forum Policy

The GRPUC has adopted a Meeting Protocol Policy, which informs attendees of the GRPUC'S desire to conduct meetings in an orderly manner which welcomes all civil input from interested parties. If you are unaware of the policy, copies (gray color) are available at the GRPUC meeting room entrances.

ADMINISTRATION DEPARTMENT

3 [20-1200](#) Governance discussion.

General Manager Kennedy reviewed components of the organizational structure, including preparation for a classification and compensation study.

BUSINESS SERVICES DEPARTMENT

4 [20-1187](#) Review and discuss the 2019 Pro Forma Report.

The 2019 GRPUC Pro-Forma Report is an analysis of the financial operations of the utility adjusted for the removal of the industrial user impact on the Wastewater Treatment Facility for the fiscal year ending December 31, 2019. General Manager Kennedy reviewed the report with the Commission.

ELECTRIC DEPARTMENT

5 [20-1202](#) Solar plus Storage Project Update.

General Manager Julie Kennedy gave an update on the progress of the Solar Plus Battery Storage Project.

VERIFIED CLAIMS

6 [20-1201](#) Consider approving the Mid-month Accounts Payable list for \$63,208.30

A motion was made by Commissioner Rick Blake, seconded by Commissioner Richard Smith, to approve the Mid-month Accounts Payable list for \$63,208.30. The motion carried by the following vote.

Aye: 4 - President Tom Stanley, Commissioner Rick Blake, Secretary Kathy Kooda, and Commissioner Rick Smith

ADJOURNMENT

The next Regular Meeting of the Commission is scheduled for Wednesday, August 12, 2020 at 4:00 p.m. in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street.

The next Special Meeting/Work Session is scheduled for Tuesday, August 25, 2020 at 8:00 a.m. in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street.

By call of the chair, the regular meeting was declared adjourned at 9:40 AM.

Respectfully submitted: Christine Flannigan, Administrative/HR Assistant.