



CITY OF GRAND RAPIDS

Minutes - Final - Final Public Utilities Commission

Tuesday, February 25, 2020

8:00 AM

Conference Room of Public Utilities Service Center

CALL TO ORDER

Pursuant to due notice and call thereof, a Special Meeting of the Grand Rapids Public Utilities Commission was held on Tuesday, February 25, 2020 at 8:00 a.m. in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street, Grand Rapids, Minnesota.

CALL OF ROLL

Present 3 - President Tom Stanley, Commissioner Rick Blake, and Commissioner Luke Francisco

Absent 2 - Secretary Greg Chandler, and Commissioner Kathy Kooda

Others Present: Finance Manager Betts, Electric Department Manager Goodell, Wastewater/Wastewater Department Manager Mattson, Administrative/HR Assistant Flannigan, Information Systems Coordinator Glusica.

MEETING PROTOCOL POLICY

The GRPUC has adopted a Meeting Protocol Policy, which informs attendees of the GRPUC'S desire to conduct meetings in an orderly manner which welcomes all civil input from interested parties. If you are unaware of the policy, copies (gray color) are available at the GRPUC meeting room entrances.

ADMINISTRATION DEPARTMENT

- 1 [20-0961](#) Consider a motion to approve the Mid-month Accounts Payable list in the amount of \$51,778.65.

 A motion was made by Commissioner Luke Francisco, seconded by Rick Blake, to approve the Mid-month Accounts Payable list in the amount of \$51,778.65. The motion PASSED by unanimous vote.

- 2 [20-0962](#) Governance - SharePoint tutorial and explanation of governance documents uploaded for March work session discussion.

 Information Systems Coordinator Glusica gave a presentation and tutorial on the Microsoft Office SharePoint document management and storage system software.

3 [20-0963](#) Solar plus storage project update

Electric Department Manager Goodell gave an update on the Solar Plus Battery Storage Project. The project will be on the March 18, 2020 GRPUC meeting agenda for discussion and possible action.

ADJOURNMENT

By call of the chair, the regular meeting was declared adjourned at 9:18 AM.

Respectfully submitted: Christine Flannigan, Administrative/HR Assistant.

The next Special Meeting/Work Session is scheduled for Tuesday, February 25 , 2020 at 8:00 a.m. in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street.

The next Regular Meeting of the Commission scheduled for Wednesday, March 11, 2020 at 4:00 p.m. was rescheduled to Wednesday, March 18, 2020 at 4:00 PM in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street.