



CITY OF GRAND RAPIDS

Minutes - Final - Final City Council

Monday, January 13, 2020

5:00 PM

City Hall Council Chambers

CALL TO ORDER: Pursuant to due notice and call thereof a Regular Meeting of the Grand Rapids City Council was held on Monday, January 13, 2020 at 5:00 p.m. in City Hall Council Chambers, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

CALL OF ROLL

Present 5 - Councilor Dale Christy
Mayor Dale Adams
Councilor Rick Blake
Councilor Tasha Connelly
Councilor Michelle Toven

Staff present:

Tom Pagel, Chad Sterle, Will Richter, Steve Schaar, Matt Wegwerth, Barb Baird, Rob Mattei, Erik Scott

MEETING PROTOCOL POLICY

ORGANIZATIONAL MEETING

- A.** Consider adopting City Council By-Laws
- A motion was made by Councilor Tasha Connelly, second by Councilor Michelle Toven, to approve the City Council By-Laws as presented. The motion PASSED by unanimous vote.**
- B.** Consider appointing the financial institutions as depository designations for 2020, and delegate the Finance Director or Finance Designee authorization for electronic funds transfers.
- A motion was made by Councilor Dale Christy, second by Councilor Tasha Connelly, appointing financial institutions as depository designations for 2020, delegating Finance Director authorization for electronic funds transfers. The motion PASSED by unanimous vote.**
- C.** Consider designating Mayor Pro-Tem
- A motion was made by Councilor Michelle Toven, second by Councilor Tasha Connelly, to appoint Councilor Dale Christy as Mayor Pro-Tem for calendar year 2020. The motion PASSED by unanimous vote.**
- D.** Consider the designation of official newspaper for the City of Grand Rapids.

A motion was made by Councilor Rick Blake, second by Councilor Dale Christy, designating the Herald Review as the official newspaper for the City of Grand Rapids for calendar year 2020. The motion PASSED by unanimous vote.

- E.** Consider appointing Council representatives to Boards & Commissions.

*Mayor Adams presented Council representative recommendations as follows:
Mayor Adams as representative to Cable Commission, Civic Center, Park & Recreation Advisory Board;
Councilor Christy as representative to GREDA;
Councilor Blake as representative to PUC and alternate rep. for Cable Commission;
Councilor Toven as representative to HRA; and
Councilor Connelly as representative to GREDA.*

A motion was made by Councilor Rick Blake, second by Councilor Michelle Toven, appointing Council representatives to Boards & Commissions as recommended. The motion PASSED by unanimous vote.

- F.** Consider appointing representatives to selected agencies.

*Mayor Adams presented Council representative recommendations as follows:
Mayor Adams as representative for Fire Relief Association, Greenway Park & Rec Board, ARDC and Joint Gas Board;
Councilor Christy as representative to City/County Cooperative Committee and RAMS Board;
Councilor Blake as representative to CGMC, WMMPB and alternate rep. for RAMS Board;
Councilor Toven as representative to League of MN Cities and Joint Gas Board;
Councilor Connelly as representative to City/County Cooperative Committee; and
Finance Director Barb Baird as staff representative to the Fire Relief Association.*

A motion was made by Councilor Dale Christy, second by Councilor Rick Blake, approving Council representative appointments to Organizations as recommended. The motion PASSED by unanimous vote.

PUBLIC FORUM

Beth George, 333 NE 8th Street, requesting/suggesting - asking city to work with Agricultural board to limit large vehicle traffic, i.e. semi trucks, horse trailers, etc., on NE 3rd Avenue following the construction because this area is heavily populated with young families and small children.

COUNCIL REPORTS

Councilor Christy noted that he, as well as other Council members, attended the annual RAMS Board meeting in December.

APPROVAL OF MINUTES

Consider approving Council minutes for Monday, December 16, 2019 Worksession & Regular meetings and December 31, 2019 Special Meeting.

A motion was made by Councilor Tasha Connelly, second by Councilor Dale Christy, approving Council minutes as presented. The motion PASSED by unanimous vote.

VERIFIED CLAIMS

Consider approving the verified claims for the period December 10, 2019 to January 6, 2020 in the total amount of \$2,151,631.14, of which \$1,000,000 are investments.

A motion was made by Councilor Dale Christy, second by Councilor Tasha Connelly, approving the Verified Claims as presented. The motion carried by the following vote.

Aye 5 - Councilor Dale Christy
Mayor Dale Adams
Councilor Rick Blake
Councilor Tasha Connelly
Councilor Michelle Toven

CONSENT AGENDA

1. Consider approving computer software agreements for 2020 with Harris Computer Systems for \$24,796.63.
Approved by consent roll call
2. Consider adopting a resolution approving an operating transfer from the Capital Project Fund-2019 Infrastructure Bonds to the Capital Project Fund-Grand Rapids Arts & Culture Projects.
Adopted Resolution 20-01 by consent roll call
3. Consider adopting a resolution approving a loan to the Capital Equipment Replacement Fund in the amount of \$31,611.00.
Adopted Resolution 20-02 by consent roll call
4. Consider reappointment of Will Richter to the position of Firefighter.
Approved by consent roll call
5. Consider adopting a resolution accepting a donation of \$100.00 from Morris & Sherry Beighley of Cohasset to the Police Department.
Adopted Resolution 20-03 by consent roll call
6. Consider a resolution awarding a contract for CP 2014-2, 2019 Street Improvements Project - 2nd Avenue NE.
Adopted Resolution 20-04 by consent roll call
7. Consider adopting a resolution accepting \$800.00 in donations for the 2020 Shop with a Hero Event
Adopted Resolution 20-05 by consent roll call

8. Consider adopting a resolution approving an operating transfer from the Capital Project Fund-7th Avenue Bridge Rehabilitation to the Capital Project Fund-General Capital Improvements.
- Adopted Resolution 20-06 by consent roll call**
9. Consider donating GPS equipment to the Grand Rapids High School - Natural Resources Department.
- Approved by consent roll call**
10. Consider the adoption of a resolution accepting a \$250,000.00 IRRR Regional Trails Grant for CP 2015-3, Highway 2 West Trail.
- Adopted Resolution 20-07 by consent roll call**
11. Consider approving a professional services agreement with HDR Engineering for the 2021 Runway Reconstruction Project at the GPZ Airport.
- Approved by consent roll call**
12. Consider approving Amendment Number Four (4) to the Mutual Aid Agreement for both the City of Grand Rapids' and the City of Cohasset's Public Works Departments for cemetery sexton services for a three year period effective January 1, 2020 through December 31, 2022.
- Approved by consent roll call**
13. Consider approving Change Order 1 related to CP 2014-2, 2019 Street Improvements Project - 2nd Avenue NE.
- Approved by consent roll call**
14. Consider approval of a resolution authorizing the City to make application to the MN Dept. of IRRR Commercial Redevelopment Grant Program for the Itasca Community College Student Center Project.
- Adopted Resolution 20-08 by consent roll call**
15. Consider entering into an Agreement with Pyrotechnic Display, Inc. to provide fireworks on July 4th, 2020.
- Approved by consent roll call**
16. Consider hiring a Regular Part Time Maintenance and Concession employees at the IRA Civic Center.
- Approved by consent roll call**
17. Consider approving the General Liability insurance coverage through the League of Minnesota Cities Insurance Trust for the 2020 plan year and authorize payment of the insurance premium including the agent fee.
- Approved by consent roll call**

18. Consider approving temporary liquor licenses for MacRostie Art Center 2020 First Friday events.

Approved by consent roll call

19. Consider the status change of Hospital Security Officer Robert Sanders from part-time to full-time.

Approved by consent roll call

- 19a. Consider adopting a resolution amending the City Wide Fee Schedule.

Adopted Resolution 20-09 by consent roll call

Approval of the Consent Agenda

A motion was made by Councilor Rick Blake, second by Councilor Michelle Toven, approving the Consent agenda as amended. The motion carried by the following vote

Aye 5 - Councilor Dale Christy
Mayor Dale Adams
Councilor Rick Blake
Councilor Tasha Connelly
Councilor Michelle Toven

SETTING OF REGULAR AGENDA

A motion was made by Councilor Michelle Toven, second by Councilor Tasha Connelly, to approve the Regular agenda as presented. The motion PASSED by unanimous vote.

COMMUNITY DEVELOPMENT

20. Consider approval of the preliminary plat of The Pillars.

Mr. Mattei provides background information and displays preliminary plat for consideration.

A motion was made by Councilor Tasha Connelly, second by Councilor Dale Christy, approving preliminary plat of The Pillars. The motion PASSED by unanimous vote.

ENGINEERING\PUBLIC WORKS

21. Consider adoption of the City of Grand Rapids Mailbox Policy

Mr. Wegwerth provides overview and purpose of proposed policy.

A motion was made by Councilor Michelle Toven, second by Councilor Rick Blake, adopting Mailbox Policy for the City of Grand Rapids. The motion PASSED by unanimous vote.

22. Consider approving a rental and purchase agreement with Ziegler Cat

A motion was made by Councilor Dale Christy, second by Councilor Tasha Connelly, approving rental and purchase agreement with Ziegler Cat. The motion carried by the following vote.

Aye 5 - Councilor Dale Christy
Mayor Dale Adams
Councilor Rick Blake
Councilor Tasha Connelly
Councilor Michelle Toven

23. Consider a resolution approving a utility variance along Golf Course Road for CP 2019-1

A motion was made by Councilor Tasha Connelly, second by Councilor Michelle Toven, adopting Resolution 20-10, approving utility variance along Golf Course Road, related to CP 2019-1. The motion PASSED by unanimous vote.

ADMINISTRATION DEPARTMENT

24. Consider an agreement with Adam Swanson to create a mural for the Grand Rapids Area Library.

A motion was made by Councilor Rick Blake, second by Councilor Tasha Connelly, approving agreement with Adam Swanson to create a mural for Grand Rapids Area Library. The motion carried by the following vote.

Aye 5 - Councilor Dale Christy
Mayor Dale Adams
Councilor Rick Blake
Councilor Tasha Connelly
Councilor Michelle Toven

ADJOURNMENT

A motion was made by Councilor Michelle Toven, second by Councilor Dale Christy, to adjourn the meeting at 5:35 PM. The motion PASSED by unanimous vote.

Respectfully submitted:

Kimberly Gibeau, City Clerk