



CITY OF GRAND RAPIDS

Minutes - Final - Final City Council

Monday, August 12, 2019

5:00 PM

City Hall Council Chambers

CALL TO ORDER: Pursuant to due notice and call thereof a Regular Meeting of the Grand Rapids City Council was held on Monday, August 12, 2019 at 5:00 p.m. in City Hall Council Chambers, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

CALL OF ROLL

Present 5 - Councilor Dale Christy
Mayor Dale Adams
Councilor Rick Blake
Councilor Tasha Connelly
Councilor Michelle Toven

PRESENTATIONS/PROCLAMATIONS

MEETING PROTOCOL POLICY

PUBLIC FORUM

None.

COUNCIL REPORTS

Councilor Connelly provides update on Civic Center Steering Committee; meetings are every other Wednesdays at 5:00 pm. Minutes and updates will be provided for Council information on a regular basis.

Councilor Blake notes that LGA Certification has been received and there was an increase from last year.

Councilor Christy provides overview of National Resources Research Institute in Coleraine, tour of facility and how it impacts the Grand Rapids area.

APPROVAL OF MINUTES

Consider approving Council minutes for Monday, July 22, 2019 Worksession & Regular meetings.

A motion was made by Councilor Michelle Toven, second by Councilor Tasha Connelly, approving July 22, 2019 Council minutes as presented. The motion PASSED by unanimous vote.

VERIFIED CLAIMS

Consider approving the verified claims for the period July 16, 2019 - August 5, 2019 in the total amount of \$844,169.77 and approve payment to Aaron Squadroni in the amount of \$11,000 per artwork design agreement.

A motion was made by Councilor Dale Christy, second by Councilor Rick Blake, to approve the verified claims as presented. The motion carried by the following vote.

Aye 5 - Councilor Dale Christy
Mayor Dale Adams
Councilor Rick Blake
Councilor Tasha Connelly
Councilor Michelle Toven

CONSENT AGENDA

1. Consider refunding prorated liquor license fees to Grand Rapids Ground Round.

Approved by consent roll call

2. Consider refunding partial prorated fees to Rapids Brewing Inc.

Approved by consent roll call

3. Consider approving a resolution to accept a \$3,000 donation from the Greater Pokegama Lake Association for the Independence Day Fireworks at Pokegama Lake.

Adopted Resolution 19-64 by consent roll call

4. Consider authorizing a submittal of a grant request to the Blandin Foundation for improvements to the Mississippi River (Blandin) Park.

Approved by consent roll call

5. Consider adopting a resolution and approving a grant agreement with the FAA to acquire snow removal equipment for the Grand Rapids / Itasca County Airport.

Adopted Resoluton 19-65 by consent roll call

6. Consider adopting a resolution approving a grant agreement with the State of Minnesota to acquire snow removal equipment for the Grand Rapids / Itasca County Airport.

Adopted Resolutions 19-66 & 19-67 by consent roll call

7. Consider adopting a resolution accepting a donation of \$350.00 from Grand Rapids Area Chamber of Commerce to the Grand Rapids Police Reserve Program.

Adopted Resolution 19-68 by consent roll call

8. Consider donating the Grand Rapids / Itasca County Airport ARFF vehicle to the

Chisholm-Hibbing Airport Authority.

Approved by consent roll call

9. Consider approving service agreement with AmeriPride Services for floor mat rental and cleaning at Central School.

Approved by consent roll call

10. Consider approving Change Order 1 related to CP 2019-2, Grand Rapids-Cohasset Connection Trail.

Approved by consent roll call

11. Consider accepting the resignation of Lauren Van Den Heuvel from the position of Communications Specialist.

Approved by consent roll call

12. Consider approving the hiring of a seasonal part-time employee at the City of Grand Rapids Park and Recreation Department and the IRA Civic Center.

Approved by consent roll call

13. Consider entering into an agreement with area businesses for advertising at the IRA Civic Center.

Approved by consent roll call

14. Consider authorizing staff to advertise the sale of the diesel generator at the Grand Rapids / Itasca County Airport.

Approved by consent roll call

15. Consider entering into a rental agreement with RC Rentals, LLC of Grand Rapids, MN

Approved by consent roll call

16. Consider accepting the Fire Relief Association Schedule Form for Lump Sum Pension reporting Year 2019, the 2018 Financial Statements, and authorize the budgeted \$5,000 contribution to the Fire Relief Association.

Approved by consent roll call

17. Consider entering into an agreement with Get Fit Itasca via Itasca County Family YMCA for a community bike share program and informational kiosks.

Approved by consent roll call

18. Consider approving temporary liquor licenses for MacRostie Art Center for First Friday events through January 3, 2020.

Approved by consent roll call

19. Consider approving a resolution accepting cash donations of \$300.00 from Meds 1 Ambulance Service, \$250 from the Blandin Foundation, \$50 from Benders Shoes, \$200 from John Dimich, \$475 from the FOP Lodge #24 Auxiliary and \$100 from Ross Resources. 2 bikes from Rays Sport and Cycle, 2 bikes from US Bank, 2 bikes and balloons from Target, 2 bikes from Walmart, 2 bikes from Fraternal Order of Police Lodge #24, 1 bike from the Phil Windorski Memorial Foundation, 1 bike from Affinity Plus Federal Credit Union and helium for the balloons valued at \$220 from Rapids Welding for National Night Out held August 6, 2019.

Adopted Resolution 19-69 by consent roll call

20. Consider approving temporary liquor license for St. Joseph's Church event on September 7, 2019.

Approved by consent roll call

21. Consider entering into a lease for a photo copier at the Fire Department.

Approved by consent roll call

22. Consider entering into an agreement with Zix for email security and encryption services.

Approved by consent roll call

23. Consider a recommendation from the Arts and Culture Commission to cost participate in a downtown mapping project.

Approved by consent roll call

24. Consider adopting job description for Building Maintenance position.

Approved by consent roll call

Approval of the Consent Agenda

A motion was made by Councilor Rick Blake, second by Councilor Dale Christy, to approve the Consent agenda as presented. The motion carried by the following vote

Aye 5 - Councilor Dale Christy
Mayor Dale Adams
Councilor Rick Blake
Councilor Tasha Connelly
Councilor Michelle Toven

SETTING OF REGULAR AGENDA

A motion was made by Councilor Tasha Connelly, second by Councilor Michelle Toven, to approve the Regular agenda as presented. The motion PASSED by unanimous vote.

ACKNOWLEDGE BOARDS & COMMISSIONS

25. Review and acknowledge approved minutes for Boards & Commissions.

Acknowledge:

May 15, 2019 & June 19, 2019 HRA Minutes

June 26, 2019 Human Rights

July 2, 2019 Arts & Culture

DEPARTMENT HEAD REPORT

26. Fire Department - Chief Travis Cole

Fire Chief Cole provided an overview of department business, including reviewing types of calls received, department changes including by-law update, addition of monthly business meeting, established new eligibility list, hired new firefighter and noted changes in officers. Update on new garage and service doors, flooring updates for safety purposes and ADA compliance updates. A new roof and installation of new A/C unit were also completed. On-going department activities included fire drills for training purposes, community events such as the Fill the Boot fundraiser for MS and the polar plunge. Acknowledged department staff who received Firefighter of the Year Award & Meritorious Awards. This is a summary and a full report is on file with the Administration Department for review.

Received and Filed

COMMUNITY DEVELOPMENT

27. Consider adopting a resolution approving a Preliminary Development Agreement between the City, the Grand Rapids EDA and Unique Opportunities LLC.

A motion was made by Councilor Dale Christy, second by Councilor Tasha Connelly, adopting Resolution 19-70, approving preliminary Development Agreement as presented. The motion carried by the following vote.

Aye 5 - Councilor Dale Christy
Mayor Dale Adams
Councilor Rick Blake
Councilor Tasha Connelly
Councilor Michelle Toven

ENGINEERING

28. Consider authorizing Public Works/Engineering to solicit quotes for the Horn Bridge Maintenance Project.

A motion was made by Councilor Michelle Toven, second by Councilor Rick Blake, authorizing staff to solicit quotes for Horn Bridge Maintenance project. The motion carried by the following vote.

Aye 5 - Councilor Dale Christy
Mayor Dale Adams
Councilor Rick Blake
Councilor Tasha Connelly
Councilor Michelle Toven

FINANCE DEPARTMENT

29. Consider adopting a resolution awarding the sale of the \$1,585,000 General Obligation Bonds, Series 2019A

Northland Security low bid at 1.98%, closing bonds on September 5th and funds will be available to the city on that date.

A motion was made by Councilor Rick Blake, second by Councilor Tasha Connelly, adopting Resolution 19-71 awarding the sale of GO Bonds, Series 2019A. The motion carried by the following vote.

Aye 5 - Councilor Dale Christy
Mayor Dale Adams
Councilor Rick Blake
Councilor Tasha Connelly
Councilor Michelle Toven

FIRE DEPARTMENT

30. Consider Purchase of a 2020 Rosenbauer Fire Engine.

A motion was made by Councilor Rick Blake, second by Councilor Tasha Connelly approving purchase of 2020 Rosenbauer Fire Engine as presented. The motion carried by the following vote.

Aye 5 - Councilor Dale Christy
Mayor Dale Adams
Councilor Rick Blake
Councilor Tasha Connelly
Councilor Michelle Toven

INFORMATION TECHNOLOGY

31. Consider approving the purchase of replacement Police squad mobile computers.

A motion was made by Councilor Tasha Connelly, second by Councilor Michelle Toven approving purchase for police squad mobile computers. The motion carried by the following vote.

Aye 5 - Councilor Dale Christy
Mayor Dale Adams
Councilor Rick Blake
Councilor Tasha Connelly
Councilor Michelle Toven

ADMINISTRATION DEPARTMENT

32. Consider appointing Gary DeGrio to the position of Hospital Security Officer Lead.

A motion was made by Councilor Michelle Toven, second by Councilor Rick Blake, appointing Gary DeGrio as Hospital Security Officer Lead. The motion PASSED by unanimous vote.

ADJOURNMENT

A motion was made by Councilor Tasha Connelly, second by Councilor Michelle Tove, to adjourn the meeting at 5:52 PM. The motion PASSED by unanimous vote.

Respectfully submitted:

Kimberly Gibeau, City Clerk