



# CITY OF GRAND RAPIDS

## Minutes - Final - Final City Council

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Monday, July 22, 2019

5:00 PM

City Hall Council Chambers

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**CALL TO ORDER:** Pursuant to due notice and call thereof a Regular Meeting of the Grand Rapids City Council was held on Monday, July 22, 2019 at 5:00 p.m. in City Hall Council Chambers, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

### CALL OF ROLL

**Present** 4 - Mayor Dale Adams  
Councilor Rick Blake  
Councilor Tasha Connelly  
Councilor Michelle Toven

**Absent** 1 - Councilor Dale Christy

*Others: Tom Pagel, Chad Sterle, Will Richter, Scott Johnson, Barb Baird, Lynn DeGrio, Rob Mattei, Matt Wegwerth, Steve Schaar*

### MEETING PROTOCOL POLICY

### PUBLIC FORUM

*None.*

### COUNCIL REPORTS

*Mayor Adams acknowledges the Council's return to City Hall. Though the construction is not complete, the elevator is operational and meetings fully accessible.*

*Councilor Connelly provided overview of first meeting of the IRA Civic Center Project Steering Committee, and plans moving forward.*

### APPROVAL OF MINUTES

Consider approving Council minutes for Monday, July 8, 2019 Regular Meeting.

**A motion was made by Councilor Michelle Toven, second by Councilor Tasha Connelly, to approve Council minutes as presented. The motion PASSED by unanimous vote.**

### VERIFIED CLAIMS

Consider approving the verified claims for the period July 2, 2019 to July 15, 2019 in the total amount of \$2,356,131.44, of which \$292,620.05 are debt service payments.

**A motion was made by Councilor Rick Blake, second by Councilor Tasha Connelly, to approve the verified claims as presented. The motion carried by the following vote.**

**Aye** 4 - Mayor Dale Adams  
Councilor Rick Blake  
Councilor Tasha Connelly  
Councilor Michelle Toven

### **CONSENT AGENDA**

1. Consider an agreement with Lost City for Tall Timber Days music.  
**Approved by consent roll call**
2. Consider an increase in services with Milligan Studio.  
**Approved by consent roll call**
3. Consider entering into a lease agreement with ISD 318 for the use of the Grand Rapids Sports Complex and Bob Streetar Field.  
**Approved by consent roll call**
4. Consider authorizing staff to accept quote for change order #1 to Fire Hall roof replacement project.  
**Approved by consent roll call**
5. Consider adopting a resolution accepting a bench donation from the Chamber of Commerce and a bench donation and half the cost of a water service from the Lions Club.  
**Adopted Resolution 19-58 by consent roll call**
6. Consider approving a resolution adopting the 2019-2023 Amended Capital Improvement Plan.  
**Adopted Resolution 19-59 by consent roll call**
7. Consider adopting a resolution authorizing the City of Grand Rapids to make application to and accept funds from the MN IRRR Development Infrastructure Grant Program for the North Homes Expansion Project.  
**Adopted Resoluton 19-60 by consent roll call**
8. Consider allowing the Fire Department to Conduct a "Fill the Boot" Campaign  
**Approved by consent roll call**
9. Consider approving a resolution authorizing the 2019 budgeted operating transfers.

**Adopted Resolution 19-61 by consent roll call**

10. Consider appointing Nicole Moen to the position of part-time Animal Control Facility Attendant effective July 23, 2019.

**Approved by consent roll call**

11. Consider adoption of a resolution issuing an order to raze or remove structures upon property located at:  
201 SW 8th Ave, Grand Rapids, Minnesota.

**Adopted Resolution 19-62 by consent roll call**

- 11a. Consider the adoption of a resolution authorizing an application to and accept funds from the IRRRB Community Infrastructure Grant Program for the Great River Acres and Golf Course Road Utility Extension Project.

**Adopted Resolution 19-63 by consent roll call**

- 11b. Consider adoption of amended City Driving Policy.

**Approved by consent roll call****Approval of the Consent Agenda**

**A motion was made by Councilor Rick Blake, second by Councilor Michelle Toven, to approve the Consent agenda as amended. The motion carried by the following vote**

**Aye** 4 - Mayor Dale Adams  
Councilor Rick Blake  
Councilor Tasha Connelly  
Councilor Michelle Toven

**SETTING OF REGULAR AGENDA**

**A motion was made by Councilor Tasha Connelly, second by Councilor Michelle Toven, to approve the Regular agenda as presented. The motion PASSED by unanimous vote.**

**ACKNOWLEDGE BOARDS & COMMISSIONS**

12. Review and acknowledge minutes for Boards & Commissions.

*Council acknowledged the following minutes:*  
*PUC minutes for June 12 & 25, 2019*  
*Golf Board minutes for June 18, 2019*  
*GREDA minutes for June 13, 2019*  
*Civic Ctr., Parks & Rec. minutes for May 8, 2019*

**Acknowledge Boards and Commissions****COUNCIL**

13. Consider appointing applicant to the Arts & Culture Commission to fill an unexpired term through December 31, 2020.

*Councilor Connelly contacted applicant and is recommending appointment.*

**A motion was made by Councilor Tasha Connelly, second by Councilor Rick Blake, to appoint Jessie Siiter to the Arts & Culture Commission filling an unexpired term through December 31, 2020. The motion PASSED by unanimous vote.**

## ENGINEERING

14. Consider approving a Supplemental Letter Agreement (SLA) with SEH related to the Grand Rapids Public Utilities Solar Garden Project near the Itasca County-Grand Rapids Airport.

*Matt Wegwerth provides background information on solar garden plan, available site and construction services needed for this joint project with PUC and Minnesota Energy.*

**A motion was made by Councilor Rick Blake, second by Councilor Tasha Connelly, approving Supplemental Letter Agreement with SEH as presented. The motion PASSED by unanimous vote.**

## ADMINISTRATION DEPARTMENT

15. Consider appointment of Hospital Security Officer employees.

*Lynn DeGrio, Director of Human Resources, noted the current hiring process and brings forward recommendations of the Search Committee.*

**A motion was made by Councilor Tasha Connelly, second by Councilor Michelle Toven, to appoint Matthew Moen from part-time hospital security to full-time, appointed Brady Geving, Jeremy Johnson and Robert Sanders to part-time Hospital Security Officer, pending satisfactory employment intake requirements, adopting new job description for Hospital Security Officer Lead and authorized filling the position through internal posting. The motion PASSED by unanimous vote.**

16. Consider the appointment of Dominic DeGuseppi to the position of Engineering Technician.

*Ms. DeGrio presented search committee findings, and noted that this position will begin as a non-exempt, non-union position pending unit determination.*

**A motion was made by Councilor Michelle Toven, second by Councilor Tasha Connelly, appointing Dominic DeGuseppi to the position of Engineering Technician, contingent upon satisfactory employment intake requirements. The motion carried by the following vote.**

**Aye** 4 - Mayor Dale Adams  
Councilor Rick Blake  
Councilor Tasha Connelly  
Councilor Michelle Toven

## ADJOURNMENT

**A motion was made by Councilor Tasha Connelly, second by Councilor Rick Blake, to adjourn the meeting at 5:19 p.m. The motion PASSED by unanimous vote.**

*Respectfully submitted:*

*Kimberly Gibeau, City Clerk*