



# CITY OF GRAND RAPIDS

## Minutes - Final - Final Public Utilities Commission

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Wednesday, July 17, 2019

4:00 PM

Conference Room of Public Utilities Service Center

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### 1 CALL TO ORDER

*A Regular Meeting of the Grand Rapids Public Utilities Commission was held on Wednesday, July 17, 2019 at 4:00 PM in the Conference Room 112 of the Public Works/Public Utilities Service Center at 500 SE 4th Street.*

### 2 CALL OF ROLL

**Present** 5 - President Tom Stanley, Secretary Greg Chandler, Commissioner Rick Blake, Commissioner Kathy Kooda, and Commissioner Luke Francisco

*Others Present: General Manager Kennedy, Finance Manager Betts, Electric Department Manager Goodell, Wastewater/Wastewater Department Manager Mattson, Administrative/HR Assistant Flannigan, Attorney Bengtson.*

### 3 APPROVAL OF MINUTES

#### 3.a. [19-0398](#)

Consider a motion to approve the minutes of the June 12, 2019 regular meeting and the June 25, 2019 special meeting/work session.

**A motion was made by Secretary Greg Chandler, seconded by Commissioner Rick Blake, to approve the minutes of the June 12, 2019 regular meeting and the June 25, 2019 special meeting/work session. The motion PASSED by unanimous vote.**

### 4 CITY TREASURER'S REPORT AND INVESTMENT ACTIVITY REPORT

#### 4.a. [19-0442](#)

Consider a motion to approve the City Treasurer's Report and the Investment Activity Report for June 2019.

*Finance Manager Betts reviewed the City Treasurer's Report and Investment Activity Report for July with the Commission.*

**A motion was made by Commissioner Luke Francisco, seconded by Commissioner Kathy Kooda, to approve the City Treasurer's Report and the Investment Activity Report for June 2019. The motion PASSED by unanimous vote.**

### 5 PUBLIC FORUM

*None present.*

**6 COMMISSION REPORTS**

*Commissioner Blake reported on attending the Minnesota Power 2019 Annual Municipal Customer Meeting in Biwabik, MN on Tuesday, July 16, 2019. President Stanley, General Manager Kennedy and Electric Department Manager Goodell also attended the meeting.*

**7 ADMINISTRATION**

- 7.a. [19-0447](#) Review the Administration Department Report.

*General Manager Kennedy reviewed the July Administrative updates with the Commission, including the Wholesale Electric Service Cost.*

**Received and Filed**

**8 ACCOUNTING AND FINANCE**

- 8.a. [19-0443](#) Review the Accounting and Finance Operations Report for June 2019.

*Finance Manager Betts reviewed the Accounting and Finance Operations Report for July with the Commission.*

**Received and Filed**

- 8.b. [19-0445](#) Consider a motion to authorize the sale/disposal of surplus property.

**A motion was made by Secretary Greg Chandler, seconded by Commissioner Rick Blake, to authorize the sale/disposal of surplus property as listed. The motion PASSED by unanimous vote.**

**9 ELECTRIC DEPARTMENT**

- 9.a. [19-0450](#) Review the Electric Department Operations Report for June 2019.

*Electric Department Manager Goodell reviewed the Electric Department Operations Report for July with the Commission.*

**Received and Filed**

**10 WASTEWATER TREATMENT FACILITY OPERATIONS**

- 10.a. [19-0449](#) Review the Wastewater Treatment Facility Operations Report for June.

*Wastewater/Wastewater Department Manager Mattson reviewed the Wastewater Treatment Facility Operations Report for July with the Commission.*

**Received and Filed**

**11 WATER AND WASTEWATER COLLECTION**

- 11.a. [19-0451](#) Review the Water and Wastewater Collection Operations Report for June.
- Wastewater/Wastewater Department Manager Mattson reviewed the Water/Wastewater Collection Operations Report for July with the Commission.*
- Received and Filed**

**12 SAFETY**

- 12.a. [19-0448](#) Review Safety Report for June 2019.
- General Manager Kennedy reviewed the Safety Report for July with the Commission.*
- Received and Filed**

**13 DISCUSSION AND CORRESPONDENCE**

*No items.*

**14 VERIFIED CLAIMS**

- 14.a. [19-0444](#) Consider a motion to approve the verified claims for June:  
Computer Check Register \$1,026,951.05  
Manual Check Register \$472,030.84
- A motion was made by Commissioner Rick Blake, seconded by Commissioner Luke Francisco, to approve verified claims for June in the amount of \$1,498,981.89 (Computer Check Register \$1,026,951.05 and Manual Check Register \$472,030.84). The motion PASSED by unanimous vote.**

**15 ADJOURNMENT**

*By call of the chair, the regular meeting was declared adjourned at 4:38 PM.*

*Respectfully submitted: Christine Flannigan, Administrative/HR Assistant.*

*The next regular Commission meeting is Wednesday, August 14, 2019 at 4:00 PM in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street.*

*The next special meeting/work session is scheduled for Tuesday, August 27, 2019 at 8:00 AM in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street.*

*The GRPUC has adopted a Meeting Protocol Policy, which informs attendees of the GRPUC's desire to conduct meetings in an orderly manner which welcomes all civil input from interested parties. If you are unaware of the policy, copies (gray color) are available at the GRPUC meeting room entrances.*