



CITY OF GRAND RAPIDS

Minutes - Final - Final City Council

Tuesday, May 28, 2019

5:00 PM

Itasca County Boardroom

MEETING LOCATION CHANGE

5:00 PM **CALL TO ORDER:** Pursuant to due notice and call thereof a Regular Meeting of the Grand Rapids City Council was held on Tuesday, May 28, 2019 at 5:00 p.m. in County Boardroom, Itasca County Courthouse, 123 NE 4th Street, Grand Rapids, Minnesota.

CALL OF ROLL

Present 4 - Mayor Dale Adams
 Councilor Rick Blake
 Councilor Tasha Connelly
 Councilor Michelle Toven
Absent 1 - Councilor Dale Christy

Staff present:

Tom Pagel, Chad Sterle, Will Richter, Erik Scott, Rob Mattei, Eric Trast, Matt Wegwerth, Barb Baird, Steve Schaar, Lynn DeGrio

MEETING PROTOCOL POLICY

PUBLIC FORUM

None.

COUNCIL REPORTS

Councilor Blake reports on end of legislative session with increase to LGA of \$176,400 for Grand Rapids, however, no bonding bill was past and no extra funds were allocated for transportation.

Mayor Adams makes a correction to report regarding funds and notes that the City was not over budget, but actually \$30 - \$35k under budget for 2018.

APPROVAL OF MINUTES

Consider approving Council minutes for Monday, May 13, 2019 Worksession and Regular meetings.

A motion was made by Councilor Tasha Connelly, seconded by Councilor Michelle Toven, to approve Council minutes for Monday, May 13, 2019 as

presented. The motion **PASSED** by unanimous vote.

VERIFIED CLAIMS

Consider approving the verified claims for the period May 7, 2019 to May 20, 2019 in the total amount of \$861,455.60.

A motion was made by Councilor Blake, seconded by Councilor Connelly, to approve the verified claims as presented. The motion carried by the following vote.

Aye 4 - Mayor Dale Adams
Councilor Rick Blake
Councilor Tasha Connelly
Councilor Michelle Toven

CONSENT AGENDA

1. Consider approving the School Resource Officer Agreement for the 2019 - 2020 school year with School District #318.
Approved by consent roll call
2. Consider approving Change Order 2 related to CP 2011-3, 2018 NE Improvements Project.
Approved by consent roll call
3. Consider adopting an ordinance amending Chapter 58, Article II., Use of Public Rights-of-way, of the Grand Rapids Municipal Code and approving the wireless facility permit application.
Adopted Ordinance 19-05-01 by consent roll call
4. Consider adopting a resolution amending the City Wide Fee Schedule to include Small Wireless Facility Fees.
Adopted Resolution 19-40 by consent roll call
5. Consider recognizing "Grand Jam" event scheduled for July 13, 2019 at the Itasca County Fairgrounds as a community event.
Approved by consent roll call
6. Consider approving application for amusement permit for Garden Bros. Circus, event to be held at the IRA Civic Center on Monday, June 10, 2019.
Approved by consent roll call
7. Consider authorizing the Fire Department to apply for a DNR Grant
Approved by consent roll call

8. Consider adopting a resolution authorizing the City to make application to and accept funds from the MN Dept. of IRRR Site Development Infrastructure Program for the Anytime Fitness Development
Adopted Resolution 19-41 by consent roll call
9. Consider authorizing the Police Department to apply for a 2019-2020 Toward Zero Deaths (TZD) Grant from the Minnesota Department of Public Safety - Office of Traffic Safety.
Approved by consent roll call
10. Consider approving the resolution accepting a grant from the Minnesota Department of Natural Resources (DNR) for CP 2019-2 Grand Rapids-Cohasset Connection Trail.
Adopted Resolution 19-42 by consent roll call
11. Consider entering into a contract with Stauber's Goalcrease.
Approved by consent roll call
12. Consider authorizing the Public Works Department to hire from the PW Eligibility List for the 2019 Spring/Summer Maintenance Season.
Approved by consent roll call
13. Consider authorizing the City Administrator to sign the Federal Airport Funding Repayment Agreement to allow the transfer of \$150,000 of FAA entitlement funds from the City of Walker Federal Account to the City of Grand Rapids Federal Account.
Approved by consent roll call
14. Consider entering into agreement with Nextera Communications for telephone service.
Approved by consent roll call
15. Consider donating 5 sailboats to Camp Mishiwaka.
Approved by consent roll call
16. Consider authorizing staff to execute Prime Contract Change Order #001 for City Hall Security Project.
Approved by consent roll call
17. Consider adopting a resolution authorizing the Grand Rapids Police Department to apply for the Comprehensive Opioid Abuse Site-Based Program grant.
Adopted Resolution 19-43 by consent roll call

18. Consider adopting a resolution supporting a proposal by Itasca County HRA for the construction of Aurora Heights as affordable family housing.
- Adopted Resolution 19-44 by consent roll call**
- Appr19. Consider approving Temporary Liquor License for Grand Rapids Summer Celebration Inc. dba Tall Timber Days August 2-4, 2019.
- Approved by consent roll call**
20. Consider approving Golf Course Seasonal Employees
- Approved by consent roll call**
21. Consider authorizing the purchase of two 1/2 ton pick-ups, one for the Public Works Department and one for the Community Development Department, as per the quote submitted from Lake Woods Chrysler.
- Approved by consent roll call**
22. Consider approving Brewpub license, Brewer Off-Sale, 3.2 Malt Liquor & Wine License with Strong Beer authorization for Rapids Brewing Company, LLC.
- Approved by consent roll call**
- 22A. Consider approving letter of support to Blandin Foundation Grant for Noble Hall Field.
- Approved by consent roll call**

Approval of the Consent Agenda

A motion was made by Councilor Connelly, seconded by Councilor Toven, approving the Consent agenda as amended. The motion carried by the following vote

Aye 4 - Mayor Dale Adams
Councilor Rick Blake
Councilor Tasha Connelly
Councilor Michelle Toven

SETTING OF REGULAR AGENDA

A motion was made by Councilor Michelle Toven, seconded by Councilor Rick Blake, to approve the Regular agenda as presented. The motion PASSED by unanimous vote.

ACKNOWLEDGE BOARDS & COMMISSIONS

23. Review & acknowledge minutes for Boards & Commissions.

Acknowledged approved minutes for Boards & Commissions.

DEPARTMENT HEAD REPORT

24. Grand Rapids Area Library ~ Will Richter

Library Director Will Richter provides annual report on library activities including:

- *Getting organized*
- *Working with other departments within the City*
- *Planning & execution and follow through of strategic Council goals specific to Library*
- *Newly dedicated space for area teens coming along nicely*
- *New study lounge, movable periodical racks with casters*
- *Library advocacy*
- *Summer reading*

A complete report is available in the Administration Department in City Hall upon request.

Received and Filed

ENGINEERING

25. Consider a resolution awarding a contract for CP 2019-2, Grand Rapids-Cohasset Connection Trail.

Engineer Wegwerth provides background information and recommendation for awarding contract.

A motion was made by Councilor Blake, seconded by Councilor Toven, adopting Resolution 19-45, awarding contract for Grand Rapids-Cohasset Connection Trail. The motion carried by the following vote.

Aye 4 - Mayor Dale Adams
Councilor Rick Blake
Councilor Tasha Connelly
Councilor Michelle Toven

26. Consider approving a cooperative construction agreement related to CP 2019-2, Grand Rapids-Cohasset Connection Trail, between the City of Grand Rapids and City of Cohasset.

A motion was made by Councilor Connelly, seconded by Councilor Blake, to approve cooperative construction agreement related to GR-Cohasset connection trail. The motion carried by the following vote.

Aye 4 - Mayor Dale Adams
Councilor Rick Blake
Councilor Tasha Connelly
Councilor Michelle Toven

27. Consider approving a contract with LHB for the design and construction engineering work associated with the Horn Bridge Maintenance Project.

A motion was made by Councilor Michelle Toven, seconded by Councilor Tasha Connelly, to approve contract with LHB for work associated with Horn Bridge Contract. The motion PASSED by unanimous vote.

Aye 4 - Mayor Dale Adams
Councilor Rick Blake
Councilor Tasha Connelly
Councilor Michelle Toven

ADMINISTRATION DEPARTMENT

28. Approve the eligibility list for Firefighter Trainee and appoint two candidates to the City of Grand Rapids Fire Department.

Director of Human Resources, Lynn DeGrio, presented eligibility list and recommendation for appointment of two candidates to the Fire Department as Firefighter Trainees, contingent upon successful completion of required employment backgrounds and physicals.

A motion was made by Councilor Rick Blake, seconded by Councilor Tasha Connelly, approved the eligibility list for the fire department and appointed Samuel Karkela and Aaron Locken to the position of firefighter trainee. The motion PASSED by unanimous vote.

COUNCIL

29. Consider appointment to the Human Rights Commission.

Councilor Toven interviewed applicant and recommends appointment.

A motion was made by Councilor Michelle Toven, seconded by Councilor Tasha Connelly, appointing Angella Erickson to the Human Rights Commission through March 1, 2020. The motion PASSED by unanimous vote.

5:30 PM PUBLIC HEARINGS

30. Conduct a public hearing to consider the vacation of a platted alley right-of-way within the Remer-DeSchepper Addition to Grand Rapids.

Director of Community Development, Rob Mattei, provides background information regarding vacation request submitted by Mr. & Mrs. South. The Planning Commission has reviewed the request and is recommending approval.

Mayor Adams stated the reason for the public hearing, calling all those who wish to be heard in this matter. City Clerk stated that all required notifications have been made and no correspondence related to this request has been received.

A motion was made by Councilor Tasha Connelly, seconded by Councilor Rick Blake, to open the public hearing. The motion PASSED by unanimous vote.

No one wished to speak, therefore the following motion was made.

A motion was made by Councilor Michelle Toven, seconded by Councilor Tasha Connelly, to close the public hearing. The motion PASSED by unanimous vote.

31. Consider the adoption of a resolution either approving or denying the vacation a platted alley right-of-way within the Remer-DeSchepper Addition to Grand Rapids.

Following the public hearing, with no opposition to the requested vacation and the recommendation by City staff and the Grand Rapids Planning Commission to approve, the following motion was made.

A motion was made by Councilor Connelly, seconded by Councilor Toven, adopting Resolution 19-46, approving vacation request submitted by Stanton and Sandra South. The motion carried by the following vote.

Aye 4 - Mayor Dale Adams
Councilor Rick Blake
Councilor Tasha Connelly
Councilor Michelle Toven

ADJOURNMENT

A motion was made by Councilor Tasha Connelly, seconded by Councilor Rick Blake, to adjourn the meeting at 5:45 PM. The motion PASSED by unanimous vote.

Respectfully submitted:

Kimberly Gibeau, City Clerk