



# CITY OF GRAND RAPIDS

## Minutes - Final - Final City Council

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Monday, May 13, 2019

5:00 PM

Itasca County Boardroom

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### MEETING LOCATION CHANGE

**CALL TO ORDER:** Pursuant to due notice and call thereof a Regular Meeting of the Grand Rapids City Council was held on Monday, May 13, 2019 at 5:00 p.m. in the Itasca County Boardroom, County Courthouse, 123 NE 4th Street, Grand Rapids, Minnesota.

### CALL OF ROLL

**Present** 4 - Mayor Dale Adams  
Councilor Rick Blake  
Councilor Tasha Connelly  
Councilor Michelle Toven  
**Absent** 1 - Councilor Dale Christy

### Staff present:

*Tom Pagel, Chad Sterle, Scott Johnson, Barb Baird, Matt Wegwerth, Rob Mattei, Dale Anderson*

### PRESENTATIONS/PROCLAMATIONS

Consider proclaiming May 22, 2019 Arbor Day in the City of Grand Rapids.

*Mayor Adams read the Proclamation into the record.*

**Received and Filed**

### MEETING PROTOCOL POLICY

### PUBLIC FORUM

*Dale Anderson, Director of Parks & Recreation, presents Timberwolves Court contest awarding court repairs, and new equipment, noting that the Ryan Flood Memorial Park in Grand Rapids is entered to win. Mr. Anderson encourages all residents to vote every day.*

### COUNCIL REPORTS

*Mayor Adams highlighted the Miner family for support of Eagles Club Convention and the Wilcox and Ives families for supporting the arts in the community through programs such as the Reif Center.*

**APPROVAL OF MINUTES**

Consider approving Council minutes for Monday, April 22, 2019 Worksession & Regular meetings.

**A motion was made by Councilor Tasha Connelly, seconded by Councilor Michelle Toven, to approve City Council minutes as presented. The motion PASSED by unanimous vote.**

**VERIFIED CLAIMS**

Consider approving the verified claims for the period April 16, 2019 to May 6, 2019 in the total amount of \$1,141,096.85.

**A motion was made by Councilor Blake, seconded by Councilor Connelly, approving the verified claims as presented. The motion carried by the following vote.**

**Aye** 4 - Mayor Dale Adams  
Councilor Rick Blake  
Councilor Tasha Connelly  
Councilor Michelle Toven

**CONSENT AGENDA**

1. Consider adopting a resolution to execute the MnDOT Airport Maintenance and Operation Grant Contract #1033491 and authorize the Mayor and the Clerk to sign such Contract.  
**Adopted Resolution 19-34 by consent roll call.**
2. Consider accepting the resignation of Frieda Hall from the Human Rights Commission and authorize filling the vacancy.  
**Approved by consent roll call.**
3. Consider adopting a resolution closing Debt Service Fund-2009D GO Equipment Certificates Bond Fund and transferring the remaining balance to the Capital Fund-Capital Equipment Replacement Fund Fire Depreciation.  
**Adopted Resolution 19-35 by consent roll call.**
4. Consider accepting Grand Rapids EDA Annual Report for the year 2018.  
**Approved by consent roll call.**
5. Consider approving Change Orders 1 and 2 related to CP 2019-1, Golf Course Road Utility Extension-Great River Acres  
**Approved by consent roll call.**
6. Consider authorizing Itasca County to advertise for bid the harvest and sale of timber

at the Grand Rapids/Itasca County Airport.

**Approved by consent roll call.**

7. Consider authorizing the Public Works Department to hire from the PW Part-Time Eligibility List for the 2019 Spring/Summer Maintenance Season.

**Approved by consent roll call.**

8. Consider authorizing the mayor to sign a service agreement renewal with SVL for maintenance program on the Library Chiller.

**Approved by consent roll call.**

9. Consider approving the request from the Fire Department, Public Works Department and Community Development to solicit quotes for each of their new city vehicles as per their attached specifications utilizing the Minnesota Cooperative Purchasing Venture.

**Approved by consent roll call.**

10. Consider approving public service and infrastructure permanent easements and authorizing payment in the amount of \$5,537.30 to Cutsforth Inc. related to CP 2019-2, Grand Rapids-Cohasset Connection Trail.

**Approved by consent roll call.**

12. Consider authorizing staff to solicit quotes and accept low quote for asbestos abatement on house to be demolished at 604 NE 9th Ave.

**Approved by consent roll call.**

13. Amendments to Handbook for Seasonal and Temporary Employees.

**Approved by consent roll call.**

14. Consider approving On-Sale Liquor License for Superior Ales, LLC dba Boulder Tap House, contingent upon satisfactory completion of license requirements.

**Approved by consent roll call.**

- 14a. Consider letter of support to Governor Tim Walz for a viable mining project at the Nashwauk site.

**Approved by consent roll call.**

### **Approval of the Consent Agenda**

**A motion was made by Councilor Connelly, seconded by Councilor Toven, approving the Consent agenda as amended. The motion carried by the following vote**

**Aye** 4 - Mayor Dale Adams  
Councilor Rick Blake  
Councilor Tasha Connelly  
Councilor Michelle Toven

## SETTING OF REGULAR AGENDA

**A motion was made by Councilor Michelle Toven, seconded by Councilor Rick Blake, approving the Regular agenda as amended. The motion PASSED by unanimous vote.**

## DEPARTMENT HEAD REPORT

15. Finance Department Head Report

*Barb Baird, Finance Director, provided department report including taxes, licenses & permits, and City revenue & expenditures. Also reviewed important dates and upcoming activities. A complete report is available for public viewing upon request.*

**Received and Filed**

## CIVIC CENTER, PARKS & RECREATION

16. Consider renaming Legion Baseball Field 'Bob Streetar Field at American Legion Park'.

*Dale Anderson presented background on Bob Streetar, including community involvement and support. The Civic Center, Parks & Recreation Advisory Board has unanimously voted to recommend the City Council approve the name change of the field. Mike Johnson, also encourages the Council to approve renaming the field to honor Mr. Streetar.*

**A motion was made by Councilor Rick Blake, seconded by Councilor Tasha Connelly, changing the name of Legion Baseball Field to 'Bob Streetar Field at American Legion Park.' The motion PASSED by unanimous vote.**

17. Consider entering into a standard AIA agreement with ICS Consulting for professional services related to the IRA Civic Center.

*Mr. Pagel provides overview of services ICS Consulting will provide, working with the City and the community to help reach goals.*

**A motion was made by Councilor Toven, seconded by Councilor Connelly, approving AIA Agreement with ICS Consulting as presented. The motion carried by the following vote.**

**Aye** 4 - Mayor Dale Adams  
Councilor Rick Blake  
Councilor Tasha Connelly  
Councilor Michelle Toven

18. Consider a motion establishing a Steering Committee for the IRA Civic Center Project and directing staff to bring recommended members back to the city council for approval.

*The City of Grand Rapids is recruiting people to participate on the IRA Civic Center*

*Steering Committee. The purpose of the committee is to review the needed improvements of the Civic Center and make recommendations to the City Council on what the project should include and how it should be funded. It is anticipated that there would be approximately ten meetings lasting one to two hours each.*

**A motion was made by Councilor Tasha Connelly, seconded by Councilor Michelle Toven, authorizing staff to establish Steering Committee as presented. The motion PASSED by unanimous vote.**

## COMMUNITY DEVELOPMENT

19. Consider adopting a resolution approving an Early Start Agreement between the City and Independent School District #318
- Mr. Mattei reviews recent property exchange pertaining to School District and request for early start prior to closing on property exchange.*
- A motion was made by Councilor Blake, seconded by Councilor Connelly, adopting Resolution 19-36, approving early start agreement with ISD #318. The motion carried by the following vote.**
- Aye** 4 - Mayor Dale Adams  
Councilor Rick Blake  
Councilor Tasha Connelly  
Councilor Michelle Toven
20. Consider approval of the final plat of Great River Acres.
- Mr. Mattei reviews final plat and notes that the Grand Rapids Planning Commission is recommending approval.*
- A motion was made by Councilor Michelle Toven, seconded by Councilor Rick Blake, adopting Resolution 19-37, approving Great River Acres final plat. The motion PASSED by unanimous vote.**
21. Consider approval of the preliminary plat of Rebound Commercial Addition.
- A motion was made by Councilor Rick Blake, seconded by Councilor Tasha Connelly, approving Rebound Commercial Addition preliminary plat. The motion PASSED by unanimous vote.**
22. Consider adopting a resolution approving a Contingent Purchase Agreement between the City, as seller, and the Itasca County Housing and Redevelopment Authority (HRA).
- Mr. Mattei reviews proposed agreement and recommends approval.*
- A motion was made by Councilor Connelly, seconded by Councilor Blake, adopting Resolution 19-38, approving Contingent Purchase Agreement with Itasca County HRA, as presented. The motion carried by the following vote.**
- Aye** 4 - Mayor Dale Adams  
Councilor Rick Blake  
Councilor Tasha Connelly  
Councilor Michelle Toven

## ENGINEERING

- 22a.** Consider adopting a resolution rejecting all bids pursuant to CP 2014-2, 2019 Street Improvements Project and authorize the re-bidding.

**A motion was made by Councilor Tasha Connelly, second by Councilor Michelle Toven adopting Resolution 19-39, rejecting bids for CP 2014-2 and authorized re-bidding. The motion PASSED by unanimous vote.**

**Aye** 4 - Mayor Dale Adams  
Councilor Rick Blake  
Councilor Tasha Connelly  
Councilor Michelle Toven

- 23.** Consider accepting quotes and authorize awarding the low quote to Hawkinson Construction in the amount of \$69,931.00 for CP 2018-1, Block 19 Alley Improvements .

**A motion was made by Councilor Blake, seconded by Councilor Connelly, accepting quotes and awarding CP 2018-1, Block 19 Alley Improvements to Hawkinson Construction. The motion carried by the following vote.**

**Aye** 4 - Mayor Dale Adams  
Councilor Rick Blake  
Councilor Tasha Connelly  
Councilor Michelle Toven

- 24.** Approve a Supplemental Letter Agreement (SLA) 2018-1 with SEH related to CP 2018-1, Block 19 Alley Improvements

**A motion was made by Councilor Toven, seconded by Councilor Blake, approving SLA 2018-1 with SEH, related to Block 19 Alley Improvements as presented. The motion carried by the following vote.**

**Aye** 4 - Mayor Dale Adams  
Councilor Rick Blake  
Councilor Tasha Connelly  
Councilor Michelle Toven

#### **ADJOURNMENT**

**A motion was made by Councilor Tasha Connelly, seconded by Councilor Michelle Toven, adjourning the meeting at 6:11 PM. The motion PASSED by unanimous vote.**

*Respectfully submitted:*

*Kimberly Gibeau, City Clerk*