



CITY OF GRAND RAPIDS

Minutes - Final - Final City Council

Monday, January 14, 2019

City Hall Council Chambers

CALL TO ORDER: Pursuant to due notice and call thereof a Regular Meeting of the Grand Rapids City Council was held on Monday, January 14, 2019 at 5:00 PM in City Hall Council Chambers, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

CALL OF ROLL

Present 5 - Councilor Dale Christy
Mayor Dale Adams
Councilor Rick Blake
Councilor Tasha Connelly
Councilor Michelle Toven

Staff present:

Tom Pagel, Chad Sterle, Matt Wegwerth, Rob Mattei, Barb Baird, Scott Johnson, Lynn DeGrio, Travis Cole, Lauren VanDenHeuvel, Jeff Ingle, Bruce Baird, John Linder, Shawn Graeber

PRESENTATIONS/PROCLAMATIONS

Pinning Ceremony for Grand Rapids Fire Department

Fire Chief Travis Cole presented newly installed officer cabinet for the Grand Rapids Fire Department, and presented new badges for pinning by family members.

MEETING PROTOCOL POLICY

ORGANIZATIONAL MEETING

A. Consider adopting amended City Council By-Laws.

A motion was made by Councilor Dale Christy, seconded by Councilor Tasha Connelly, to adopt amended City Council By-Laws as presented. The motion PASSED by unanimous vote.

B. Consider designating Mayor Pro-Tem

A motion was made by Councilor Tasha Connelly, seconded by Councilor Michelle Toven, to appoint Councilor Rick Blake as Mayor Pro-Tem for 2019. The motion PASSED by unanimous vote.

C. Consider appointing the following financial institutions as depository designations for

2019: American Bank, Deerwood Bank, Grand Rapids State Bank, Morgan Stanley, RBC Wealth Management, U.S. Bank, Wells Fargo Bank of Minnesota, and Woodland Bank and delegate the Finance Director or Finance Director's designee authorizing electronic funds transfers.

A motion was made by Councilor Michelle Toven, seconded by Councilor Tasha Connelly, appointing financial institutions as depository designations for 2019 as presented. The motion PASSED by unanimous vote.

- D. Consider the designation of official newspaper for the City of Grand Rapids.

A motion was made by Councilor Rick Blake, seconded by Councilor Dale Christy, designating the Herald Review as official newspaper for City of Grand Rapids. The motion PASSED by unanimous vote.

- E. Consider appointing Council representatives to Boards & Commissions.

The following are recommendations for appointments:

Cable Commission - Mayor Adams & Councilor Connelly to serve as alternate.

Public Utilities Commission - Councilor Blake.

Economic Development Authority - Councilors Christy & Blake.

Civic Center, Parks & Recreation Board - Councilor Connelly.

Housing & Redevelopment Authority - Councilor Toven.

A motion was made by Councilor Rick Blake, seconded by Councilor Tasha Connelly, to move slate of representatives as presented. The motion PASSED by unanimous vote.

- F. Consider appointing representatives to selected agencies.

The following recommendations for representative appointments were made:

Range Assoc. Municipalities & Schools - Councilors Christy & Connelly.

Western Mesabi Mine Pit Board - Councilor Toven & Mayor Adams.

City/County Co-op Committee - Councilors Christy & Connelly.

Natural Gas Board - Mayor Adams.

Fire Relief Assoc. - Mayor Adams & Finance Director Baird.

Coalition of Greater MN Cities - Councilor Blake.

League of MN Cities - Councilor Toven.

Arrowhead Regional Development Comm. - Mayor Adams.

A motion was made by Councilor Rick Blake, seconded by Councilor Tasha Connelly, approving the slate of representatives as recommended. The motion PASSED by unanimous vote.

PUBLIC FORUM

None.

COUNCIL REPORTS

None.

APPROVAL OF MINUTES

Consider approving Council minutes for Monday, December 17, 2018 regular meeting and Friday, December 28, 2018 Special meeting.

A motion was made by Councilor Tasha Connelly, seconded by Councilor Dale Christy, to approve Council minutes as presented. The motion PASSED by unanimous vote.

VERIFIED CLAIMS

Consider approving the verified claims for the period December 11, 2018 to January 7, 2019 in the total amount of \$2,066,913.62, of which \$1,000,000 are investments.

A motion was made by Councilor Dale Christy, seconded by Councilor Rick Blake, to approve the verified claims as presented. The motion PASSED by unanimous vote.

CONSENT AGENDA

1. Consider adopting a resolution approving an operating transfer from the General Fund to the Special Revenue Fund-Recreation Programs.

Adopted Resolution 19-01 by consent roll call

2. Consider approving computer software agreements for 2019 with Harris Computer Systems for \$20,942.78.

Approved by consent roll call

3. Consider adopting a resolution accepting the Feasibility Report for CP 2014-2, 2019 Street Improvements Project and call for a Public Hearing on Monday, January 28, 2019 at 5:30 pm in the Grand Rapids City Council Chambers.

Adopted Resolution 19-02 by consent roll call

4. Consider adopting a resolution approving an operating transfer from the Capital Equipment Replacement Fund to the Airport Capital Improvement Fund.

Adopted Resolution 19-03 by consent roll call

5. Consider hiring John Romanik as a part-time winter maintenance worker for the remainder of the 2018-2019 Snow Removal Season.

Approved by consent roll call

6. Consider the adoption of a resolution accepting a grant from the Minnesota Department of Iron Range Resources and Rehabilitation (IRRR) for CP 2019-2 Grand Rapids-Cohasset Connection Trail.

Adopted Resolution 19-04 by consent roll call

7. Consider adopting a resolution accepting a donation of \$150.00 dollars from Jim and Marie Fierek, to be used for training.

Adopted Resolution 19-05 by consent roll call

8. Consider adopting a resolution accepting \$200.00.00 in donations for the 2019 Shop with a Hero Event
Adopted Resolution 19-06 by consent roll call
9. Consider adopting a resolution approving an operating transfer from the Capital Project Fund-2018 Infrastructure Bonds to the Capital Project Fund-Grand Rapids Arts & Culture Projects.
Adopted Resolution 19-07 by consent roll call
10. Consider adopting a resolution declaring adequacy of petition and ordering preparation of report for Golf Course Road Utility Extension/Great River Acres, City Project 2019-1 and Grand Rapids/Cohasset Connection Trail, City Project 2019-3.
Adopted Resolution 19-08 by consent roll call
11. Consider approving the Workers Compensation coverage through Berkley Administration.
Approved by consent roll call
12. Consider authorizing staff to accept low quote for all overhead doors at Fire Hall and Police Department garage attached to the Fire Hall.
Approved by consent roll call
13. Consider approving an agreement with John Dimich to provide criminal prosecution.
Approved by consent roll call
14. Consider adopting new wage schedule for Part-time, Seasonal, and Temporary employees effective January 1, 2019.
Approved by consent roll call
15. Consider authorizing Public Works Department to solicit quotes and accept low quote for demolition of hazardous building and clean up of property located at 604 NE 9th Ave.
Approved by consent roll call
16. Consider approving temporary liquor licenses for MacRostie Art Center First Friday events.
Approved by consent roll call
17. Consider approving amendments to Hazmat Response Contract with State of Minnesota
Approved by consent roll call
18. Consider entering into an agreement with Loren Solberg Consulting, LLC, for

professional lobbying services related to State legislative issues.

Approved by consent roll call

19. Consider approving the hiring of a regular part-time employee at the Grand Rapids Park and Recreation Department and the IRA Civic Center.

Approved by consent roll call

20. Consider adopting a resolution approving LG214 Premises Permit application for Nashwauk Fire Relief Association.

Adopted Resolution 19-09 by consent roll call

21. Consider accepting resignation submitted by John Connelly from the Arts & Culture Commission.

Noted correction to term expiration date.

Approved by consent roll call

22. Consider a resolution requesting authorization from the State to impose a local sales and use tax contingent upon passage of a local referendum.

Adopted Resolution 19-10 by consent roll call

23. Consider amending the shared services agreement with the Public Utilities Commission for Systems Management

Approved by consent roll call

Approval of the Consent Agenda

A motion was made by Councilor Connelly, seconded by Councilor Christy, to approve the Consent agenda as presented. The motion carried by the following vote

Aye 5 - Councilor Dale Christy
Mayor Dale Adams
Councilor Rick Blake
Councilor Tasha Connelly
Councilor Michelle Toven

SETTING OF REGULAR AGENDA

A motion was made by Councilor Dale Christy, seconded by Councilor Rick Blake, approving with amendments noted in Worksession. The motion PASSED by unanimous vote.

ACKNOWLEDGE BOARDS & COMMISSIONS

24. Acknowledge approved minutes for Boards & Commissions.

Acknowledge Boards and Commissions

ENGINEERING

- 24a.** Consider adopting a resolution and approving a grant agreement with Minnesota Department of Transportation and a Cooperative Agreement with the St. Louis and Lake Counties Regional Rail Authority for the Minnesota Iron Range Rail Study
- City Engineer Wegwerth presented background information on the grant awarded in 2017, the balance of funds and grant requirements.*
- A motion was made by Councilor Blake, seconded by Councilor Connelly, adopting Resolution 19-11, approving grant agreement with MNDOT and cooperative agreement with St. Louis & Lake Counties Regional Rail Authority for the MN Iron Range Rail study.. The motion carried by the following vote.**
- Aye** 5 - Councilor Dale Christy
Mayor Dale Adams
Councilor Rick Blake
Councilor Tasha Connelly
Councilor Michelle Toven

COMMUNITY DEVELOPMENT

- 25.** Consider approval of an engagement letter with Dahlen, Dwyer, Foley & Tinker for professional appraisal services for the Sports Complex LWCF Conversion
- A motion was made by Councilor Christy, seconded by Councilor Connelly, to approve engagement letter with Dahlen, Dwyer, Foley & Tinker for appraisal services for Sports Complex LWCF Conversion. The motion carried by the following vote.**
- Aye** 5 - Councilor Dale Christy
Mayor Dale Adams
Councilor Rick Blake
Councilor Tasha Connelly
Councilor Michelle Toven

- 26.** Consider authorizing a letter of commitment to participate in a Brownfields Assessment Coalition being organized by Arrowhead Regional Development Commission
- A motion was made by Councilor Tasha Connelly, seconded by Councilor Michelle Toven, authorizing commitment letter for participation in Brownfields Assessment Coalition organized by ARDC. The motion PASSED by unanimous vote.**

FIRE DEPARTMENT

- 27.** Consider approving an agreement between the Minnesota DNR and the Grand Rapids Fire Department.
- A motion was made by Councilor Blake, seconded by Councilor Connelly, approving agreement with MN DNR for shipping containers. The motion carried by the following vote.**

Aye 5 - Councilor Dale Christy
Mayor Dale Adams
Councilor Rick Blake
Councilor Tasha Connelly
Councilor Michelle Toven

ADMINISTRATION DEPARTMENT

- 28.** Consider the appointment of Will Richter to the position of Director of Library Services.

Lynn DeGrio, Director of HR, presents recommendation of candidate to fill the Library Director position upon the retirement of Marcia Anderson, noting that Mr. Richter is currently the Reference Librarian and this appointment will create a vacancy. The job description for Reference Librarian has been updated and staff is requesting that the new job description be adopted, and authorize staff to begin the process of filling the vacancy.

A motion was made by Councilor Christy, seconded by Councilor Blake, appointing Will Richter to the position of Library Director, adopting the amended job description for the Reference Librarian and authorizing staff to begin the process of filling the vacancy. The motion carried by the following vote.

Aye 5 - Councilor Dale Christy
Mayor Dale Adams
Councilor Rick Blake
Councilor Tasha Connelly
Councilor Michelle Toven

ADJOURNMENT

A motion was made by Councilor Tasha Connelly, seconded by Councilor Michelle Toven, to adjourn the meeting at 5:36 PM. The motion PASSED by unanimous vote.

Respectfully submitted:

Kimberly Gibeau, City Clerk