



# CITY OF GRAND RAPIDS

## Minutes - Final - Final City Council

---

Monday, September 24, 2018

5:00 PM

City Hall Council Chambers

---

**5:00 PM**     **CALL TO ORDER:** Pursuant to due notice and call thereof a Regular Meeting of the Grand Rapids City Council was held on Monday, September 24, 2018 at 5:00 p.m. in City Hall Council Chambers, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

### CALL OF ROLL

**Present**   5 -   Councilor Dale Christy  
                         Mayor Dale Adams  
                         Councilor Bill Zeige  
                         Councilor Rick Blake  
                         Councilor Tasha Connelly

### Staff present:

*Tom Pagel, Chad Sterle, Eric Trast, Matt Wegwerth, Rob Mattei, Scott Johnson, Jeff Davies, Barb Baird, Travis Cole*

### MEETING PROTOCOL POLICY

**5:01 PM**     **PUBLIC FORUM**

*None.*

**5:06 PM**     **COUNCIL REPORTS**

*Councilor Connelly highlights the Crystal Lake Park ribbon cutting event held on September 13th, unveiling the ADA swing. Recommended the public go to City webpage for more information regarding Project Grand Rapids.*

### APPROVAL OF MINUTES

Consider approving Council minutes for Monday, September 10, 2018 Worksession & Regular meetings and Monday, September 17, 2018 Special meeting.

**A motion was made by Councilor Bill Zeige, seconded by Councilor Rick Blake, to approve Council minutes as presented. The motion PASSED by unanimous vote.**

**6:15 VERIFIED CLAIMS  
PM**

Consider approving the verified claims for the period September 1, 2018 to September 17, 2018 in the total amount of \$863,143.40, of which \$145,000 are investments.

**A motion was made by Councilor Christy, seconded by Councilor Connelly, to approve the verified claims as presented. The motion carried by the following vote.**

**Aye** 5 - Councilor Dale Christy  
Mayor Dale Adams  
Councilor Bill Zeige  
Councilor Rick Blake  
Councilor Tasha Connelly

**5:10 CONSENT AGENDA  
PM**

1. Consider accepting the resignation from Jeremiah Puelston, Firefighter.

**Approved by consent roll call**

2. Consider adopting a resolution accepting a \$6,150 grant from the Minnesota Board of Firefighter Training and Education for the Grand Rapids Fire Department.

**Adopted Resolution 18-78 by consent roll call**

3. Consider approving a resolution adopting the 2018 proposed levy/collectible 2019 and setting December 3, 2018 at 6:00 p.m. to discuss the proposed budget, levy and allow for public comment and December 17, 2018 for the subsequent meeting to adopt the final levy and budget.

**Adopted Resolution 18-79 by consent roll call**

4. Consider adopting a resolution establishing a public hearing on October 8, 2018 on proposed assessments for CP 2011-3, 2018 NE Improvements Project.

**Adopted Resolution 18-80 by consent roll call**

5. Consider adopting a resolution declaring the cost to be assessed and ordering the preparation of proposed assessments for CP 2011-3, 2018 NE Improvements Project.

**Adopted Resolution 18-81 by consent roll call**

6. Consider rejecting the bid for Capital Improvements at the Fire Hall.

**Approved by consent roll call**

7. Consider approving a resolution authorizing an operating transfer from the General Fund to the Enterprise Fund-Storm Water Utility Fund in the amount of \$33,000.

**Adopted Resolution 18-82 by consent roll call**

8. Consider voiding lost Accounts Payable check #128589, issue a new check, and waiving bond requirements for check issued to Janell Hecimovich, in the amount of \$46.00.

**Approved by consent roll call**

9. Consider approving the hiring of a regular part-time employee at the Grand Rapids Park and Recreation Department and the IRA Civic Center.

**Approved by consent roll call**

10. Consider entering into an agreement with an area business for advertising at the IRA Civic Center.

**Approved by consent roll call**

11. Consider appointment of election judges.

**Approved by consent roll call**

#### **Approval of the Consent Agenda**

**A motion was made by Councilor Connelly, seconded by Councilor Zeige, to approve the Consent agenda as presented. The motion carried by the following vote**

**Aye** 5 - Councilor Dale Christy  
Mayor Dale Adams  
Councilor Bill Zeige  
Councilor Rick Blake  
Councilor Tasha Connelly

#### **5:12 PM SETTING OF REGULAR AGENDA**

**A motion was made by Councilor Tasha Connelly, seconded by Councilor Dale Christy, to approve the regular agenda as presented. The motion PASSED by unanimous vote.**

#### **ACKNOWLEDGE BOARDS & COMMISSIONS**

12. Board & Commission Minutes

*PUC minutes: August 15th and 28th, 2018*

*Golf Board minutes: August 21, 2018*

**Acknowledge Boards and Commissions**

#### **5:14 PM DEPARTMENT HEAD REPORT**

13. Community Development Department Head Report

*Director of Community Development, Rob Mattei, highlights activities of the department for first nine months of 2018, including:*  
~ Building permits including 7 new homes, new commercial projects, multiple remodels, additions and repairs  
~ Code enforcement, safety, planning and zoning activities  
~ The Residential Rental and Inspection Taskforce completed work and presented recommendations  
~ EDA Activity  
~ Staff changes and acknowledgement  
*A full text of the report is on file in the Administration Department.*

**Received and Filed**

**5:24 FINANCE DEPARTMENT  
PM**

14. Consider adopting a resolution awarding the sale of the \$1,960,000 General Obligation Street Reconstruction and Capital Improvement Bonds, Series 2018A.

*Director of Finance, Barb Baird, presents information regarding the bid opening for bonds. Rebecca Kurtz, Ehlers, provides outline on bonds, bids received and recommendation for acceptance of low bid from Northland Securities at 3.159 percent. Funds are due for availability on October 18, 2018.*

**A motion was made by Councilor Christy, seconded by Councilor Blake, adopting Resolution 18-83, awarding sale of \$1,960,000 Gen. Obl. Street Reconstruction & Capital Improvement Bonds, Series 2018A. The motion carried by the following vote.**

**Aye** 5 - Councilor Dale Christy  
Mayor Dale Adams  
Councilor Bill Zeige  
Councilor Rick Blake  
Councilor Tasha Connelly

**6:00 PUBLIC WORKS DEPARTMENT  
PM**

19. Consider approving a proposal establishing a Remembrance Garden to be used for scattering cremated remains at the Itasca Calvary Cemetery.

*Director of Public Works, Jeff Davies, presents request for Remembrance Garden, area selected at the cemetery and proposed fees.*

**A motion was made by Councilor Rick Blake, seconded by Councilor Tasha Connelly, to approve the Remembrance Garden at Itasca Calvary Cemetery. The motion PASSED by unanimous vote.**

20. Consider authorizing the purchase of a John Deere backhoe from McCoy Construction & Forestry of Grand Rapids, for the amount of \$98,933.00, including the trade-in of the existing Public Works 1991 John Deere backhoe under the Minnesota State Contract.

*Mr. Davies reviewed need for new equipment, noting that this a budgeted item.*

**A motion was made by Councilor Connelly, seconded by Councilor Zeige, to**

authorize purchase of John Deere backhoe as presented. The motion carried by the following vote.

**Aye** 5 - Councilor Dale Christy  
Mayor Dale Adams  
Councilor Bill Zeige  
Councilor Rick Blake  
Councilor Tasha Connelly

**6:10 PM ADMINISTRATION DEPARTMENT**

- 21.** Appointment of Travis Cole to the position of Fire Chief.

*Following the retirement of Fire Chief, Mike Liebel, the interview committee conducted interviews with applicants and recommend the appointment of Fire Captain Travis Cole.*

**A motion was made by Councilor Dale Christy, seconded by Councilor Rick Blake, to appoint Travis Cole to the position of Grand Rapids Fire Chief as presented. The motion PASSED by unanimous vote.**

**5:30 PM PUBLIC HEARINGS**

- 15.** Conduct a public hearing to receive public input on the implementation of the Small Cities Development Program (SCDP) Commercial and Residential Rehab Grant.

*Mayor Adams states the reason for the public hearing. Clerk Gibeau states that all required notifications have been made and there has been no correspondence received in the Clerk's office. Mr. Mattei presents background on proposed project.*

**A motion was made by Councilor Bill Zeige, seconded by Councilor Tasha Connelly, to open the public hearing. The motion PASSED by unanimous vote.**

*No one wished to speak, therefore the following motion was made.*

**A motion was made by Councilor Rick Blake, seconded by Councilor Tasha Connelly, to close the public hearing. The motion PASSED by unanimous vote.**

- 16.** Conduct a public hearing to consider the establishment of TIF District 1-11, adoption of a TIF Plan and an associated Contract for Private Redevelopment for the redevelopment of the former Sawmill Inn site.

*Mayor Adams states the reason for the public hearing. Clerk Gibeau confirms that all required notification has been made and no correspondence was received in the Clerk's office.*

*Mr. Mattei provides background on project, including Rebound Hospitality's plans for redevelopment of Sawmill Inn site with a new hotel build. Also reviewed proposed site plan including hotel, restaurant, and sites for other commercial business development.*

**A motion was made by Councilor Bill Zeige, seconded by Councilor Tasha Connelly, to open the public hearing. The motion PASSED by unanimous vote.**

*Brett Reis, Rebound Hospitality, addresses the Council regarding the project and plans moving forward; stating "The Sawmill Inn site is prime for redevelopment," and notes letter of intent from Boomtown Brewery to collaborate on the site.*

*Jennifer Rajala Sawyer, Rebound Hospitality, notes this project is an investment in the future of Grand Rapids and the continued growth of the community.*

*No one else wished to speak, therefore the following motion was made.*

**A motion was made by Councilor Rick Blake, seconded by Councilor Dale Christy, to close the public hearing. The motion PASSED by unanimous vote.**

17. Consider adoption of a resolution modifying the development program for Development District No. 1; and establishing Tax Increment Financing District No. 1-11 therein and adopting a Tax Increment Financing Plan therefor.
- Mr. Mattei presents the recommendation of GREDA to approve the modification to TIF district.*

**A motion was made by Councilor Connelly, seconded by Councilor Zeige, adopting Resolution 18-84, modifying development program for development district #1, establish TIF District #1-11 and adopt TIF Plan. The motion carried by the following vote.**

**Aye** 5 - Councilor Dale Christy  
Mayor Dale Adams  
Councilor Bill Zeige  
Councilor Rick Blake  
Councilor Tasha Connelly

18. Consider adopting a resolution approving a Contract for Private Redevelopment with Rebound Hospitality, LLC and awarding the sale of, and providing the form, terms, covenants and directions for the issuance of its Tax Increment Revenue Note.

**A motion was made by Councilor Blake, seconded by Councilor Christy, adopting Resolution 18-85, approving contract for private development with Rebound Hospitality LLC, award sale of and providing form, terms, covenants and directions for issuance of Tax Increment Revenue Note. The motion carried by the following vote.**

**Aye** 5 - Councilor Dale Christy  
Mayor Dale Adams  
Councilor Bill Zeige  
Councilor Rick Blake  
Councilor Tasha Connelly

**6:20 ADJOURNMENT  
PM**

**A motion was made by Councilor Connelly, seconded by Councilor Zeige to adjourn the meeting at 6:27 PM. Motion passed by unanimous vote.**

*Respectfully submitted,*

*Kimberly Gibeau, City Clerk*