



# CITY OF GRAND RAPIDS

## Minutes - Final - Final Public Utilities Commission

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Tuesday, August 28, 2018

8:00 AM

Conference Room of Public Utilities Service Center

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### CALL TO ORDER

*A special meeting/work session of the Grand Rapids Public Utilities Commission was held on Tuesday, August 28, 2018 at 8:00 AM in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street.*

### CALL OF ROLL

**Present** 5 - President Glen Hodgson, Secretary Greg Chandler, Commissioner Tom Stanley, Commissioner Rick Blake, and Commissioner Kathy Kooda

#### 18-0559

Acknowledge the proper posting of the special meeting date, time, and purpose.

*President Glen Hodgson acknowledged the proper posting of the special meeting/work session date, time and purpose.*

**Received and Filed**

### ADMINISTRATION

#### 18-0562

Proposed AMI water meter residential schedule.

*General Manager Kennedy reviewed the proposed AMI Residential Water Meter Installation Schedule with the Commission. GRPU staff are approximately 99% complete with the Commercial meter/node installations. Bids were requested in May for contracting out the installation of the remaining 2,200 Residential Meters, but were in excess of \$300,000. The project was estimated at \$250,000. After discussion with GRPU staff, management agreed to conduct a 4-week pilot project (August 27 – September 21) for in-house installations of the residential meters.*

**Received and Filed**

#### 18-0561

Organizational review.

*General Manager Kennedy reviewed the current GRPU organizational structure. Discussion was held on a proposed Information Systems position. Discussion was also held on the areas of Safety Administration, Customer Communications and Succession Planning.*

**Received and Filed**

### VERIFIED CLAIMS

18-0560

Consider approving the Mid-month Accounts Payable list for \$34,145.98.

**A motion was made by Commissioner Tom Stanley, seconded by Commissioner Rick Blake, to approve the Mid-month Accounts Payable list for \$34,145.98. The motion PASSED by unanimous vote.**

#### **ADJOURNMENT**

*A special meeting/work session is scheduled for Wednesday, September 12, 2018 at 3:00 PM in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street.*

*The next regular Commission meeting is Wednesday, September 12, 2018 at 4:00 PM in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street.*

*A special meeting/work session is scheduled for Tuesday, September 25, 2018 at 8:00 AM in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street.*

**By call of the chair, the special meeting/work session was declared adjourned at 9:30 AM.**

**Respectfully submitted: Christine Flannigan, Administrative/HR Assistant.**