



CITY OF GRAND RAPIDS

Minutes - Final - Final City Council

Monday, August 27, 2018

5:00 PM

City Hall Council Chambers

5:00 PM **CALL TO ORDER:** Pursuant to due notice and call thereof a Regular Meeting of the Grand Rapids City Council will be held on Monday, August 27, 2018 at 5:00 p.m. in City Hall Council Chambers, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

CALL OF ROLL

Present 5 - Councilor Dale Christy
 Mayor Dale Adams
 Councilor Bill Zeige
 Councilor Rick Blake
 Councilor Tasha Connelly

Others present:

Tom Pagel, Chad Sterle, Rob Mattei, Matt Wegwerth, Lauren Van Den Heuval, Julie Kennedy, Barb Baird, Eric Trast, Lynn DeGrio, Scott Johnson

MEETING PROTOCOL POLICY

5:01 PM **PUBLIC FORUM**

None.

5:06 PM **COUNCIL REPORTS**

*Mayor Adams attended a welcome event at ICC for incoming freshmen.
Councilor Blake attended the Minnesota Municipal Utilities Association meeting, noting that it was very educational.*

APPROVAL OF MINUTES

Consider approving Council minutes for Monday, August 13, 2018 Worksession and Regular meetings.

A motion was made by Councilor Dale Christy, seconded by Councilor Tasha Connelly, to approve Council minutes as presented. The motion PASSED by unanimous vote.

VERIFIED CLAIMS

Consider approving the verified claims for the period August 7, 2018 to August 20, 2018 in the total amount of \$1,174,240.17.

A motion was made by Councilor Blake, seconded by Councilor Zeige, to approve the Verified Claims as presented. The motion carried by the following vote.

Aye 5 - Councilor Dale Christy
Mayor Dale Adams
Councilor Bill Zeige
Councilor Rick Blake
Councilor Tasha Connelly

5:10 PM CONSENT AGENDA

1. Consider voiding lost Accounts Payable check #132607, issue a new check, and waiving bond requirements for check issued to Tony Clifton in the amount of \$11.00.
Approved by consent roll call
2. Consider approving a resolution authorizing the 2018 budgeted operating transfers.
Adopted Resolution 18-69 by consent roll call
3. Consider entering into an Equipment Rental Agreement with the Itasca Curling Club.
Approved by consent roll call
4. Consider adopting a resolution accepting a donation of \$100.00 from Grand Rapids State Bank for National Night Out and a donation of \$100.00 from Grand Rapids State Bank and in-kind donation of food & beverages, valued at \$414.00, from McDonald's for the Children's Safety Camp.
Adopted Resolutions 18-70 and 18-71 by consent roll call
5. Consider voiding lost Accounts Payable check #130044, issue a new check, and waiving bond requirements for check issued to Justin Edmundson in the amount of \$51.97.
Approved by consent roll call
6. Consider entering into a lease agreement with ISD 318 for the use of the Grand Rapids Sports Complex and Legion Baseball Field.
Approved by consent roll call
7. Approve proposals for improvements to the practice soccer field at the Grand Rapids Sports Complex.
Approved by consent roll call

8. Consider approving Balancing Change Order 1 and Final Payment for AP 2017-2, Taxi-lane Construction.
Approved by consent roll call
9. Consider approving Balancing Change Order 6 and Final Payment for CP 2009-1, 2017 Infrastructure Improvements Project.
Approved by consent roll call
10. Consider approving SLA 2019-2 with SEH for design, construction and miscellaneous engineering services related to CP 2019-2, Grand Rapids / Cohasset Connection Trail.
Approved by consent roll call
11. Consider accepting a proposal for Fixtures, Furniture, and Equipment Design Services from Damberg Scott Grezina Wagner (DSGW) for City Hall.
Approved by consent roll call
12. Consider approving temporary liquor license for Klockow Brewing Co., for event scheduled on September 29, 2018.
Approved by consent roll call
13. Consider adopting a resolution declaring the official intent of the City to reimburse certain expenditures from the proceeds of bonds to be issued by the City.
Adopted Resolution 18-72 by consent roll call
14. Consider adopting a resolution accepting a donation of \$350.00 from Grand Rapids Area Chamber of Commerce to the Grand Rapids Police Reserve Program.
Adopted Resolution 18-73 by consent roll call

Approval of the Consent Agenda

A motion was made by Councilor Zeige, seconded by Councilor Christy, to approve the Consent agenda as presented. The motion carried by the following vote

Aye 5 - Councilor Dale Christy
Mayor Dale Adams
Councilor Bill Zeige
Councilor Rick Blake
Councilor Tasha Connelly

5:12 PM SETTING OF REGULAR AGENDA

A motion was made by Councilor Tasha Connelly, seconded by Councilor Rick Blake, to approve the Regular agenda as presented. The motion PASSED by unanimous vote.

ACKNOWLEDGE BOARDS & COMMISSIONS

15. Acknowledge approved minutes for Boards & Commissions.

Golf Board: July 17, 2018

Human Rights: June 27, 2018

Acknowledge Boards and Commissions

5:14 DEPARTMENT HEAD REPORT

PM

16. PUC - Julie Kennedy

Julie Kennedy, PUC Manager, provided an overview of public utilities annual activities including staff, various projects, wastewater collection, utility artwork box wraps, community solar project and MPCA project for electric car charging stations. A full text of the report is available upon request.

Received and Filed

5:25 CIVIC CENTER, PARKS & RECREATION

PM

17. Consider a motion entering into a Memorandum of Understanding (MOU) with Itasca Area Schools Collaborative (IASC) related to developing an Early Child Education program at the Kids Campus which is part of Project Grand Rapids.

Mr. Pagel presents proposed agreement with Itasca Area School Collaborative. Special note is made that the early childhood education program would not be owned and operated by the City. Kids Campus would provide much needed space for the service.

A motion was made by Councilor Christy, seconded by Councilor Connelly, to approve the Memorandum of Understanding with Itasca Area Schools Collaborative. The motion carried by the following vote.

Aye 5 - Councilor Dale Christy
Mayor Dale Adams
Councilor Bill Zeige
Councilor Rick Blake
Councilor Tasha Connelly

5:50 COMMUNITY DEVELOPMENT

PM

20. Consider approval of an agreement with Wellson Group Inc. for professional property acquisition services associated with parkland replacement.

Mr. Mattei discusses focus of services related to new school project and expectation of fair market value to be received for the purchase of the property. An appraisal is required.

A motion was made by Councilor Connelly, seconded by Councilor Zeige, approving agreement with Wellson Group Inc. as presented. The motion

carried by the following vote.

Aye 5 - Councilor Dale Christy
Mayor Dale Adams
Councilor Bill Zeige
Councilor Rick Blake
Councilor Tasha Connelly

5:30 PM PUBLIC HEARINGS

Regular meeting recessed at 5:35 pm for scheduled public hearing.

18. Conduct a Public Hearing to consider the adoption of an Ordinance that would update and amend multiple sections of Chapter 30 Land Development Regulations, pertaining to the addition of the hotel/motel use listed on the permitted use table, increasing the maximum building height in the General Business zoning district, amendments to required off-street parking (minimum numbers), and capping the maximum height for freestanding signs.

Mayor Adams states the reason for the public hearing, the ability for all to be heard and confirms that all required notices have been made. No correspondence was received by the Clerk regarding this matter.

Mr. Mattei provides background information on recommended text amendments to the City's Municipal Code. The Planning Commission has reviewed the proposed changes and has forwarded to the Council with a recommendation to approve.

A motion was made by Councilor Bill Zeige, seconded by Councilor Dale Christy, to open the public hearing. The motion PASSED by unanimous vote.

No one wished to speak, therefore the following motion was made.

A motion was made by Councilor Rick Blake, seconded by Councilor Tasha Connelly, to close the public hearing. The motion PASSED by unanimous vote.

19. Consider the recommendation of the Planning Commission regarding the adoption of an ordinance, amending multiple sections of Chapter 30 *Land Development Regulations*, pertaining to the addition of the hotel/motel use listed on the permitted use table, increasing the maximum building height in the General Business zoning district, amendments to required off-street parking (minimum numbers), and capping the maximum height for freestanding signs.

Back in regular session following the public hearing, Mr. Mattei requests adoption of the proposed text amendments as recommended by the Planning Commission.

A motion was made by Councilor Blake, seconded by Councilor Zeige, adopting City Ordinance 18-08-06, amending Chapter 30 of the Grand Rapids Municipal Code as presented and authorized publication in summary form. The motion carried by the following vote.

Aye 5 - Councilor Dale Christy
Mayor Dale Adams
Councilor Bill Zeige
Councilor Rick Blake
Councilor Tasha Connelly

**5:55 POLICE DEPARTMENT
PM**

21. Consider a request by the Police Department to purchase two (2) 2019 Ford Police Interceptor Utility (SUV) vehicles from Hibbing Ford, at the State bid price.

Chief Johnson presents request to purchase new vehicles that were set for replacement in 2019.

A motion was made by Councilor Christy, seconded by Councilor Connelly, to approve the purchase of two 2019 Ford Police Interceptor Utility vehicles from Hibbing Ford at State bid price. The motion carried by the following vote.

Aye 5 - Councilor Dale Christy
 Mayor Dale Adams
 Councilor Bill Zeige
 Councilor Rick Blake
 Councilor Tasha Connelly

**6:00 ADMINISTRATION DEPARTMENT
PM**

22. Retirement of Fire Chief Mike Liebel.

Ms. DeGrio presents the notice of retirement from Fire Chief Mike Liebel, acknowledging his long time career with the Department and his dedication to service.

A motion was made by Councilor Rick Blake, seconded by Councilor Dale Christy, to accept the notice of retirement from Fire Chief Mike Liebel and authorize filling the position as well as subordinate positions vacated due to internal hiring. The motion PASSED by unanimous vote.

**6:05 ADJOURNMENT
PM**

A motion was made by Councilor Connelly, seconded by Councilor Zeige to adjourn the meeting at 6:03 PM. The motion PASSED by unanimous vote.

Respectfully submitted:

Kimberly Gibeau, City Clerk