



CITY OF GRAND RAPIDS

Minutes - Final - Final Public Utilities Commission

Wednesday, June 20, 2018

1:00 PM

Conference Room of Public Utilities Service Center

1 CALL TO ORDER

A joint meeting/work session with the City Council and Public Utilities Commission was held on Wednesday, June 20, 2018 at 1:00 PM in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street.

2 CALL OF ROLL

Present 4 - President Glen Hodgson, Secretary Greg Chandler, Commissioner Tom Stanley, and Commissioner Rick Blake

Absent 1 - Commissioner Kathy Kooda

Others Present: General Manager Julie Kennedy, Electric Department Manager Jeremy Goodell, Finance Manager Tyanne Betts, Wastewater Treatment Department Manager Steve Mattson, Administrative/ HR Assistant Christine Flannigan, Mayor Dale Adams, Councilor Dale Christy, Councilor Bill Zeige, Councilor Tasha Connelly, City Administrator Tom Pagel, City Finance Director Barb Baird, City Engineer Matt Wegwerth, Mark Zimmerman of Itasca Economic Development Corporation, and Simon Gretton of Itasca Clean Energy Team..

3 [18-0409](#)

Acknowledge the proper posting of the special meeting date, time, and purpose.

President Hodgson acknowledged the proper posting of the special meeting/work session date, time and purpose.

Received and Filed

4 ADMINISTRATION

4.a. [18-0410](#)

Presentation by Mark Zimmerman of IEDC on status of Industrial Park.

Mark Zimmerman of the Itasca Economic Development Corporation (IEDC) reviewed the status of the new 16 MW electrical substation Minnesota Power is constructing at the former Ainsworth mill site between Grand Rapids and Cohasset. The new substation will maintain the river crossing west of Grand Rapids, enhance the marketability of the site as IEDC works to attract new industrial applications, and strengthen and improve power reliability at the site and for all GRPUC customers by establishing a redundant power source for the community. Construction of the project began in June and will be completed this fall. Upon completion, the GRPUC will become owner of the substation due to a new power contract extension recently executed between the GRPUC and Minnesota Power.

Received and Filed

- 4.b. [18-0413](#) Governance Discussion with the Grand Rapids City Council and Grand Rapids Public Utilities Commission.

Topics of discussion included the Payment In Lieu Of Taxes (PILOT), efficient use of rolling stock (Public Works/Public Utilities), the City's 5-year Capital Improvement Plan (CIP) street/utility infrastructure plan, the idea of a transportation surcharge on kW/kWh usage, annexation area utility acquisitions, timing of audits, purchasing functions, and computer system collaboration. No actions were taken at this time.

Received and Filed

- 4.c. [18-0411](#) Request the Commission's consideration in authorizing Grand Rapids Public Utilities to accept the proposal from Cliburn and Associates, LLC for Assistance with Community Solar Garden (CSG) Preliminary Program Design.

A motion was made by Commissioner Rick Blake, seconded by Commissioner Tom Stanley, to authorize Grand Rapids Public Utilities to accept the proposal from Cliburn and Associates, LLC for Assistance with Community Solar Garden (CSG) Preliminary Program Design for \$33,200.00. The motion PASSED by unanimous vote.

5 VERIFIED CLAIMS

- 5.a. [18-0408](#) Consider approving the Mid-month Accounts Payable list for \$1,093,750.67.

A motion was made by Secretary Greg Chandler, seconded by Commissioner Tom Stanley, to approve the Mid-month Accounts Payable list in the amount of \$1,093,750.67. The motion PASSED by unanimous vote.

6 ADJOURNMENT

A motion was made by Secretary Greg Chandler, seconded by Commissioner Tom Stanley, to adjourn the meeting at 3:00 PM. The motion PASSED by unanimous vote.

The next regular Commission meeting is Wednesday, July 11, 2018 at 4:00 PM in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street.

A special meeting/work session is scheduled for Tuesday, July 24, 2018 at 8:00 AM in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street.

Respectfully submitted: Christine Flannigan, Administrative/HR Assistant.