



CITY OF GRAND RAPIDS

Minutes - Final - Final Public Utilities Commission

Thursday, April 5, 2018

3:00 PM

Conference Room of Public Utilities Service Center

1 CALL TO ORDER

A Special Meeting of the Grand Rapids Public Utilities Commission was held on Thursday, April 5, 2018 at 3:00 PM in the Conference Room 112 of the Public Works/Public Utilities Service Center at 500 SE 4th Street.

2 CALL OF ROLL

Present 4 - President Glen Hodgson, Commissioner Tom Stanley, Commissioner Rick Blake, and Commissioner Kathy Kooda

Absent 1 - Secretary Greg Chandler

Others Present: General Manager Kennedy, Electric Department Manager Goodell, Water/Wastewater Collection/Safety Manager Doyle, Wastewater Treatment Department Manager Mattson, Administrative/ HR Assistant Flannigan, Naeem Qureshi, P.E. of Progressive Consulting Engineers, LLC., Itasca Clean Energy Team Member Simon Gretton.

3 ADMINISTRATION

3a [18-0223](#) Acknowledge the posting of the special meeting date, time, and purpose.

President Glen Hodgson acknowledged the proper posting of the special meeting/work session date, time and purpose.

Received and Filed

3b [18-0230](#) Presentation by PCE on the proposed 10-year Water Supply Plan

The Commission viewed a presentation of the 10 year City of Grand Rapids Water Supply Plan prepared and presented by Naeem Qureshi, P.E. of Progressive Consulting Engineers, LLC. Recommendations of the plan concluded that well and treatment capacity is adequate for the next 10 years, well water levels should be monitored closely, a transducer should be installed in each well to monitor well water levels, and demand reduction measures should be implemented.

Received and Filed

- 3c [18-0231](#) Consider authorizing staff to 1) send out the Request for Proposal (RFP) for Professional Services for Assistance with Community Solar Garden (CSG) Preliminary Program Design and 2) to apply to the University of Minnesota Extension Regional Sustainable Development Partnerships(RSDP) for a \$14,000 grant for the technical assistance requested in the RFP.

A motion was made by Commissioner Rick Blake, seconded by Commissioner Tom Stanley, authorizing staff to send out the Request for Proposal (RFP) for Professional Services for Assistance with Community Solar Garden (CSG) Preliminary Program Design and submit an application to the University of Minnesota Extension Regional Sustainable Development Partnerships (RSDP) for a \$7,000 revised grant for the technical assistance requested in the RFP. The motion PASSED by unanimous vote.

- 3d [18-0224](#) Acknowledge 2018 MMUA Scholarship Applications.

President Glen Hodgson acknowledged that one student had submitted an essay that was forwarded on to the Minnesota Municipal Utilities Association (MMUA) for application and consideration for the 2018 MMUA Tom Bovitz Memorial Scholarship Award.

Received and Filed

- 3e [18-0222](#) Consider approving the Mid-month Accounts Payable list for \$33,345.19.

A motion was made by Commissioner Tom Stanley, seconded by Commissioner Kathy Kooda, to approve the Mid-month Accounts Payable list in the amount of \$33,345.19. The motion PASSED by unanimous vote.

- 3f [18-0245](#) Governance - Commission Outcomes

General Manager Kennedy reviewed the Strategic Business Plan and the proposed process for the development of Commission Outcomes that are linked to GRPU's Strategic Business Plan.

Received and Filed

4 **ADJOURNMENT**

A motion was made by Commissioner Tom Stanley, seconded by Commissioner Kathy Kooda, to adjourn the meeting at 4:30 PM. The motion PASSED by unanimous vote.

Respectfully submitted: Christine Flannigan, Administrative/HR Assistant.