



# CITY OF GRAND RAPIDS

## Minutes - Final - Final Public Utilities Commission

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Tuesday, February 27, 2018

12:00 PM Conference Room of Public Utilities Service Center

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### 1 CALL TO ORDER

*A Regular Meeting of the Grand Rapids Public Utilities Commission was held on Tuesday, February 27, 2018 at 12:00 Noon in the Conference Room 112 of the Public Works/Public Utilities Service Center at 500 SE 4th Street.*

### 2 CALL OF ROLL

**Present** 4 - President Stephen Welliver, President Glen Hodgson, Commissioner Tom Stanley, and Commissioner Rick Blake

*Others Present: General Manager Kennedy, Wastewater Treatment Department Manager Mattson, Administrative/ HR Assistant Flannigan, and Itasca Clean Energy Team Members Bill Schnell, Art Norton, Simon Gretton, Harry Hutchins and Vicki Andrews.*

### 3 [18-0145](#)

Acknowledge the posting of the special meeting date, time, and purpose.

*President Stephen Welliver acknowledged the posting of the special meeting/work session date, time and purpose.*

### 4 ADMINISTRATION

#### 4.a. [18-0148](#)

Community Solar Presentation by the Itasca Clean Energy Team.

**A motion was made by Commissioner Rick Blake, seconded by Commissioner Tom Stanley, to authorize staff to prepare a Request for Proposal for Professional Services for consultant services for program design assistance to be reviewed at the March 21, 2018 Regular meeting. The motion PASSED by unanimous vote.**

#### 4.b. [18-0149](#)

Consider approval of the revised Electric Service Agreement Amendment with Minnesota Power to include language regarding the Tioga Substation Project.

**A motion was made by Commissioner Tom Stanley, seconded by Commissioner Glen Hodgson, to rescind the Electric Service Agreement Amendment with Minnesota Power approved at the January 29, 2018 special meeting, and approve the Amended and Restated Electric Service Agreement with Minnesota Power as presented, with minor revisions as reviewed and approved by Minnesota Power. The motion PASSED by unanimous vote.**

- 4.c. [18-0150](#) Review WWTP Organizational Analysis by General Manager (2018 Goal).

A motion was made by Secretary Greg Chandler, seconded by Commissioner Rick Blake, to declare a vacancy exists and authorize the posting and/or advertising to fill the position of Wastewater Treatment Facility Operator. The motion PASSED by unanimous vote.

- 4.d. [18-0144](#) Consider approval of Commissioner health insurance premium reimbursements.

A motion was made by Secretary Greg Chandler, seconded by Commissioner Tom Stanley, to approve the health insurance premium reimbursements to Commissioners who were previously covered and transferred out of the Procure Pool on January 1, 2018 and procured other lower cost health insurance coverage retroactive to January 1, 2018 for the duration of their Commission membership. The motion PASSED by unanimous vote.

- 4.e. [18-0146](#) Mid-month Accounts Payable list.

A motion was made by Commissioner Glen Hodgson, seconded by Secretary Greg Chandler, to approve the Mid-month January Accounts Payable #2 list in the amount of \$ 4,258.72. The motion PASSED by unanimous vote.

## 5 ADJOURNMENT

*By call of the chair, the special meeting/work session was declared adjourned at 1:45 PM.*

*Respectfully submitted: Christine Flannigan, Administrative/HR Assistant.*