



# CITY OF GRAND RAPIDS

## Minutes - Final - Final City Council

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Monday, February 12, 2018

5:00 PM

City Hall Council Chambers

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**5:00 PM CALL TO ORDER:** Pursuant to due notice and call thereof a Regular Meeting of the Grand Rapids City Council was held on Monday, February 12, 2018 at 5:00 p.m. in City Hall Council Chambers, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

### CALL OF ROLL

**Present** 5 - Councilor Dale Christy  
Mayor Dale Adams  
Councilor Bill Zeige  
Councilor Rick Blake  
Councilor Tasha Connelly

### Staff present:

*Tom Pagel, Chad Sterle, Mike Liebel, Scott Johnson, Barb Baird, Jeff Davies, Rob Mattei, Matt Wegwerth, Dale Anderson, Steve Schaar, Lauren Van Den Heuvel, Lynn DeGrio*

### **5:02 PM PRESENTATIONS/PROCLAMATIONS**

Declare the week of February 11th through February 17th, 2018 Jerry & Shirley Miner Week.

*Mayor Adams presented official proclamation, delivered to Jerry & Shirley Miner at the community appreciation event on Sunday, February 11th at the Multi-Use Pavilion.*

**Received and Filed**

### MEETING PROTOCOL POLICY

### **5:03 PM PUBLIC FORUM**

*None.*

### **5:08 PM COUNCIL REPORTS**

*Councilor Christy expressed appreciation for City staff and the work that went into making the community appreciation event a success.*

**APPROVAL OF MINUTES**

Consider approving Council minutes for Monday, January 22, 2018 Worksession & Regular meetings and January 29, 2018 Special meeting.

**A motion was made by Councilor Bill Zeige, seconded by Councilor Tasha Connelly, to approve Council minutes as presented. The motion PASSED by unanimous vote.**

**5:50 PM VERIFIED CLAIMS**

26. Consider approving the verified claims for the period January 16, 2018 to February 12, 2018 in the total amount of \$734,899.02.

**A motion was made by Councilor Blake, seconded by Councilor Christy, to approve the verified claims as presented. The motion carried by the following vote.**

**Aye** 5 - Councilor Dale Christy  
Mayor Dale Adams  
Councilor Bill Zeige  
Councilor Rick Blake  
Councilor Tasha Connelly

**5:10 PM CONSENT AGENDA**

1. Consider adopting a resolution approving a loan to the Capital Equipment Replacement Fund in the amount of \$600,525 for a term of six years with an interest rate for 2018 of .50% and adjusting the annual interest rate by adding .25% to the City's previous year's average interest rate on investments.

**Adopted Resolution 18-07 by consent roll call**

2. Consider a resolution accepting the City's ADA Transition Plan and call for a Public Hearing on Monday, March 12, 2018 at 5:30 pm in the Grand Rapids City Council Chambers.

**Adopted Resolution 18-08 by consent roll call**

3. Consider adopting a resolution approving budgeted transfers from the General Fund to the Special Revenue Funds-Domestic Animal Control Facility and Central School.

**Adopted Resolution 18-09 by consent roll call**

4. Consider approving the General Liability insurance coverage through the League of Minnesota Cities Insurance Trust for the 2018 plan year and authorize payment of the insurance premium including the agent fee.

**Approved by consent roll call**

5. Consider entering into an Agreement with Active Network, Maximum Solutions to provide scheduling software for the Parks & Recreation Department.
- Approved by consent roll call**
6. Consider approving Amendment Number Three (3) to the Mutual Aid Agreement for both the City of Grand Rapids' and the City of Cohasset's Public Works Departments for cemetery sexton services for a two year period effective January 1, 2018 through December 31, 2019.
- Approved by consent roll call**
7. Consider adopting a resolution approving an operating transfer from the Capital Project Fund- 7th Ave Bridge Rehabilitation to the Capital Project Fund-General Capital Improvements in the amount of \$122,529.
- Adopted Resolution 18-10 by consent roll call**
8. Consider adopting a resolution approving an operating transfer from the Capital Project Fund-2017 Infrastructure Bonds to the Capital Project Fund-Grand Rapids Arts & Culture Projects.
- Adopted Resolution 18-11 by consent roll call**
9. Consider authorizing the Public Works Department to prepare specifications for a multi-use turf lawnmower/outdoor rink maintenance vehicle.
- Approved by consent roll call**
10. Consider the adoption of a resolution accepting a grant from the Blandin Foundation for CP 2010-5, Mississippi River Pedestrian Bridge
- Adopted Resolution 18-12 by consent roll call**
11. Considering adopting a resolution accepting a Hazardous Materials Emergency Planning Grant.
- Adopted Resolution 18-13 by consent roll call**
12. Consider entering into an agreement with an area business for advertising at the IRA Civic Center.
- Approved by consent roll call**
13. Consider adopting a resolution approving an operating transfer from the Capital Project Fund-2017 Infrastructure Bonds to the Capital Project Fund-2016 Infrastructure Bonds in the amount of \$91,301 and close the fund.
- Adopted Resolution 18-14 by consent roll call**
14. Consider approving temporary liquor permit for Itasca Curling Club for event scheduled for February 23 - 25, 2018.
- Approved by consent roll call**

15. Consider authorizing Building Maintenance Department to solicit quotes for commonly used paper and cleaning products.

**Approved by consent roll call**

- 15a. Consider authorizing Community Development's purchase of a 2018 Dodge Ram, ST Quad 4X4, 1/2 Ton pick-up, from Lake Woods Chrysler for a total price of \$28,267.01, including tax and licensing.

**Approved by consent roll call**

- 15b. Consider approving a resolution declaring parking restrictions on 7th Street NE

**Adopted Resolution 18-15 by consent roll call**

- 15c. Consider approving a resolution declaring parking restrictions on 11th Avenue NE

**Adopted Resolution 18-16 by consent roll call**

#### **Approval of the Consent Agenda**

**A motion was made by Councilor Zeige, seconded by Councilor Connelly, to approve the Consent agenda as amended. The motion carried by the following vote**

**Aye** 5 - Councilor Dale Christy  
Mayor Dale Adams  
Councilor Bill Zeige  
Councilor Rick Blake  
Councilor Tasha Connelly

#### **SETTING OF REGULAR AGENDA**

**A motion was made by Councilor Dale Christy, seconded by Councilor Tasha Connelly, to approve the Regular agenda as amended. The motion PASSED by unanimous vote.**

#### **5:12 DEPARTMENT HEAD REPORT PM**

16. Fire Department - Mike Liebel

*Chief Liebel provided an update on Fire Department staffing, activities, fire calls, fire hall issues, and truck and equipment needs. A complete report is on file in the Administration Department.*

**Received and Filed**

#### **5:22 CIVIC CENTER, PARKS & RECREATION PM**

17. Consider a motion approving a contract with the University of Minnesota to update and expand the IRA Civic Center Economic Impact Report.
- A motion was made by Councilor Rick Blake, seconded by Councilor Tasha Connelly, to approve contract with UofM as presented. The motion PASSED by unanimous vote.**
18. Considering authorizing staff to apply for a Community Arts Learning Grant through the Arrowhead Regional Arts Council.
- A motion was made by Councilor Christy, seconded by Councilor Zeige, authorizing application for Community Arts Learning Grant through Arrowhead Regional Arts Council. The motion carried by the following vote.**
- Aye** 5 - Councilor Dale Christy  
Mayor Dale Adams  
Councilor Bill Zeige  
Councilor Rick Blake  
Councilor Tasha Connelly
19. Consider adopting a resolution to accept a donation to help fund the installation of a wheelchair accessible swing at Crystal Lake Park.
- A motion was made by Councilor Tasha Connelly, seconded by Councilor Dale Christy, to adopt Resolution 18-17, accepting donation to assist funding installation of wheelchair accessible swing at Crystal Lake Park. The motion PASSED by unanimous vote.**

**5:30 COMMUNITY DEVELOPMENT  
PM**

*Moved to Consent as item #15a.*

**5:35 ENGINEERING  
PM**

21. Consider adopting a resolution accepting a bench donation from Rapids Riders ATV Club in honor of Barron Cottingham.
- A motion was made by Councilor Bill Zeige, seconded by Councilor Rick Blake, to adopt Resolution 18-18, bench donation from Rapids Riders ATV Club in memory of Barron Cottingham. The motion PASSED by unanimous vote.**
22. Consider the adoption of an ordinance, amending section 70-203 of Article V *Stormwater Utility* within Chapter 70 *Utilities*, of the Municipal Code.
- A motion was made by Councilor Christy, seconded by Councilor Connelly, to adopt City Ordinance 18-02-01, amending section 70-203 of Article V Stormwater Utility within Chapter 70 Utilities. The motion carried by the following vote.**

**Aye** 5 - Councilor Dale Christy  
Mayor Dale Adams  
Councilor Bill Zeige  
Councilor Rick Blake  
Councilor Tasha Connelly

**5:45 PM ADMINISTRATION DEPARTMENT**

**25.** Consider approving the 2018-2019 Clerical Union Bargaining Agreement.

**A motion was made by Councilor Blake, seconded by Councilor Zeige, to approve the 2018-2019 Clerical Union Bargaining Agreement. The motion carried by the following vote.**

**Aye** 5 - Councilor Dale Christy  
Mayor Dale Adams  
Councilor Bill Zeige  
Councilor Rick Blake  
Councilor Tasha Connelly

**ADJOURNMENT**

**A motion was made by Councilor Tasha Connelly, seconded by Councilor Bill Zeige to adjourn the meeting at 5:40 PM.**

*Respectfully submitted:*

*Kimberly Gibeau, City Clerk*