



CITY OF GRAND RAPIDS

Minutes - Final - Final City Council

Monday, January 22, 2018

5:00 PM

City Hall Council Chambers

5:00 PM **CALL TO ORDER:** Pursuant to due notice and call thereof a Regular Meeting of the Grand Rapids City Council was held on Monday, January 22, 2018 at 5:10 p.m. in City Hall Council Chambers, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

CALL OF ROLL

Present 5 - Councilor Dale Christy
 Mayor Dale Adams
 Councilor Bill Zeige
 Councilor Rick Blake
 Councilor Tasha Connelly

Others present:

Tom Pagel, Chad Sterle, Matt Wegwerth, Jeff Davies, Rob Mattei, Erik Scott, Lynn DeGrio, Barb Baird, Lauren Van Den Heuvel, Eric Trast

MEETING PROTOCOL POLICY

5:01 PM **PUBLIC FORUM**

Burl Ives, representing Timberlake Lodge, expressed concerns regarding the issuance of temporary liquor permits to non-profit organizations. Mr. Ives indicated that organizations wishing to serve alcohol at their events should be utilizing local caterers who have the ability to serve alcohol.

5:06 PM **COUNCIL REPORTS**

Mayor Adams advised the public of the upcoming community appreciation event to be held on February 11th at IRC Civic Center Outdoor Pavilion.

Councilor Connelly provided update on the Kids Campus project kickoff, promoting community awareness, noting volunteer turnout, and teams for producing goals & strategies in various areas of the project.

5:09 PM **APPROVAL OF MINUTES**

Consider approving Council minutes for Monday, January 8, 2018 Regular meeting.

A motion was made by Councilor Bill Zeige, seconded by Councilor Tasha

Connelly, to approve Council minutes for January 8, 2018 Regular meeting as presented. The motion PASSED by unanimous vote.

VERIFIED CLAIMS

Consider approving the verified claims for the period January 3, 2018 to January 22, 2018 in the total amount of \$6,130,521.42, of which \$5,371,110.01 are debt service payments.

A motion was made by Councilor Christy, seconded by Councilor Connelly, to approve the verified claims as presented. The motion carried by the following vote.

Aye 5 - Councilor Dale Christy
Mayor Dale Adams
Councilor Bill Zeige
Councilor Rick Blake
Councilor Tasha Connelly

5:10 PM CONSENT AGENDA

1. Consider removing Sam Perry, Joe Rabbers, and John Rubesh from the Hospital Security Part-time Roster.
Approved by consent roll call
2. Consider authorizing the Mayor to sign the Pay Equity Implementation Form.
Approved by consent roll call
3. Consider adopting a resolution accepting a donation of \$125.00 dollars from Jim and Marie Fierek, to be used for training.
Adopted Resolution 18-04 by consent roll call
4. Consider hiring Brooks Roth as a part-time winter maintenance worker for the remainder of the 2017-2018 Snow Removal Season.
Approved by consent roll call
5. Consider approving the hiring of a part-time employee at the City of Grand Rapids Park and Recreation Department and the IRA Civic Center.
Edited to remove the word "permanent" from the request. The City does not hire permanent part-time employees. Added pay rate of \$12.00 per hour.
Approved by consent roll call
6. Considering authorizing staff to apply for a FEMA grant.
Approved by consent roll call
7. Consider refunding prorated liquor license fees to Grand Rapids Development Corp.

dba Sawmill Inn.

Approved by consent roll call

8. Consider approving Off-Sale Liquor License for Walmart Inc.

Approved by consent roll call

9. Consider approving five (5) temporary liquor licenses for the MacRostie Art Center, events scheduled February through June, 2018.

Approved by consent roll call

10. Consider approving two (2) temporary liquor licenses for United Way, events scheduled for February 2 & March 2, 2018.

Approved by consent roll call

11. Consider entering into agreement with "Mallrats" for entertainment related to Tall Timber Days, 2018 and authorize payment of deposit.

Approved by consent roll call

12. Consider authorizing Community Development staff to solicit quotes for a work vehicle to be utilized by the Building Inspectors.

Approved by consent roll call

13. Consider authorizing the hiring Vivian Olson on a temporary basis.

Approved by consent roll call

- 14a. Consider appointing Molly MacGregor to the Planning Commission and Anne-Marie Erickson to the Arts & Culture Commission.

Approved by consent roll call

Approval of the Consent Agenda

Updated item #5 as noted, addition of item #14a, and moved item #14 to regular agenda as item #16a.

A motion was made by Councilor Blake, seconded by Councilor Zeige, to approve the Consent agenda with amendments stated in action notes. The motion carried by the following vote

Aye 5 - Councilor Dale Christy
Mayor Dale Adams
Councilor Bill Zeige
Councilor Rick Blake
Councilor Tasha Connelly

**5:11 SETTING OF REGULAR AGENDA
PM**

Consent item #14 moved to Regular agenda as #16a

A motion was made by Councilor Dale Christy, seconded by Councilor Rick Blake, to approve the Regular agenda with amendment as stated in action notes. The motion PASSED by unanimous vote.

ACKNOWLEDGE BOARDS & COMMISSIONS

15. Acknowledge the attached Board & Commission minutes.

**Acknowledged minutes for:
December 19, 2017 Golf Board
December 13, 2017 Library Board**

5:12 DEPARTMENT HEAD REPORT PM

16. Engineering Department - Matt Wegwerth

City Engineer Matt Wegwerth provided semi-annual update on Engineering activities, including staffing, office locations, GIS projects, Mississippi Pedestrian Bridge project, Highway 38 project in 2018, ADA transition plan, airport project. A full and complete report is available in the Administration Department.

Received and Filed

- 16a. Consider proceeding with the purchase of the Tymco 500X through Tymco, Inc.'s Municipal Lease/Purchase Program.
- Jeff Davies, Director of Public Works, presented information regarding purchase request for a new street sweeper, including capabilities of new sweeper and proposed funding sources.*

A motion was made by Councilor Blake, seconded by Councilor Connelly, to approve the requested purchase of Tymco 500X street sweeper, by noted funding, as presented including funds from snowblower at the time of its sale. The motion carried by the following vote.

Aye 5 - Councilor Dale Christy
Mayor Dale Adams
Councilor Bill Zeige
Councilor Rick Blake
Councilor Tasha Connelly

COMMUNITY DEVELOPMENT

17. Consider approval of the final plat of Pokegama Pines.

Mr. Mattei presented background information on the proposed plat and the recommendation of the Planning Commission.

A motion was made by Councilor Christy, seconded by Councilor Connelly, to adopt Resolution 18-05, approving the final plat for Pokegama Pines and authorize signatures for the final plat and subdivision agreement as

recommended by the Grand Rapids Planning Commission. The motion carried by the following vote.

Aye 5 - Councilor Dale Christy
Mayor Dale Adams
Councilor Bill Zeige
Councilor Rick Blake
Councilor Tasha Connelly

5:30 PUBLIC HEARINGS
PM

19. Consider conducting the Public Hearing for CP 2011-3, the 2018 Northeast Improvements Project.
- Mayor Adams states the reason for the public hearing and City Clerk Gibeau notes that all required notices were made and no correspondence was received in the Clerk's office.*
- Engineer Wegwerth presents plans for street reconstruction project.*
- A motion was made by Councilor Bill Zeige, seconded by Councilor Dale Christy, to open the public hearing. The motion PASSED by unanimous vote.**
- Skip Drake, 702 NE 9th Avenue, acknowledges Mr. Wegwerth's willingness to listen to the neighborhood and make changes where possible. Mr. Drake expresses appreciation for City staff and supports the project.*
- Dick Sacket, 703 NE 9th Avenue, states that he does not see a need for the sidewalk, and requests consideration to relocate the sidewalk to an area where there is more foot traffic, i.e. the wooded area nearby.*
- A motion was made by Councilor Rick Blake, seconded by Councilor Tasha Connelly, to close the public hearing. The motion PASSED by unanimous vote.**

5:45 ENGINEERING
PM

20. Consider adopting a resolution ordering CP 2011-3, the 2018 Northeast Improvements Project and the plans and specifications for the Project to be completed.
- Engineer Wegwerth notes a typographical error in the second sentence of the second paragraph: this should read 7th Avenue NE, not 8th Avenue. This will be corrected in the final resolution.*
- A motion was made by Councilor Zeige, seconded by Councilor Blake, to adopt Resolution 18-06 ordering CP 2011-3, 2018 NE improvement project and specifications for project to be completed. The motion carried by the following vote.**
- Aye** 4 - Mayor Dale Adams
Councilor Bill Zeige
Councilor Rick Blake
Councilor Tasha Connelly
- Nay** 1 - Councilor Dale Christy

21. Consider approving SLA 2011-3 with SEH for design and construction engineering services related to CP 2011-3, 2018 Northeast Improvements Project.

A motion was made by Councilor Blake, seconded by Councilor Connelly, to approve Supplemental Letter Agreement 2011-3 with SEH for design and construction related to CP 2011-3, 2018 NE improvement project. The motion carried by the following vote.

Aye 5 - Councilor Dale Christy
Mayor Dale Adams
Councilor Bill Zeige
Councilor Rick Blake
Councilor Tasha Connelly

**5:26 ADMINISTRATION DEPARTMENT
PM**

18. Consider accepting notice of retirement from Bonnie Henriksen, Library Volunteer Coordinator, from the Grand Rapids Area Library.

A motion was made by Councilor Dale Christy, seconded by Councilor Tasha Connelly, to accept retirement notice submitted by Bonnie Henriksen from her position as Library Volunteer Coordinator. The motion PASSED by unanimous vote.

**5:55 ADJOURNMENT
PM**

A motion was made by Councilor Tasha Connelly, seconded by Councilor Bill Zeige, to adjourn the meeting at 6:24 pm. The motion PASSED by unanimous vote.

Respectfully submitted,

Kimberly Gibeau, City Clerk