



# CITY OF GRAND RAPIDS

## Minutes - Final - Final City Council

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Monday, October 23, 2017

5:00 PM

City Hall Council Chambers

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**5:00 PM**     **CALL TO ORDER:** Pursuant to due notice and call thereof a Regular Meeting of the Grand Rapids City Council was held on Monday, October 23, 2017 at 5:40 p.m. in City Hall Council Chambers, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

### CALL OF ROLL

**Present**    5 -    Councilor Dale Christy  
                         Mayor Dale Adams  
                         Councilor Bill Zeige  
                         Councilor Rick Blake  
                         Councilor Tasha Connelly

### Others present:

*Tom Pagel, Chad Sterle, Barb Baird, Steve Schaar, Rob Mattei, Lynn DeGrio*

**5:01 PM**     **PRESENTATIONS/PROCLAMATIONS**

National Hunger and Homelessness Awareness Month Proclamation

**Adopted**

### MEETING PROTOCOL POLICY

**5:02 PM**     **PUBLIC FORUM**

*None.*

**5:07 PM**     **COUNCIL REPORTS**

*Councilor Connelly updates Council on proposed Civic Center expansion project and survey developed for public input to be distributed in many different formats in an effort to reach all residents. Wednesday, November 8 at 6pm at the Civic Center is a public meeting. Collection of public input through November 30.*

*Mayor Adams, advises that Grand Rapids is hosting the Gov. Deer Hunting opener on November 2nd and there is an upcoming soup lunch fundraiser event and walk for homelessness at Grace House followed by chili feed.*

**5:10 APPROVAL OF MINUTES**  
**PM**

Consider approving Council minutes for Monday, October 9, 2017 Worksession & Regular meetings.

**A motion was made by Councilor Bill Zeige, seconded by Councilor Tasha Connelly, to approve Council minutes as presented. The motion PASSED by unanimous vote.**

**5:11 VERIFIED CLAIMS**  
**PM**

Consider approving the verified claims for the period October 3, 2017 to October 16, 2017 in the total amount of \$805,809.40.

**A motion was made by Councilor Christy, seconded by Councilor Blake, to approve the verified claims as presented. The motion carried by the following vote.**

**Aye** 5 - Councilor Dale Christy  
Mayor Dale Adams  
Councilor Bill Zeige  
Councilor Rick Blake  
Councilor Tasha Connelly

**5:13 CONSENT AGENDA**  
**PM**

1. Consider entering into an agreement with MacQueen Equipment Inc. to sell the City's 2013 SnoGo snowblower on consignment.  
**Approved by consent roll call**
2. Consider hiring the attached list of part-time winter maintenance workers for the 2017-2018 Snow Removal Season.  
**Approved by consent roll call**
3. Consider renewing liquor licenses for 2018, contingent upon receipt of all required documentation and fees.  
**Approved by consent roll call**
4. Consider approving temporary liquor license for Rotary Club of Grand Rapids event scheduled for Monday, December 4, 2017.  
**Approved by consent roll call**
5. Consider approving the hiring of part-time employees at the Grand Rapids Park and Recreation Department and the IRA Civic Center.

**Approved by consent roll call**

6. Consider entering into an agreement with an area business for advertising at the IRA Civic Center.

**Approved by consent roll call**

7. Consider changing the status of Dion Holcomb-Card, Library Public Services Clerk, from part-time to full-time.

**Approved by consent roll call**

8. Consider the renewal of the Group Vision Care Plan Renewal Agreement and Premium Collection Form.

**Approved by consent roll call**

- 8a. Consider entering into a Datacenter Rack Space Lease agreement with Itasca County and authorize the Mayor to sign related documents.

**Approved by consent roll call**

- 8b. Consider entering into Agreements with Minnesota Energy Resources Corporation.

**Approved by consent roll call**

- 8c. Consider entering into a shared services agreement with the Public Utilities Commission for Systems Management

**Approved by consent roll call****Approval of the Consent Agenda**

**A motion was made by Councilor Blake, seconded by Councilor Zeige, to approve the Consent agenda as amended. The motion carried by the following vote**

**Aye** 5 - Councilor Dale Christy  
Mayor Dale Adams  
Councilor Bill Zeige  
Councilor Rick Blake  
Councilor Tasha Connelly

**5:15 SETTING OF REGULAR AGENDA**  
**PM**

**A motion was made by Councilor Tasha Connelly, seconded by Councilor Dale Christy, to approve the Regular agenda as amended. The motion PASSED by unanimous vote.**

**5:16 ACKNOWLEDGE BOARDS & COMMISSIONS**  
**PM**

9. Acknowledge approved minutes for Boards & Commissions.

*September 12, 2017 Residential Rental Licensing & Inspection Task Force  
September 13 & 29, 2017 PUC Minutes  
September 19 & October 3, 2017 Golf Board Minutes*

**Acknowledge Boards and Commissions**

**5:17 DEPARTMENT HEAD REPORT  
PM**

10. Department Head Report: Finance Department

*Finance Director Barb Baird provided semi annual report on finance activities, including activities with all other City departments.*

**Received and Filed**

**5:30 COMMUNITY DEVELOPMENT  
PM**

11. Consider approval of the preliminary plat of Pokegama Pines.

*Rob Mattei provided background information regarding proposed preliminary plat, location and zoning.*

**A motion was made by Councilor Christy, seconded by Councilor Zeige, approving preliminary plat of Pokegama Pines as presented. The motion carried by the following vote.**

**Aye** 5 - Councilor Dale Christy  
Mayor Dale Adams  
Councilor Bill Zeige  
Councilor Rick Blake  
Councilor Tasha Connelly

**5:35 ENGINEERING  
PM**

*Item moved to consent as 8c.*

**5:40 INFORMATION TECHNOLOGY  
PM**

*Item moved to Consent as 8a.*

**5:45 ADMINISTRATION DEPARTMENT  
PM**

14. Consider the appointment of Seth Jetland to the GIS Technician position.

*Ms. DeGrio explains that the official date of hire is pending the decision of the Bureau of Mediation in determining union status. If determined to be a Clerical Union position, effective date of hire will be October 24, 2017, or December 1, 2017 if it is determined that it does not meet criteria for union placement. Rate of pay will remain the same regardless.*

**A motion was made by Councilor Tasha Connelly, seconded by Councilor Rick Blake, to approve the appointment of Seth Jetland to the position of GIS Technician with effective date pending decision of Bureau of Mediation regarding union status of position. The motion PASSED by unanimous vote.**

**5:50 ADJOURNMENT  
PM**

**A motion was made by Councilor Tasha Connelly, seconded by Councilor Bill Zeige to adjourn the meeting at 6:12 PM. The motion PASSED by unanimous vote.**

*Respectfully submitted:*

*Kimberly Gibeau, City Clerk*