



CITY OF GRAND RAPIDS

Minutes - Final - Final City Council

Monday, August 28, 2017

5:00 PM

City Hall Council Chambers

5:00 PM **CALL TO ORDER:** Pursuant to due notice and call thereof a Regular Meeting of the Grand Rapids City Council was held on Monday, August 28, 2017 at 5:03 p.m. in City Hall Council Chambers, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

CALL OF ROLL

Present 5 - Councilor Dale Christy
 Mayor Dale Adams
 Councilor Bill Zeige
 Councilor Rick Blake
 Councilor Tasha Connelly

Others present:

Tom Pagel, Chad Sterle, Matt Wegwerth, Eric Trast, Rob Mattei, Scott Johnson, Laura Pfeifer, Mike Liebel, Lynn DeGrio

MEETING PROTOCOL POLICY

5:01 PM **PUBLIC FORUM**

City Engineer Wegwerth advised the public of the road closure at 7th Ave. SE from 8:00 PM to 5:00 AM.

5:06 PM **COUNCIL REPORTS**

None.

5:09 PM **VERIFIED CLAIMS**

Consider approving the verified claims for the period August 8, 2017 to August 21, 2017 in the total amount of \$1,135,041.71.

A motion was made by Councilor Zeige, seconded by Councilor Connelly, to approve the verified claims as presented. The motion carried by the following vote.

Aye 5 - Councilor Dale Christy
Mayor Dale Adams
Councilor Bill Zeige
Councilor Rick Blake
Councilor Tasha Connelly

**5:10 APPROVAL OF MINUTES
PM**

Consider approving Council minutes for Monday, August 14, 2017 Worksession & Regular meetings and Monday, August 21, 2017 Budget meeting.

A motion was made by Councilor Dale Christy, seconded by Councilor Tasha Connelly, to approve Council minutes as presented. The motion PASSED by unanimous vote.

**5:11 CONSENT AGENDA
PM**

1. Consider adopting a resolution accepting an additional \$5,499.51 grant award from Minnesota Board of Firefighter Training and Education (MBFTE).

Adopted Resolution 17-77 by consent roll call

2. Consider accepting the resignation from Jason Hoerler, Firefighter.

Approved by consent roll call

3. Consider approving a deed restriction for the property known as Legion Park

Approved by consent roll call

4. Consider adopting a resolution approving operating transfer from the General Capital Improvement Fund-Neighborhood Economic & Development Fund in the amount of \$27,184.00.

Adopted Resolution 17-78 by consent roll call

5. Consider adopting a resolution approving operating transfers to the Special Revenue Fund-Civic Center in the amount of \$145,067.21 and authorizing a loan in the amount of \$10,762.44 from the General Fund to pay for the Dehumidification Project.

Adopted Resolution 17-79 by consent roll call

6. Consider approving temporary liquor license for Grand Rapids & Itasca Mountain Bicycling Association (GRIMBA), event scheduled for September 15, 2017.

Approved by consent roll call

7. Consider wage adjustment for Seasonal Golf Employee.

Approved by consent roll call

8. Consider entering into an Equipment Rental Agreement with the Itasca Curling Club.

Approved by consent roll call

9. Consider adopting a resolution declaring the cost to be assessed and ordering the preparation of proposed assessments for CP 2009-1, 2017 Infrastructure Improvements Project

Adopted Resolution 17-80 by consent roll call

11. Consider approving the hiring of part-time employees at the Grand Rapids Park and Recreation Department, IRA Civic Center and the Grand Rapids Sports Complex.

Approved by consent roll call

12. Consider adopting a resolution establishing a public hearing on September 11, 2017 on proposed assessments for CP 2009-1, 2017 Infrastructure Improvements.

Adopted Resolution 17-81 by consent roll call

13. Consider approving Change Order 1 and final payment for the Keissler Wellness Center Site Improvements project in the amount of \$10,942.33

Approved by consent roll call

14. Consider approving Change Orders 5, 6 and Final Payment for CP 2017-1, 5th St N and 8th Av NE Improvements.

Approved by consent roll call

15. Consider approval of an updated and amended *Small Cities Development Program Commercial & Residential Rehabilitation Deferred Loan Program Policy and Procedures Handbook*

Approved by consent roll call

16. Consider adopting a resolution accepting an in-kind donation of materials and labor, valued at \$249.00 from Janssen Fabricating Enterprise, LLC for 1000 Lakes SWAT for modifications to a rifle.

Adopted Resolution 17-82 by consent roll call

17. Consider adopting a resolution accepting a donation of \$100.00 from Grand Rapids State Bank and in-kind donation of food & beverages, valued at \$512.00, from McDonald's for the Children's Safety Camp.

Adopted Resolution 17-83 by consent roll call

18. Consider appointing Dale Anderson as an alternate representative to the Greenway Joint Recreation Board.

Approved by consent roll call

Approval of the Consent Agenda

A motion was made by Councilor Zeige, seconded by Councilor Christy, to approve the Consent agenda as amended, deleting item #10 as a duplicate to item #8. The motion carried by the following vote

Aye 5 - Councilor Dale Christy
Mayor Dale Adams
Councilor Bill Zeige
Councilor Rick Blake
Councilor Tasha Connelly

5:13 PM SETTING OF REGULAR AGENDA

A motion was made by Councilor Rick Blake, seconded by Councilor Tasha Connelly, to approve the Regular agenda as presented. The motion PASSED by unanimous vote.

5:14 PM DEPARTMENT HEAD REPORT**19. Housing & Redevelopment Authority - Jerry Culliton**

Council acknowledged receipt of written report submitted by Jerry Culliton in lieu of attendance. Complete report is available in the Administration Department.

Received and Filed

5:25 PM FIRE DEPARTMENT**20. Consider authorizing Fire Department to Form a Truck Committee and Develop Specifications for a 2018 Rescue Pumper truck.**

Chief Liebel provides background information regarding the process of replacing trucks for the department and the function of the proposed committee.

Also noted that September 19th will likely be an initial training controlled burn and then final burn will be September 26th. All Council members are invited to attend.

A motion was made by Councilor Rick Blake, seconded by Councilor Bill Zeige, to authorize staff to form a Truck Committee and develop specifications for a 2018 Rescue Pumper Truck. The motion PASSED by unanimous vote.

6:10 PM ADMINISTRATION DEPARTMENT**25. Consider appointment of Connor Grigsby to Firefighter Trainee position.**

Ms. DeGrio notes correction to effective date from August 24th to August 29th.

A motion was made by Councilor Bill Zeige, seconded by Councilor Rick Blake, to approve the appointment of Connor Grigsby as Firefighter Trainee pending

satisfactory results for required testing & evaluations. The motion PASSED by unanimous vote.

26. Consider beginning the process of creating an eligibility list for Part-time Hospital Security Officers.

A motion was made by Councilor Tasha Connelly, seconded by Councilor Dale Christy, authorizing staff to begin the process of creating an eligibility list for part-time Hospital Security Officers. The motion PASSED by unanimous vote.

Recessed regular meeting at 5:23 PM

5:30 PM PUBLIC HEARINGS

Reconvened for public hearing at 5:30 PM.

21. Conduct a public hearing to consider the rezoning of 5.75 acres of land from SR-1 (Shoreland One-family Residential) to SPU (Shoreland Public Use).
- Mayor Adams notes the reason for the public hearing. Clerk Gibeau states that all required notices have been made and no correspondence was received in the Clerk's office in reference to this matter.*

Rob Mattei, Community Development Director, provides background information on request for rezone, location, feasibility and recommendation of the Planning Commission.

A motion was made by Councilor Dale Christy, seconded by Councilor Tasha Connelly, to open the public hearing. The motion PASSED by unanimous vote.

No one wished to speak, therefore the following motion was made.

A motion was made by Councilor Bill Zeige, seconded by Councilor Rick Blake, to close the public hearing. The motion PASSED by unanimous vote.

5:45 PM COMMUNITY DEVELOPMENT

22. Consider the recommendation of the Planning Commission regarding adoption of an ordinance, amending the Official Zoning Map, by rezoning 5.75 acres of land from SR-1 (Shoreland One-family Residential) to SPU (Shoreland Public Use).

A motion was made by Councilor Blake, seconded by Councilor Christy, adopting City Ordinance 17-08-07, amending official zoning map, rezoning 5.75 acres from SR-1 to SPU. The motion carried by the following vote.

Aye 5 - Councilor Dale Christy
Mayor Dale Adams
Councilor Bill Zeige
Councilor Rick Blake
Councilor Tasha Connelly

5:50 PM PUBLIC HEARINGS

23. Conduct a Public Hearing to consider the adoption of an Ordinance amending Chapter 30 of the Zoning Ordinance which would decrease lot size requirements for General Development lakes, and within the Rural Residential zoning district.
- Mayor Adams notes the reason for the public hearing. Clerk Gibeau states that all notices have been made and no correspondence was received in the Clerk's office in reference to this matter.*
- Rob Mattei, Community Development Director, provides background information on request for text amendment to zoning ordinance, location, feasibility and recommendation of the Planning Commission.*
- A motion was made by Councilor Bill Zeige, seconded by Councilor Rick Blake, to open the public hearing. The motion PASSED by unanimous vote.**
- No one wished to speak, therefore the following motion was made.*
- A motion was made by Councilor Dale Christy, seconded by Councilor Bill Zeige, to close the public hearing. The motion PASSED by unanimous vote.**

6:05 PM COMMUNITY DEVELOPMENT

24. Consider the recommendation of the Planning Commission regarding the adoption of an ordinance, amending two sections of Chapter 30 of the Zoning Ordinance which would decrease lot size requirements for General Development lakes, and within the Rural Residential zoning district.
- A motion was made by Councilor Christy, seconded by Councilor Connelly, to adopt City Ordinance 17-08-08, amending Chapter 30 of the zoning ordinance, decreasing lot size requirements for General Development lakes within Rural Residential zoning district. The motion carried by the following vote.**
- Aye** 5 - Councilor Dale Christy
Mayor Dale Adams
Councilor Bill Zeige
Councilor Rick Blake
Councilor Tasha Connelly

6:20 PM ADJOURNMENT

A motion was made by Councilor Connelly, seconded by Councilor Zeige to adjourn the meeting at 5:57 PM. The motion PASSED by unanimous vote.

Respectfully submitted:

Kimberly Gibeau, City Clerk