



CITY OF GRAND RAPIDS

Minutes - Final - Final City Council

Monday, June 26, 2017

5:00 PM

City Hall Council Chambers

5:00 PM **CALL TO ORDER:** Pursuant to due notice and call thereof a Regular Meeting of the Grand Rapids City Council was held on Monday, June 26, 2017 at 5:15 p.m. in City Hall Council Chambers, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

CALL OF ROLL

Present 5 - Councilor Dale Christy
 Mayor Dale Adams
 Councilor Bill Zeige
 Councilor Rick Blake
 Councilor Tasha Connelly

Staff Present:

Tom Pagel, Chad Sterle, Rob Mattei, Scott Johnson, Steve Schaar, Jeff Davies, Barb Baird, Erik Scott, Eric Trast, Lynn DeGrio

5:01 PM **PRESENTATIONS/PROCLAMATIONS**

Administer Oath of Office for Police Officer Jeff Roerick & Police Sergeant Kevin Ott

Mayor Dale Adams administered the Oath of Office to Police Officer Jeff Roerick and Police Sergeant Kevin Ott.

MEETING PROTOCOL POLICY

5:05 PM **PUBLIC FORUM**

None

5:10 PM **COUNCIL REPORTS**

Councilor Dale Christy gave a report on 2016 Tax Distribution

5:12 PM **APPROVAL OF MINUTES**

Consider approving Council minutes for Monday, June 12, 2017 Worksession & Regular meetings.

A motion was made by Councilor Christy, seconded by Councilor Zeige to approve the Council minutes as presented. The motion PASSED by unanimous vote.

VERIFIED CLAIMS

Consider approving the verified claims for the period June 6, 2017 to June 19, 2017 in the total amount of \$848,106.53.

A motion was made by Councilor Connelly, seconded by Councilor Blake to approve the verified claims as presented. The motion carried by the following vote.

Aye 5 - Councilor Dale Christy
Mayor Dale Adams
Councilor Bill Zeige
Councilor Rick Blake
Councilor Tasha Connelly

5:13 PM CONSENT AGENDA

1. Consider continuation of Phased Retirement Agreement for Facilities Maintenance employee Ronald Edminster.
Approved by consent roll call
2. Consider a grant submittal to the Blandin Foundation for Master Planning at the IRA Civic Center.
Approved by consent roll call
3. Consider adopting a resolution calling for a Public Hearing on July 24, 2017 at 5:30 p.m. relating to an issue of Revenue Bonds by the Housing and Redevelopment Authority of the City of St. Paul on behalf of Fairview Health Services.
Adopted Resolution 17-47 by consent roll call
4. Consider adopting a resolution approving the plans and specifications and ordering the advertisement for bids for CP 2017-3, the Taxilane Utilities Project
Adopted Resolution 17-48 by consent roll call
5. Consider amending the Agreement to Provide Security Services with Grand Itasca Clinic & Hospital and approve status change of Jared Anderson from part-time to full-time Hospital Security Officer.
Approved by consent roll call
6. Consider authorizing the Public Works Department's purchase of a SnowBlast M8500HD snow blower from Titan Machinery under the Minnesota State

Purchasing Venture for the amount of \$125,262.02.

Approved by consent roll call

7. Consider adopting a resolution approving the plans and specifications and ordering the advertisement for bids for CP 2017-4, the 2017 Street Lighting Project

Adopted Resolution 17-49 by consent roll call

8. Consider approving the hiring of part-time employees at the Grand Rapids Park and Recreation Department, IRA Civic Center and the Grand Rapids Sports Complex.

Approved by consent roll call

9. Consider authorizing City Administrator to sign contract with KAXE for use of tent for Library Program

Approved by consent roll call

10. Consider request by the Police Department to donate our found / abandoned bicycles to the Cap Baker Lions Club.

Approved by consent roll call

11. Consider accepting high bid from Daniel Bergman in the amount of \$4,879, for the sale of the 2005 Chevrolet Impala.

Approved by consent roll call

12. Consider approval of a Grant Contract with IRRRB for a \$167,500 Public Works Site Development grant for the Airport Utility Extensions project.

Approved by consent roll call

13. Consider adopting a resolution accepting a \$167,500 Public Works Site Development grant from IRRRB for the Airport Utility Extension Project.

Adopted Resolution 17-50 by consent roll call

14. Consider authorizing City staff to begin the process of filling the Library Public Services Clerk II - Children's position on a part-time basis.

Approved by consent roll call

- 14b. Consider waiving the requirement to pay off assessments at time of sale of lots 1-4, Block 2 of Lakewood Heights Addition through approval of Estoppel Certificate.

Approved by consent roll call

Approval of the Consent Agenda

A motion was made by Councilor Christy, seconded by Councilor Connelly, to approve the Consent agenda as amended, moving item 21 from the regular agenda to Consent as #14a. The motion carried by the following vote

Aye 5 - Councilor Dale Christy
Mayor Dale Adams
Councilor Bill Zeige
Councilor Rick Blake
Councilor Tasha Connelly

**5:15 SETTING OF REGULAR AGENDA
PM**

A motion was made by Councilor Rick Blake, seconded by Councilor Bill Zeige to approve the Regular agenda as amended. The motion PASSED by unanimous vote.

ACKNOWLEDGE BOARDS & COMMISSIONS

15. Acknowledge minutes for Boards & Commission

Acknowledge the following: May 16, 2017 Golf Board Minutes and May 17, 2017 Public Utilities Commission Minutes.

**5:16 DEPARTMENT HEAD REPORT
PM**

16. Department Head Report: Information Technology

Received and Filed

**5:25 CIVIC CENTER, PARKS & RECREATION
PM**

17. Consider a proposal from Damberg, Scott, Grezina, and Wagner (DSGW) for Master Planning services at the IRA Civic Center.

A motion was made by Councilor Connelly, seconded by Councilor Zeige to approve a proposal from Damberg, Scott, Grezina for Master Planning Services at the IRA Civic Center. The motion carried by the following vote.

Aye 5 - Councilor Dale Christy
Mayor Dale Adams
Councilor Bill Zeige
Councilor Rick Blake
Councilor Tasha Connelly

**5:30 PUBLIC HEARINGS
PM**

18. Conduct a public hearing to consider the vacation of a portion of Seventh Street East right-of-way adjacent to Block 1, Grand Rapids Third Division.

Mayor Adams states the purpose of the public hearing. It is noted that all required notices have been made and no correspondence was received by the Clerk's office.

Mr. Mattei provides background information regarding the request to vacate.

A motion was made by Councilor Bill Zeige, seconded by Councilor Dale Christy to open the public hearing. The motion PASSED by unanimous vote
No one wished to speak, therefore the following motion was made.

A motion was made by Councilor Bill Zeige, seconded by Councilor Rick Blake, to close the public hearing. The motion PASSED by unanimous vote.

COMMUNITY DEVELOPMENT

Item #21 moved to Consent as #14a.

19. Consider the adoption of a resolution either approving or denying the vacation of a portion of Seventh Street East right-of-way adjacent to Block 1, Grand Rapids Third Division.

A motion was made by Councilor Rick Blake, seconded by Councilor Bill Zeige to adopt Resolution 17-51, approving the vacation of a portion of Seventh Street East right-of-way adjacent to Block 1, Grand Rapids Third Division. The motion carried by the following vote.

Aye 5 - Councilor Dale Christy
Mayor Dale Adams
Councilor Bill Zeige
Councilor Rick Blake
Councilor Tasha Connelly

20. Consider the adoption of a resolution approving a Minnesota Investment Fund (MIF) application in connection with the Grand Rapids Economic Development Authority for the ASV Parts Distribution Center project.

A motion was made by Councilor Dale Christy, seconded by Councilor Rick Blake, to adopt Resolution 17-52, approving a Minnesota Investment Fund application in connection with the Grand Rapids Economic Development Authority for the ASV Parts Distribution Center project. The motion carried by the following vote.

Aye 5 - Councilor Dale Christy
Mayor Dale Adams
Councilor Bill Zeige
Councilor Rick Blake
Councilor Tasha Connelly

5:50 PM ENGINEERING

22. Consider approving a Master Partnership Contract between the State of Minnesota and the City of Grand Rapids

Engineer Wegwerth notes that the resolution that goes with the contract was omitted and requests that an amendment to the requested Council action be made to include the adoption of a resolution.

A motion was made by Councilor Bill Zeige, seconded by Councilor Dale Christy approving a Master Partnership Contract and adopting Resolution 17-53 between the State of Minnesota and the City of Grand Rapids.

Aye 5 - Councilor Dale Christy
Mayor Dale Adams
Councilor Bill Zeige
Councilor Rick Blake
Councilor Tasha Connelly

23. Consider approving the quote with Bergen Incorporated for seal coating City streets

A motion was made by Councilor Rick Blake, seconded by Councilor Tasha Connelly to accept the low quote with Bergen Incorporated to seal coat 7th Avenue SE Horn Bridge to 17th Street SE. The motion carried by the following vote.

Aye 5 - Councilor Dale Christy
Mayor Dale Adams
Councilor Bill Zeige
Councilor Rick Blake
Councilor Tasha Connelly

**6:00 INFORMATION TECHNOLOGY
PM**

24. Consider entering into a lease agreement for photo copiers.

A motion was made by Councilor Dale Christy, seconded by Councilor Bill Zeige to enter into a 5 year lease agreement for photo copiers with MARCO of Bemidji. The motion carried by the following vote.

Aye 5 - Councilor Dale Christy
Mayor Dale Adams
Councilor Bill Zeige
Councilor Rick Blake
Councilor Tasha Connelly

**6:05 ADMINISTRATION DEPARTMENT
PM**

25. Consider authorizing the purchase of a replacement to a City Hall drinking fountain.

A motion was made by Councilor Tasha Connelly, seconded by Councilor Bill Zeige to accept the low quote of Rapids Plumbing and Heating to replace the main floor City hall drinking fountain. The motion carried by the following vote.

Aye 5 - Councilor Dale Christy
Mayor Dale Adams
Councilor Bill Zeige
Councilor Rick Blake
Councilor Tasha Connelly

26. Consider a resolution rescinding Resolution 17-33.

Upon review, official action was not taken on this matter. This resolution will be brought back for consideration at the regular meeting on Monday, July 10, 2017.

27. Consider authorizing the Human Resources Department to enter into an agreement with OPG-3 for Human Resources Employee Files management.

A motion was made by Councilor Dale Christy, seconded by Councilor Tasha Connelly to enter into an agreement with OPG-3 for Human Resources Employee Files Management. The motion carried by the following vote

Aye 5 - Councilor Dale Christy
Mayor Dale Adams
Councilor Bill Zeige
Councilor Rick Blake
Councilor Tasha Connelly

6:25 PM ADJOURNMENT

A motion was made by Councilor Tasha Connelly, seconded by Councilor Dale Christy to adjourn the meeting at 6:12 pm. The motion PASSED by unanimous vote.

Respectfully submitted: Michele Palkki, Administrative Assistant