



CITY OF GRAND RAPIDS

Minutes - Final - Final City Council

Monday, May 22, 2017

5:00 PM

City Hall Council Chambers

5:00 PM **CALL TO ORDER:** Pursuant to due notice and call thereof a Regular Meeting of the Grand Rapids City Council was held on Monday, May 22, 2017 at 5:01 p.m. in City Hall Council Chambers, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

CALL OF ROLL

Present 4 - Councilor Dale Christy
 Mayor Dale Adams
 Councilor Bill Zeige
 Councilor Tasha Connelly

Absent 1 - Councilor Rick Blake

Staff present:

Tom Pagel, Chad Sterle, Matt Wegwerth, Eric Trast, Rob Mattei, Bob Cahill, Barb Baird, Steve Schaar, Scott Johnson, Marcia Anderson, Lynn DeGrio

PRESENTATIONS/PROCLAMATIONS

None.

MEETING PROTOCOL POLICY

5:01 PM **PUBLIC FORUM**

Catherine McLynn, 931 N. Pokegama Avenue, Grand Rapids. Thank you to Tom Pagel for bringing light to the Greenway Recreation Joint Board tax. Ms. McLynn is working to develop partnerships and feels this funding cut will adversely affect programming. Requesting a motion be made to reconsider the Resolution adopted previously. This will be addressed by Council on June 12, 2017.

5:06 PM **COUNCIL REPORTS**

Councilor Zeige provides overview of public gathering titled, "We've got your back" held in support of law enforcement. Zeige also introduced the "Garden Party" event fundraiser for the active living center at the Multi Use Pavilion on May 24th.

5:09 PM **APPROVAL OF MINUTES**

Consider approving Council minutes for Monday, May 8, 2017 Worksession and

Regular meetings.

A motion was made by Councilor Christy, seconded by Councilor Zeige to approve the Council minutes as persented. The motion PASSED by unanimous vote.

VERIFIED CLAIMS

Consider approving the verified claims for the period May 2, 2017 to May 15, 2017 in the total amount of \$538,254.94.

A motion was made by Councilor Zeige, seconded by Councilor Connelly, to approve the verified claims as presented. The motion carried by the following vote.

Aye 4 - Councilor Dale Christy
Mayor Dale Adams
Councilor Bill Zeige
Councilor Tasha Connelly

5:10 PM CONSENT AGENDA

1. Consider adopting a resolution calling for a Public Hearing regarding the proposed increase in the Public, Education and Government (PEG) fee.
Adopted Resolution 17-34 by consent roll call.
2. Authorize the Mayor and City Administrator to sign the School Liaison Officer Agreement for the 2017 - 2018 school year with School District #318.
Approved by consent roll call.
3. Consider approving temporary liquor license for American Legion Post 60 for the Car Show July 28-30, 2017 at Itasca County Fairgrounds.
Approved by consent roll call.
4. Consider approving the hiring of part-time employees at the Grand Rapids Park and Recreation Department, IRA Civic Center and the Grand Rapids Sports Complex.
Approved by consent roll call.
5. Consider adopting a resolution authorizing an application to the IRRRB Commercial Redevelopment Grant Program for the Rapids Brewing (Grand Rapids Block 19 Redevelopment) project
Adopted Resolution 17-35 by consent roll call.
6. Consider authorizing the Grand Rapids Police Department to sell forfeited/abandoned evidence and found miscellaneous items through Grand Rapids Auction LLC.
Approved by consent roll call.

7. Consider entering into a group purchasing agreement with Network Services Company.
Approved by consent roll call.
8. Consider authorizing the Grand Rapids Police Department to sell five (5) forfeited rifles and two (2) forfeited handguns to a Federally Licensed Firearms Dealer.
Approved by consent roll call.
9. Consider appointing seasonal Golf Employees
Approved by consent roll call.
10. Consider approving a resolution adopting the 2017-2021 Amended Capital Improvement Plan.
Adopted Resolution 17-36 by consent roll call, noting the addition of the 2017 Loader Mounted Snowblower that was inadvertently omitted.
11. Consider adopting a resolution approving the plans and specifications and ordering the advertisement for bids for the Taxilane Construction Project at the GPZ Airport.
Adopted Resolution 17-37 by consent roll call.
12. Consider establishing hire date for Jeffrey Roerick, Police Officer.
Approved by consent roll call.
13. Consider authorizing the Police Department to apply for a 2018 Toward Zero Deaths (TZD) Grant from the Minnesota Department of Public Safety - Office of Traffic Safety.
Approved by consent roll call.

Approval of the Consent Agenda

A motion was made by Councilor Christy, seconded by Councilor Connelly, to approve the Consent agenda with noted amendment to item #10. The motion carried by the following vote

Aye 4 - Councilor Dale Christy
Mayor Dale Adams
Councilor Bill Zeige
Councilor Tasha Connelly

5:12 PM SETTING OF REGULAR AGENDA

A motion was made by Councilor Bill Zeige, seconded by Councilor Dale Christy, to approve the Regular agenda as presented. The motion PASSED by unanimous vote.

ACKNOWLEDGE BOARDS & COMMISSIONS

14. Acknowledge the attached minutes for Boards & Commissions.

Acknowledge Boards and Commissions

**5:13 DEPARTMENT HEAD REPORT
PM**

15. Department Head Report: Grand Rapids Area Library

Marcia Anderson, Library Director, presented the Council with a semi-annual report, including Winter/Spring activities and upcoming summer programming for children, teens and adults. The library hosts several educational events for community members as well as fun activities. Ms. Anderson also reviewed ongoing services such as online access & programs, administering of proctor exams, downloadable audible & e-books, outdoor programs including Down by the Lake for kids and yoga as well as continued passport services. Ms. Anderson concluded by acknowledging Library staff and volunteers. A complete report is available for review in the Administration Department.

Received and Filed

**5:30 PUBLIC HEARINGS
PM**

18. Conduct a public hearing to consider the vacation of a portion of unnamed platted right-of-way adjacent to Lot 7, Plat of Elm Park.

Recessed regular meeting to conduct public hearing.

Mayor Adams states the reason for the public hearing; Clerk Gibeau states that all notices have been made and no correspondence was received by the Clerk's office regarding this matter.

Community Development Director Rob Mattei provides background information regarding vacation request.

A motion was made by Councilor Bill Zeige, seconded by Councilor Tasha Connelly, to open the public hearing. The motion PASSED by unanimous vote.

Jim Boedicker, 2403 Audrey Lane, Grand Rapids, states this public access has been used by family as well as others neighborhood residents over the years. Everyone in the area has a stake in the public access. Disappointed and saddened by the notice of possible vacation. Spoke with many entities such as City offices, county, DNR. Solution suggestion: retain certain strip, vacate triangle for Gaalaas to allow for additional setback, perhaps including a permanent easement for the public.

Melvina Thompson, 2407 Audrey Lane, Grand Rapids, states that the public access is well used. She would support Mr. Boedicker's solution, but does not want to lose the public access altogether.

Brenda Huizinga, 2406 Audrey Lane, Grand Rapids, would support Mr. Boedicker suggestion. Use and maintain public access. Ms. Huizinga believes that all owners with land adjacent to the specified property should have opportunity to obtain a portion.

Christina Gaalaas, 2404 Audrey Lane, Grand Rapids, notes that the public access is attached to their property, not the neighbors. No intention to upset the neighborhood. This space does not present as a standard public access, not offering parking, etc. There are other areas that can be used as public access to the lake.

Catherine Sherping, Mr. Boedicker's daughter, has been using the public access all her life. Believes her father's suggestion would solve issues for Gaalaas' building plans and allow for public to continue to have access.

No one else wished to speak, therefore the following motion was made.

A motion was made by Councilor Bill Zeige, seconded by Councilor Tasha Connelly, to close the public hearing. The motion PASSED by unanimous vote.

COMMUNITY DEVELOPMENT

19. Reconvene consideration of a resolution either approving or denying the vacation of a portion of the unnamed, platted, right-of-way adjacent to Lot 7, Plat of Elm Park.
- Council would like staff to meet with concerned parties to determine if a compromise is possible. If so, the City could consider vacating approximately 15 feet on southside of proposed vacation property. This would create sufficient space to meet setback requirements and allow for Gaalaas building addition. Mr. Mattei recommends Council table this item until the next meeting on June 12, 2017, allowing staff time to work with property owners.*

A motion was made by Councilor Christy, seconded by Councilor Zeige, to table until June 12, 2017. The motion carried by the following vote.

Aye 4 - Councilor Dale Christy
Mayor Dale Adams
Councilor Bill Zeige
Councilor Tasha Connelly

PUBLIC HEARINGS

20. Conduct a public hearing to consider the vacation of a portion of platted alley right-of-way within the plat of Kearney's 1st Addition to Grand Rapids.

Recessed regular meeting to conduct public hearing.

Mayor Adams states the reason for the public hearing; Clerk Gibeau states that all notices have been made and no correspondence was received by the Clerk's office regarding this matter.

Community Development Director Rob Mattei provides background information regarding vacation request.

A motion was made by Councilor Dale Christy, seconded by Councilor Tasha Connelly, to open the public hearing. The motion PASSED by unanimous vote.

No one wished to speak, therefore the following motion was made.

A motion was made by Councilor Bill Zeige, seconded by Councilor Tasha Connelly, to close the public hearing. The motion PASSED by unanimous vote.

COMMUNITY DEVELOPMENT

21. Consider the adoption of a resolution either approving or denying the vacation of a portion of platted alley right-of-way within the plat of Kearney's 1st Addition to Grand Rapids.

A motion was made by Councilor Connelly, seconded by Councilor Zeige, to adopt Resolution 17-38, approving vacation of portion of platted alley right-of-way within the plat of Kearney's 1st Addition to Grand Rapids as presented. The motion carried by the following vote.

Aye 4 - Councilor Dale Christy
Mayor Dale Adams
Councilor Bill Zeige
Councilor Tasha Connelly

5:23 PM ENGINEERING

16. Consider approving professional services agreement with SEH for design and construction services related to the Taxilane Utilities project.

City Engineer, Matt Wegwerth, provides background information related to agreement.

A motion was made by Councilor Connelly, seconded by Councilor Christy, approving professional services agreement with SEH related to the Taxilane Utilities project. The motion carried by the following vote.

Aye 4 - Councilor Dale Christy
Mayor Dale Adams
Councilor Bill Zeige
Councilor Tasha Connelly

17. Consider the purchase of wetland credits from EIP Credit Co., LLC, related to CP 2009-1

Engineer Wegwerth reviewed recommended purchase.

A motion was made by Councilor Christy, seconded by Councilor Connelly, to approve the purchase of wetland credits from EIP Credit Co., LLC as presented. The motion carried by the following vote.

Aye 4 - Councilor Dale Christy
Mayor Dale Adams
Councilor Bill Zeige
Councilor Tasha Connelly

6:00 PM GOLF COURSE

22. Consider Golf Course Equipment Lease/Purchase

Director of Golf, Bob Cahill, reviewed the recommended purchase of equipment for golf course maintenance. Current equipment is very old and maintenance costs exceed overall worth.

A motion was made by Councilor Zeige, seconded by Councilor Christy, that this Agenda Item be Approved As Presented. The motion carried by the

following vote.

Aye 4 - Councilor Dale Christy
Mayor Dale Adams
Councilor Bill Zeige
Councilor Tasha Connelly

**6:05 ADMINISTRATION DEPARTMENT
PM**

23.

Consider the appointment of Tom Foss to the position of Haz-Mat Equipment/Training Assistant with the Grand Rapids Fire Department.

HR Director, Lynn DeGrio, states that officers of the Fire Department conducted interviews for the open position and have recommended the appointment of Mr. Foss. With this appointment, the Janitorial Maintenance position will be vacated and staff will seek to fill that position as soon as possible.

A motion was made by Councilor Connelly, seconded by Councilor Zeige, to appoint Tom Foss to the position of Haz-Mat Equipment and Training Assistant with the Fire Department and authorize staff to begin the process of filling the Janitorial Maintenance position vacated by this appointment. The motion carried by the following vote.

Aye 4 - Councilor Dale Christy
Mayor Dale Adams
Councilor Bill Zeige
Councilor Tasha Connelly

**6:10 ADJOURNMENT
PM**

A motion was made by Councilor Tasha Connelly, seconded by Councilor Bill Zeige, to adjourn the meeting at 6:54 PM. The motion PASSED by unanimous vote.

Respectfully submitted:

Kimberly Gibeau, City Clerk