



CITY OF GRAND RAPIDS

Meeting Agenda Full Detail - Final-revised Public Utilities Commission

Wednesday, May 12, 2021

4:00 PM

Conference Room of Public Utilities Service
Center

CALL TO ORDER

Pursuant to due notice and call thereof, a Regular Meeting of the Grand Rapids Public Utilities Commission will be held on Wednesday, May 12, 2021 at 4:00 PM in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street, Grand Rapids, Minnesota.

BE ADVISED: Pursuant to Minnesota Statute 13D.021, Subdivision 1, some or all members may appear by telephone or other electronic means.

To access the meeting by phone via Microsoft Teams: Dial in to 1-612-601-1964, when prompted for conference ID, enter 218755142#

CALL OF ROLL

MEETING PROTOCOL POLICY

The GRPUC has adopted a Meeting Protocol Policy, which informs attendees of the GRPUC'S desire to conduct meetings in an orderly manner which welcomes all civil input from interested parties. If you are unaware of the policy, please contact our office at 218-326-7024 ext. 1 and we will provide you with a copy of the policy.

- 1 [21-1891](#) Presentation by Aaron Worthman, CPA, Partner and Dan La Haye, CPA, Senior Manager of Baker Tilly US, LLP on the 2020 GRPU financial audit.
- Attachments: [MN-Grand Rapids PUC 2020 Audit Slides.pdf](#)
 [Grand Rapids Public Utilities Commission 2020 Audit Results - FINAL 5-10-202](#)

APPROVAL OF MINUTES

- 2 [21-1835](#) Consider a motion to approve the minutes of the April 19, 2021 regular meeting and the April 27, 2021 special meeting.
- Attachments: [GRPUC Regular Meeting Minutes of April 19, 2021.pdf](#)
 [GRPUC Special Meeting Minutes of April 27, 2021.pdf](#)

PUBLIC FORUM

If you wish to address the Commission under the public forum, see above information to access the meeting via Teams by phone.

COMMISSION REPORTS**CONSENT AGENDA**

Any item on the consent agenda shall be removed for consideration by request of any one Commission member, Utility staff, or the public and put on the regular agenda for discussion and consideration.

- 3 [21-1881](#) Consider a motion to approve the City Treasurer's Report and the Investment Activity Report for April 2021.
Attachments: [City Treas Report 2021 Apr](#)
 [April Cash and Investments balances](#)
 [April Minimum Cash Reserves revised](#)
- 4 [21-1880](#) Consider a motion to approve the write off of May uncollectible accounts in the amount of \$1,665.97.
Attachments: [Customer write off request - May](#)
- 5 [21-1865](#) Consider a motion to authorize the sale and/or disposal of surplus property.
Attachments: [2021-05 Surplus Equipment Sale.pdf](#)
- 6 [21-1806](#) Consider a motion to approve the upgrade of the business computer servers to WIN2019 and SQL 2019 in the amount of \$43,054, and the upgrade of the business application software to GP Dynamics 2018 R2 and Cogsdale 2020 R2 in the amount of \$55,125.
Attachments: [GP Dynamics Upgrade Budget Funding](#)
 [Quote - AAAQ21842 CW WIN & SQL upgrades April 2021](#)
 [QUO-08087 - GRPUC - GP CSM CMG Upgrades \(FINAL\)](#)
- 7 [21-1872](#) Consider a motion to approve the purchase of small padmount transformers from Border States in the amount of \$40,167.74

Attachments: [GRPUC 20210316-2 RFQ Small URD Transformers](#)
[GRPUC 20210316-2 Evaluation](#)
[BSE - Grand Rapids XMR quote](#)
[irby - Grand Rapids Amorphous Qte DL1211](#)
[irby - Grand Rapids Silicon Qte DL1210](#)
[RESCO - ERMCO - quote 612290-00 for Grand Rapids, MN 3-30-21](#)
[WESCO - Grand Rapids PUC URD transformer quote 3-30-21](#)
[Plan-It capital project report ELEC2106](#)

- 8 [21-1875](#) Consider a motion to approve the purchase of small polemount transformers from RESCO in the amount of \$43,412.63.

Attachments: [GRPUC 20210316-3 RFQ Small Polemount Transformers](#)
[GRPUC 20210316-3 Evaluation](#)
[BSE - Grand Rapids XMR quote](#)
[irby - Grand Rapids Amorphous Qte DL1211](#)
[irby - Grand Rapids Silicon Qte DL1210](#)
[RESCO - ERMCO - quote 612290-00 for Grand Rapids, MN 3-30-21](#)
[WESCO - Grand Rapids polemount transformers 3-29-21](#)
[Plan-It capital project report ELEC2106](#)

- 9 [21-1876](#) Consider a motion to approve the purchase of a large three phase transformer from RESCO in the amount of \$15,940.41.

Attachments: [GRPUC 20210316-4 RFQ Three Phase Transformers](#)
[GRPUC 20210316-4 Evaluation](#)
[BSE - Grand Rapids XMR quote](#)
[irby - Grand Rapids Amorphous Qte DL1211](#)
[irby - Grand Rapids Silicon Qte DL1210](#)
[RESCO - Ermco quote 612154-00 to Grand Rapids, MN 3-30-21](#)
[WESCO - Grand Rapids PUC URD transformer quote 3-30-21](#)
[Plan-It capital project report ELEC2106](#)

- 10 [21-1877](#) Consider a motion to approve the purchase of 15 single phase reclosers from irby utilities in the amount of \$62,685.00

Attachments: [BSE - Eaton Quotation BRD3195075](#)
[irby-Grand Rapids 114860-21-0315-1](#)
[Plan-It capital project report ELEC2105](#)
[Plan-It capital project report ELEC2114](#)

- 11 [21-1855](#) Consider a motion to approve the purchase of a manhole lifter from Rock Mills for the Vehicle Mounted Manhole Lifter capital project in the amount of \$6,320.00.

Attachments: [May 2021 - PlanIt - Manhole Ilfter](#)
[May 2021 - Quote - Rockmills](#)
[May 2021 - Quote - MacQueen](#)

SETTING OF REGULAR AGENDA

This is an opportunity to approve the regular agenda as presented, or add/delete an agenda item by a majority vote of the Commission members present.

ADMINISTRATION DEPARTMENT

- 12 [21-1863](#) Review the May Administration Department Report.
Attachments: [2021-0512 Administrative Report.pdf](#)

BUSINESS SERVICES DEPARTMENT

- 13 [21-1889](#) Consider a motion to adopt Resolution No. 5-12-21-1 removing Tyanne Betts from GRPU treasury functions and authorizing various treasury functions to specific GRPU employees and commission members for the Wells Fargo bank account and short-term investments.
Attachments: [05-12-21-1 Resolution Treasury Functions](#)
- 14 [21-1885](#) Consider a motion to approve Resolution No. 05-12-21-2 the issuance and sale of \$873,000 City of Grand Rapids, Minnesota General Obligation Utility Revenue Refunding bonds, Series 2021A (Public Utilities Commission).
Attachments: [Board memo - Sale results.pdf](#)
 [SaleDayReport.GrandRapids.21A.pdf](#)
 [Grand Rapids GO PUC Util Ref 21 PUC RATIFYING RESOLUTION 05-12-21-2](#)
 [City of Grand Rapids GO PUC Refunding 2021A AWARD RESOLUTION](#)
- 15 [21-1887](#) Consider a motion to approve Resolution No. 05-12-21-3 accepting the audited financial statements and related auditor's letters.
Attachments: [Audit 2020 RCA - 05-12-21-3](#)
 [Grand Rapids Public Utilities Commission 2020 Comprehensive Annual Financi](#)
- 16 [21-1883](#) Review the May Business Services Department Report.
Attachments: [2021-04 Business Services Monthly Report](#)
 [April Monthly Revenue Report 2021.04.30](#)
 [Effective Electric Rate](#)

ELECTRIC DEPARTMENT

- 17 [21-1878](#) Consider a motion to accept the quote from Paul Bunyan Communications for conversion of GRPU fiber from overhead to underground in the vicinity of Grand Rapids City Hall in the amount of \$28,822.41.

Attachments: [Paul Bunyan quote - City of Grand Rapids Fiber Move](#)
[Hunt Electric - GRPU Fiber at City Hall](#)

- 18 [21-1879](#) Review the May Electric Department Report.

Attachments: [2021-0512 Electric Report](#)

WATER AND WASTEWATER DEPARTMENT

- 19 [21-1856](#) Review the May Water-Wastewater Department Report.

Attachments: [Water & Wastewater May 2021](#)

SAFETY REPORT

- 20 [21-1864](#) Review the May Safety Report.

Attachments: [2021-0512 Safety Report.pdf](#)

VERIFIED CLAIMS

- 21 [21-1882](#) Consider a motion to approve the verified claims for April in the amount of \$1,573,128.81.
Computer Check Register \$1,009,471.57
Manual Check Register \$563,657.24

Attachments: [AP List 2021.04.30 #1](#)
[Check Register Manual 2021.04.30](#)

ADJOURNMENT

The next Special Meeting/Work Session of the Commission is Tuesday, May 25, 2021 at 8:00 a.m. in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street.

The next Regular Meeting of the Commission is Wednesday, June 16, 2021 at 4:00 p.m. in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street.