



# CITY OF GRAND RAPIDS

## Meeting Agenda Full Detail - Final Public Utilities Commission

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Monday, April 19, 2021

4:00 PM

Conference Room of Public Utilities Service  
Center

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### CALL TO ORDER

Pursuant to due notice and call thereof, a Regular Meeting of the Grand Rapids Public Utilities Commission will be held on Monday, April 19, 2021 at 4:00 PM in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street, Grand Rapids, Minnesota.

**BE ADVISED:** Pursuant to Minnesota Statute 13D.021, Subdivision 1, some or all members may appear by telephone or other electronic means. Please note all members will be attending this meeting via Microsoft Teams, there will be no conference room attendance.

To access the meeting by phone via Microsoft Teams: Dial in to 1-612-601-1964, when prompted for conference ID, enter 561 297 0#

### CALL OF ROLL

### MEETING PROTOCOL POLICY

The GRPUC has adopted a Meeting Protocol Policy, which informs attendees of the GRPUC'S desire to conduct meetings in an orderly manner which welcomes all civil input from interested parties. If you are unaware of the policy, please contact our office at 218-326-7024 ext. 1 and we will provide you with a copy of the policy.

- 1      [21-1777](#)      Acknowledge proper posting of the change in the regular meeting date.  
                 Attachments:      [April 2021 GRPUC regular meeting rescheduled notice 20210419.pdf](#)

### APPROVAL OF MINUTES

- 2      [21-1776](#)      Consider a motion to approve the minutes of the March 2, 2021 special meeting and the March 17, 2021 regular meeting.  
                 Attachments:      [GRPUC Special Meeting Minutes of March 2, 2021.pdf](#)  
                                      [GRPUC Regular Meeting Minutes of March 17, 2021.pdf](#)

### PUBLIC FORUM

If you wish to address the Commission under the public forum, see above information to access the meeting via Teams by phone.

**COMMISSION REPORTS****CONSENT AGENDA**

Any item on the consent agenda shall be removed for consideration by request of any one Commission member, Utility staff, or the public and put on the regular agenda for discussion and consideration.

- 3      [21-1805](#)      Consider a motion to approve the City Treasurer's Report and the Investment Activity Report for March 2021.  
**Attachments:**    [City Treas Report 2021 Mar](#)  
                                 [Investment Balances \(historical\)](#)  
                                 [Investment Balances \(historical\) page 2](#)
- 4      [21-1801](#)      Consider a motion to approve the write off of March uncollectible accounts in the amount of \$2,574.66  
**Attachments:**    [Uncollectible Accounts - April 2021](#)
- 5      [21-1799](#)      Consider a motion to approve the purchase of two padmount switchgears from RESCO in the amount of \$75,279.80.  
**Attachments:**    [April 2021 - Planit - Community Solar Garden](#)  
                                 [April 2021 - Planit - Underground Distribution](#)  
                                 [RESCO - E-Order 817236-00](#)  
                                 [irby - Grand Rapids 114860-21-0316](#)  
                                 [WESCO - Grand Rapids switchgear 3-19-21](#)
- 6      [21-1800](#)      Consider a motion to approve the purchase of nine gateway modems from 5G Communications in the amount of \$5463.45.  
**Attachments:**    [2021 Plan-It Replace AMI Gateway Modems](#)  
                                 [5G Communications Quote](#)  
                                 [Digikey Modem Quote](#)  
                                 [Olympian Modem Quote](#)
- 7      [21-1796](#)      Consider a motion to approve the purchase of a lift station pump and repair parts from Quality Flow Systems Inc for the Lift Station Pumps capital project in the amount of \$23,160.  
**Attachments:**    [April 2021 - PlanIt - Lift Station Pumps](#)  
                                 [April 2021 - Quote - Electric Pump](#)  
                                 [April 2021 - Quote - Quality Flow Parts](#)  
                                 [April 2021 - Quote - Quality Flow Pump](#)

**SETTING OF REGULAR AGENDA**

This is an opportunity to approve the regular agenda as presented, or add/delete an agenda item by a majority vote of the Commission members present.

**ADMINISTRATION DEPARTMENT**

- 8      [21-1767](#)      Review the April Administration Department Report.  
*Attachments:*    [2021-0419 Administrative Report.pdf](#)

**BUSINESS SERVICES DEPARTMENT**

- 9      [21-1804](#)      Review the April Business Services Department Report.  
*Attachments:*    [2021-03 Business Services Monthly Report](#)  
                         [DEBT 101](#)
- 10     [21-1803](#)      Consider a motion to approve the attached resolution to request prepay of the 2015 AMI lease purchase agreement with US Bancorp and request the City Council to negotiate a limited competitive sale of \$870,600 GO Revenue Bonds 2021A.  
*Attachments:*    [Ehler Commission memo 4.19.2021 - FINAL](#)  
                         [2021A Approving Bond Resolution](#)  
                         [Schedule for PUC 4.19.2021](#)

**ELECTRIC DEPARTMENT**

- 11     [21-1795](#)      Review the April Electric Department Report.  
*Attachments:*    [2021-0419 Electric Report](#)

**WATER AND WASTEWATER DEPARTMENT**

- 12     [21-1791](#)      Review the April Water-Wastewater Department Report.  
*Attachments:*    [Water & Wastewater April 2021](#)

**SAFETY REPORT**

- 13     [21-1768](#)      Review the April Safety Report.  
*Attachments:*    [2021-0419 Safety Report.pdf](#)

**VERIFIED CLAIMS**

- 14     [21-1802](#)      Consider a motion to approve the verified claims for March in the amount

of \$1,737,269.03

Computer Check Register \$1,235,552.67

Manual Check Register \$501,716.36

Attachments: [AP List 2021.03.31 #1](#)  
[Check Register Manual 2021.03.31](#)

## ADJOURNMENT

The next Special Meeting/Work Session is scheduled for Tuesday, April 27, 2021 at 8:00 a.m. in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street.

The next Regular Meeting of the Commission is Wednesday, May 12, 2021 at 4:00 p.m. in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street.