



CITY OF GRAND RAPIDS

Meeting Agenda Full Detail - Final Public Utilities Commission

Wednesday, March 17, 2021

4:00 PM

Conference Room of Public Utilities Service
Center

CALL TO ORDER

Pursuant to due notice and call thereof, a Regular Meeting of the Grand Rapids Public Utilities Commission will be held on Wednesday, March 17, 2021 at 4:00 PM in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street, Grand Rapids, Minnesota.

BE ADVISED: Pursuant to Minnesota Statute 13D.021, Subdivision 1, some or all members may appear by telephone or other electronic means. Please note all members will be attending this meeting via Microsoft Teams, there will be no conference room attendance.

To access the meeting by phone via Microsoft Teams: Dial in to 1-612-601-1964, when prompted for conference ID, enter 847 049 458#

CALL OF ROLL

MEETING PROTOCOL POLICY

The GRPUC has adopted a Meeting Protocol Policy, which informs attendees of the GRPUC'S desire to conduct meetings in an orderly manner which welcomes all civil input from interested parties. If you are unaware of the policy, please contact our office at 218-326-7024 ext. 1 and we will provide you with a copy of the policy.

APPROVAL OF MINUTES

- 1 [21-1724](#) Consider a motion to approve the minutes of the February 2, 2021 special meeting and the February 17, 2021 regular meeting.
Attachments: [GRPUC Special Meeting Minutes of February 2, 2021.pdf](#)
 [GRPUC Regular Meeting Minutes of February 17, 2021.pdf](#)

- 2 [20-1497](#) Consider the election of the 2021 GRPU Commission Officers:
 - GRPUC President
 - GRPUC Secretary

PUBLIC FORUM

If you wish to address the Commission under the public forum, see above information to access the meeting via Teams by phone.

COMMISSION REPORTS**CONSENT AGENDA**

Any item on the consent agenda shall be removed for consideration by request of any one Commission member, Utility staff, or the public and put on the regular agenda for discussion and consideration.

- 3 [21-1735](#) Consider a motion to approve the City Treasurer's Report and the Investment Activity Report for February 2021.
 Attachments: [2021-02 City Treasurer Report and Investment Activity Report](#)
- 4 [21-1737](#) Consider a motion to approve the write off of February uncollectible accounts in the amount of \$431.88.
 Attachments: [Uncollectible Accounts 2021 Feb](#)
- 5 [21-1734](#) Consider a motion to approve the purchase of 400 cubic feet of 3.5 inch tripack packing from KemFlo Companies for the Water Treatment Plant Aerator in the amount of \$5,840.00.
 Attachments: [March 2021 - Quote - Kemflo](#)
 [March 2021 - Quote - Controlled Air design](#)
- 6 [21-1739](#) Consider a motion to approve the purchase of a Radiodetection RD8100 Locator Kit from Sub Surface Solutions for \$6959.
 Attachments: [Subsurface Solutions RD8100 Locator Kit](#)
 [Advanced Tool & Equipment RD8100 Locator Kit](#)

SETTING OF REGULAR AGENDA

This is an opportunity to approve the regular agenda as presented, or add/delete an agenda item by a majority vote of the Commission members present.

ADMINISTRATION DEPARTMENT

- 7 [21-1742](#) Review the March Administration Department Report.
 Attachments: [2021-0317 Administrative Report.pdf](#)

BUSINESS SERVICES DEPARTMENT

- 8 [21-1736](#) Review the March Business Services Department Report.
 Attachments: [2021-02 Business Services Monthly Report](#)

ELECTRIC DEPARTMENT

- 9 [21-1740](#) Review the March Electric Department Report.
 Attachments: [2021-0317 Electric Report](#)

WATER AND WASTEWATER DEPARTMENT

- 10 [21-1733](#) Review the March Water-Wastewater Department Report.
 Attachments: [Water & Wastewater March 2021](#)

SAFETY REPORT

- 11 [21-1741](#) Review the March Safety Report.
 Attachments: [2021-0317 Safety Report.pdf](#)

VERIFIED CLAIMS

- 12 [21-1738](#) Consider a motion to approve the verified claims for February in the
 amount of \$1,892,951.20.
 Computer Check Register \$1,346,228.05
 Manual Check Register \$546,723.15
 Attachments: [AP List 2021.02.28 #1](#)
 [Check Register Manual 2021.02.28](#)

ADJOURNMENT

The next Regular Meeting of the Commission is Wednesday, April 14, 2021 at 4:00 p.m. in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street.

The next Special Meeting/Work Session is scheduled for Tuesday, April 27, 2021 at 8:00 a.m. in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street.