



CITY OF GRAND RAPIDS

Meeting Agenda Full Detail - Final Public Utilities Commission

Wednesday, February 17, 2021

4:00 PM

Conference Room of Public Utilities Service
Center

CALL TO ORDER

Pursuant to due notice and call thereof, a Regular Meeting of the Grand Rapids Public Utilities Commission will be held on Wednesday, February 17, 2021 at 4:00 PM in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street, Grand Rapids, Minnesota.

BE ADVISED: Pursuant to Minnesota Statute 13D.021, Subdivision 1, some or all members may appear by telephone or other electronic means. Please note all members will be attending this meeting via Microsoft Teams, there will be no conference room attendance.

To access the meeting by phone via Microsoft Teams: Dial in to 1-612-601-1964, when prompted for conference ID, enter 552 156 74#

CALL OF ROLL

MEETING PROTOCOL POLICY

The GRPUC has adopted a Meeting Protocol Policy, which informs attendees of the GRPUC'S desire to conduct meetings in an orderly manner which welcomes all civil input from interested parties. If you are unaware of the policy, please contact our office at 218-326-7024 ext. 1 and we will provide you with a copy of the policy.

APPROVAL OF MINUTES

- 1 [21-1636](#) Consider a motion to approve the minutes of the January 13, 2021 regular meeting.

Attachments: [GRPUC Regular Meeting Minutes of January 13, 2021.pdf](#)

PUBLIC FORUM

If you wish to address the Commission under the public forum, see above information to access the meeting via Teams by phone.

COMMISSION REPORTS

CONSENT AGENDA

Any item on the consent agenda shall be removed for consideration by request of any one Commission member, Utility staff, or the public and put on the regular agenda for discussion and consideration.

- 2 [21-1685](#) Consider a motion to approve the City Treasurer's Report and the Investment Activity Report for January 2021.
Attachments: [2021-01 City Treasurer Report and Investment Activity Report](#)
- 3 [21-1687](#) Consider a motion to approve the write off of January uncollectible accounts in the amount of \$391.74.
Attachments: [Uncollectible Accounts 2021 Jan](#)
- 4 [21-1663](#) Consider a motion to authorize the sale and/or disposal of surplus property.
Attachments: [2021-02 Surplus Equipment Sale.pdf](#)
- 5 [20-1500](#) Consider a motion to approve the purchase of a Fork Truck from Hyundai for the CSC Warehouse capital project in the amount of \$48,069.48.
Attachments: [2021-0113 Fork Truck Plan-It Project Detail.pdf](#)
 [2021-0113 Fork Truck Hyundai HercULift quote.pdf](#)
 [2021-0113 Fork Truck Mitsubishi HercULift quote.pdf](#)
- 6 [21-1674](#) Consider a motion to approve the purchase of the Boss snow plow from Northland Off Road & 4WD in the amount of \$7,537.44.
Attachments: [2021 Snow Plow Replacement Plan-It](#)
 [Northland Off Road plow quote](#)
 [Martins Snowplow Quote](#)
 [Dondelinger Ford vplow quote](#)
- 7 [21-1681](#) Consider a motion to approve the purchase of the air compressor from Ingersoll Rand for the Water Treatment Plant Air Compressor capital project in the amount of \$11,489.00.
Attachments: [February 2021 - Quote - Ingerso Proposal CTS-13385 2021-02-09 2-1](#)
 [February 2021 - Quote - JH1944-Industrial for Grand Rapids WTP](#)
 [Febraury 2021 - PlanIt - Air compressor](#)
- 8 [21-1672](#) Consider a motion to approve the purchase of the Sonetics Wireless Headsets from MacQueen Equipment in the amount of \$8,095.40.
Attachments: [February 2021 - Planit - Sonetics](#)
 [February 2021 - Quote - EQINV 10272020 GRPU SONECTICS](#)

- 9 [21-1682](#) Consider a motion to approve the purchase of the pump from EPG Companies for the Leachate Phase Pump capital project in the amount of \$6,641.00.

Attachments: [February 2021 - Quote - EPG Companies Inc.](#)
 [February 2021 - PlanIt - Leachate pump](#)

SETTING OF REGULAR AGENDA

This is an opportunity to approve the regular agenda as presented, or add/delete an agenda item by a majority vote of the Commission members present.

ADMINISTRATION DEPARTMENT

- 10 [21-1677](#) Review the February Administration Department Report.

Attachments: [2021-0217 Administrative Report.pdf](#)

BUSINESS SERVICES DEPARTMENT

- 11 [21-1686](#) Review the February Business Services Department Report.

Attachments: [2021-01 Business Services Monthly Report](#)

ELECTRIC DEPARTMENT

- 12 [21-1689](#) Review the February Electric Department Report.

Attachments: [2021-0217 Electric Report](#)

- 13 [21-1683](#) Consider a motion to approve an updated Security Lighting Rate Schedule with additional 40 and 70 watt lights.

Attachments: [Security Light Rates with new LEDs 2021](#)

WATER AND WASTEWATER DEPARTMENT

- 14 [21-1680](#) Review the February Water-Wastewater Department Report.

Attachments: [Water & Wastewater February 2021](#)
 [Feb 2021 - Monthly Report Supplement](#)

SAFETY REPORT

- 15 [21-1678](#) Review the February Safety Report.

Attachments: [2021-0217 Safety Report.pdf](#)

VERIFIED CLAIMS

- 16 [21-1688](#) Consider a motion to approve the verified claims for January in the amount of \$2,000,609.85.

Computer Check Register \$1,275,177.47

Manual Check Register \$725,432.38

Attachments: [AP List 2021.01.31 #1](#)
[Check Registers- Manual 2021.01.31](#)

ADJOURNMENT

The next Special Meeting/Work Session is scheduled for Tuesday, March 2, 2021 at 8:00 a.m. in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street.

The next Regular Meeting of the Commission is Wednesday, March 17, 2021 at 4:00 p.m. in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street.