

# CITY OF GRAND RAPIDS

# Meeting Agenda Full Detail - Final-revised Public Utilities Commission

Wednesday, November 18, 2020

4:00 PM

Conference Room of Public Utilities Service
Center

## **CALL TO ORDER**

Pursuant to due notice and call thereof, a Regular Meeting of the Grand Rapids Public Utilities Commission will be held on Wednesday, November 18, 2020 at 4:00 PM in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street, Grand Rapids, Minnesota.

BE ADVISED: Pursuant to Minnesota Statute 13D.021, Subdivision 1, some or all members may appear by telephone or other electronic means.

COMMISSIONERS: To access conference bridge: Dial in to 218-326-7680 When prompted for conference #, enter 1, When prompted for PIN, enter 2468

1 20-1476

Acknowledge proper posting of the change in the regular meeting date.

Attachments: November 2020 regular meeting rescheduled notice 20201118.pdf

## **CALL OF ROLL**

## **MEETING PROTOCOL POLICY**

The GRPUC has adopted a Meeting Protocol Policy, which informs attendees of the GRPUC'S desire to conduct meetings in an orderly manner which welcomes all civil input from interested parties. If you are unaware of the policy, please contact our office at 218-326-7024 ext. 1 and we will provide you with a copy of the policy.

#### APPROVAL OF MINUTES

2 <u>20-1437</u>

Consider a motion to approve the minutes of the October 13, 2020 regular meeting and the October 27, 2020 special meeting/work session.

Attachments: GRPUC Regular Meeting Minutes of October 13, 2020.pdf

GRPUC Special Meeting Minutes of October 27, 2020.pdf

#### **PUBLIC FORUM**

Please note-If you wish to address the Commission under the public forum, access the conference bridge by dialing 218-326-7680. When prompted for Conference # enter 1, when prompted for PIN # enter 2468.

# **COMMISSION REPORTS**

## **CONSENT AGENDA**

Any item on the consent agenda shall be removed for consideration by request of any one Commission member, Utility staff, or the public and put on the regular agenda for discussion and consideration.

3	<u>20-1471</u>	Consider a motion to approve the City Treasurer's Report and the Investment Activity Report for October 2020.
		Attachments: 2020-10 City Treasurer Report and Investment Activity Report
4	<u>20-1470</u>	Consider a motion to approve Pay Request #1 in the amount of \$213,724.92 to Casper Construction for the Solar Plus Storage Grading Project.
		Attachments: Solar plus Storage Grading Pay App 1 (002)
5	20-1468	Consider a motion to authorize the sale and/or disposal of surplus non-AMI water meters.
		Attachments: November 2020 - Surplus Meters sale
6	<u>20-1445</u>	Consider a motion to approve the purchase of a fence from Keller Fence for the Super Oxygenation capital project in the amount of \$9,610.49.
		Attachments: November 2020 - Planit - Super Oxy
		November 2020 - Quote - Keller Fence
		November 2020 - Quote - Iron Oaks - GR PUC quote10242020
7	<u>20-1466</u>	Consider a motion to approve the purchase of eight lift station Alarm Agents from NOS Automation for the Lift Station Radio Upgrades capital project in the amount of \$18,923.30.
		Attachments: November 2020 - PlanIt - Lift Alarms
		November 2020 - Quote - NOS Q202009001.1
		November 2020 - Quote - Q20201001 Tank Vitals
8	<u>20-1475</u>	Consider a motion to approve the purchase of an Axiom hydronic system feeder from Dakota Supply for the Combined Service Center's glycol heating system capital project in the amount of \$1,249.65.  Attachments:  2020-1118 CSC Glycol Plan-It Project Detail Report.pdf  Dakota Supply Quote.pdf  QT# 181929 GRAND RAPIDS PUBLIC UTILITIES Quote for Glycol Make up Ur
9	<u>20-1464</u>	Consider a motion to approve the updated Business Services Manager

position description and authorize advertising for the position.

Attachments: 2020-11 Business Services Manager.pdf

2020-11 Business Services Manager Advertisement.pdf

#### SETTING OF REGULAR AGENDA

This is an opportunity to approve the regular agenda as presented, or add/delete an agenda item by a majority vote of the Commission members present.

#### ADMINISTRATION DEPARTMENT

10 <u>20-1462</u> Review the November Administration Department Report.

Attachments: 2020-1118 Administration Report.pdf

#### **BUSINESS SERVICES DEPARTMENT**

11 <u>20-1472</u> Review the November Business Services Department Report.

Attachments: 2020-10 Business Services Monthly Report

12 <u>20-1474</u> Review the Preliminary 2021 Annual Budget.

Attachments: 2021-1118 Preliminary Budget packet Nov 2020.pdf

2021-1118 Operating Forecast 2020 v1 - All.pdf

#### **ELECTRIC DEPARTMENT**

13 <u>20-1465</u> Consider a motion to adopt Resolution 11-18-20-1 Authorizing the Project

Interconnection and Services Agreement Between the Grand Rapids Public Utilities Commission and Minnesota Power For the Itasca Clean Energy Solar

Plus Battery Storage Project.

Attachments: 2020 Resolution No. 11-18-20-1 Regarding Solar Plus Battery Storage Project I

14 <u>20-1469</u> Review the November Electric Department Report.

Attachments: 2020-1118 Electric Report

# WATER AND WASTEWATER DEPARTMENT

15 <u>20-1467</u> Review the November Water-Wastewater Department Report.

<u>Attachments:</u> Water & Wastewater November 2020

#### SAFETY REPORT

16 <u>20-1463</u> Review the November Safety Report.

Attachments: 2020-1118 Safety Report.pdf

## **VERIFIED CLAIMS**

17 Consider a motion to approve the verified claims for October in the amount

of \$2,452,105.93.

Computer Check Register \$2,042,700.52. Manual Check Register \$409,405.41.

Attachments: AP List 2020.10.31 #1.pdf

Check Register Manual 2020.10.31.pdf

# **ADJOURNMENT**

The next Special Meeting/Work Session is scheduled for Tuesday, December 1, 2020 at 8:00 a.m. in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street.

The next Regular Meeting of the Commission is Wednesday, December 16, 2020 at 4:00 p.m. in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street.