



# CITY OF GRAND RAPIDS

## Meeting Agenda Full Detail - Final-revised Public Utilities Commission

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Wednesday, May 13, 2020

4:00 PM

Conference Room of Public Utilities Service  
Center

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### CALL TO ORDER

Pursuant to due notice and call thereof, a Regular Meeting of the Grand Rapids Public Utilities Commission will be held on Wednesday, May 13, 2020 at 4:00 p.m. in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street, Grand Rapids, Minnesota.

- 1      [20-1056](#)      Acknowledge Notice of Regular Meeting of the Grand Rapids Public Utilities Commission by Telephone or Electronic Means.

Attachments:      [2020-0413 Notice of Meeting via Telephone](#)

### CALL OF ROLL

COMMISSIONERS: To access conference bridge: Dial in to 218-326-7680

When prompted for conference #, enter 1, When prompted for PIN, enter 2468

### MEETING PROTOCOL POLICY

The GRPUC has adopted a Meeting Protocol Policy, which informs attendees of the GRPUC'S desire to conduct meetings in an orderly manner which welcomes all civil input from interested parties. If you are unaware of the policy, copies (gray color) are available at the GRPUC meeting room entrances.

### APPROVAL OF MINUTES

- 2      [20-1072](#)      Consider a motion to approve the minutes of the April 15, 2020 regular meeting.

Attachments:      [GRPUC Regular Meeting Minutes of April 15, 2020](#)

### PUBLIC FORUM

### COMMISSION REPORTS

### CONSENT AGENDA

- 3      [20-1058](#)      Consider a motion to approve the City Treasurer's Report and the Investment Activity Report for April 2020.

Attachments:      [2020-04 City Treasurer Report and Investment Activity Report.pdf](#)

- 4      [20-1070](#)      Consider a motion to approve the purchase of a 17'4" x 20" diameter sectional screw for the custom sludge screw conveyor by accepting the quote from Custom Conveyor for \$23,344.

Attachments:    [May 2020 - Quote - Custom Conveyor, sludge](#)

#### SETTING OF REGULAR AGENDA

#### ADMINISTRATION DEPARTMENT

- 5      [20-1054](#)      Review the May Administration Department Report.

Attachments:    [2020-0513 Administration Report.pdf](#)

#### BUSINESS SERVICES DEPARTMENT

- 6      [20-1076](#)      Review the May Business Services Department Report.

Attachments:    [2020-04 Business Services Monthly Report.pdf](#)

#### ELECTRIC DEPARTMENT

- 7      [20-1069](#)      Review the May Electric Department Report.

Attachments:    [2020-0513 Electric Report](#)

- 8      [20-1029](#)      Consider a motion to approve the professional services agreement with Widseth Smith Nolting & Associates Inc. (WSN) for the 2020 Electric Distribution Study.

Attachments:    [Contract for professional services WSN final 20200513](#)

- 9      [20-1074](#)      Consider a motion to approve the Associate Membership Agreement with Cooperative Response Center, Inc. (CRC).

Attachments:    [CRC Call Center memo 5-2020.pdf](#)

[CRC GRPU Agreement 05-13-20](#)

- 10     [20-1075](#)      Consider a motion to approve changes and updates to the Electric Line Extension Rules

Attachments:    [Electric Line Extension Policy memo 5-2020](#)

[Electric Line Extension Rules 5-2020](#)

#### WATER AND WASTEWATER DEPARTMENT

- 11     [20-1068](#)      Review the May Water and Wastewater Department Report.

Attachments:    [Water & Wastewater May 2020](#)

**SAFETY REPORT**

- 12     [20-1055](#)     Review the May Safety Report.  
         Attachments:     [2020-0513 Safety Report.pdf](#)

**VERIFIED CLAIMS**

- 13     [20-1057](#)     Consider a motion to approve the verified claims for April in the amount of  
         \$1,541,371.21  
         Computer Check Register \$1,030,491.86  
         Manual Check Register \$510,879.35  
         Attachments:     [Check Register Manual 2020.04.30.pdf](#)  
                                 [AP List 2020.04.30 #1](#)

**ADJOURNMENT**

The next Regular Meeting of the Commission is scheduled for Wednesday, June 17, 2020 at 4:00 p.m. in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street.