



# CITY OF GRAND RAPIDS

## Meeting Agenda Full Detail - Final Public Utilities Commission

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Wednesday, February 12, 2020

4:00 PM

Conference Room of Public Utilities Service  
Center

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### CALL TO ORDER

*Pursuant to due notice and call thereof, a Regular Meeting of the Grand Rapids Public Utilities Commission will be held on Wednesday, February 12, 2020 at 4:00 p.m. in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street, Grand Rapids, Minnesota.*

### CALL OF ROLL

### MEETING PROTOCOL POLICY

*The GRPUC has adopted a Meeting Protocol Policy, which informs attendees of the GRPUC'S desire to conduct meetings in an orderly manner which welcomes all civil input from interested parties. If you are unaware of the policy, copies (gray color) are available at the GRPUC meeting room entrances.*

### APPROVAL OF MINUTES

- 1      [20-0918](#)      Consider approving the minutes of the January 15, 2020 regular meeting, the January 28, 2020 special meeting/work session, and the January 28, 2020 closed meeting.

**Attachments:**    [GRPUC Regular Meeting Minutes of January 15, 2020](#)  
[GRPUC Special Meeting Minutes of January 28, 2020](#)  
[GRPUC Closed Meeting Minutes of January 28, 2020](#)

### CITY TREASURER'S REPORT AND INVESTMENT ACTIVITY REPORT

- 2      [20-0934](#)      Consider a motion to approve the City Treasurer's Report and the Investment Activity Report for January 2020.

**Attachments:**    [2020-01 City Treasurer Report and Investment Activity Report](#)

### PUBLIC FORUM

### COMMISSION REPORTS

### CONSENT AGENDA

### SETTING OF REGULAR AGENDA

**ADMINISTRATION DEPARTMENT**

- 3      [20-0931](#)      Review the February Administration Department Report.  
                 Attachments:    [2020-0212 Administration Department Report.pdf](#)
- 4      [20-0937](#)      Consider a motion to declare that a vacancy exists and authorize the  
                 posting and/or advertising to fill the position of Journey Line Worker in the  
                 Electric Department.  
                 Attachments:    [Journey Line Worker 2014.pdf](#)
- 5      [20-0929](#)      Consider a motion to approve the full lump sum merit pay allowed in the  
                 General Manager's employment contract based on the Commissioner's  
                 evaluation of her 2019 performance.

**BUSINESS SERVICES DEPARTMENT**

- 6      [20-0935](#)      Review the February Business Services Department Report.  
                 Attachments:    [2020-01 Business Services Department Monthly Report](#)

**ELECTRIC DEPARTMENT**

- 7      [20-0932](#)      Review the February Electric Department Report.  
                 Attachments:    [2020-02 Electric Department Monthly Report.pdf](#)

**WATER AND WASTEWATER DEPARTMENT**

- 8      [20-0933](#)      Review the February Water and Wastewater Department Report.  
                 Attachments:    [Water & Wastewater February 2020](#)

**SAFETY REPORT**

- 9      [20-0930](#)      Review the February Safety Report.  
                 Attachments:    [2020-0212 Safety Report.pdf](#)

**VERIFIED CLAIMS**

- 10     [20-0936](#)      Consider a motion to approve the verified claims for January in the amount  
                 of \$1,781,066.66  
                 Computer Check Register \$1,153,490.02  
                 Manual Check Register \$627,576.64

Attachments: [AP List 2020.01.31 #2](#)  
[Check Register Manual 2020.01.31](#)

## ADJOURNMENT

*The next Regular Meeting of the Commission is scheduled for Wednesday, March 11, 2020 at 4:00 p.m. in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street.*

*The next Special Meeting/Work Session is scheduled for Tuesday, February 25 , 2020 at 8:00 a.m. in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street.*