



CITY OF GRAND RAPIDS

Meeting Agenda Full Detail City Council

Monday, September 23, 2019

5:00 PM

City Hall Council Chambers

CALL TO ORDER: Pursuant to due notice and call thereof a Regular Meeting of the Grand Rapids City Council will be held on Monday, September 23, 2019 at 5:00 p.m. in City Hall, Council Chambers, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

CALL OF ROLL

MEETING PROTOCOL POLICY

Please be aware that the Council has adopted a Meeting Protocol Policy which informs attendees of the Council's desire to conduct meetings in an orderly manner which welcomes all civil input from citizens and interested parties. If you are unaware of the policy, copies (orange color) are available in the wall file by the Council entrance.

PUBLIC FORUM

COUNCIL REPORTS

APPROVAL OF MINUTES

19-0595 Consider approving Council minutes for Monday, September 9, 2019 Worksession and Regular meetings.

Attachments: [September 9, 2019 Worksession.pdf](#)
[September 9, 2019 Regular meeting.pdf](#)

VERIFIED CLAIMS

19-0611 Consider approving the verified claims for the period September 3, 2019 to September 16, 2019 in the total amount of \$1,148,338.52, of which \$29,385 are bond payments.

Attachments: [COUCIL BILL LIST 09-23-19.pdf](#)

CONSENT AGENDA

Any item on the consent agenda shall be removed for consideration by request of any one Councilmember, City staff, or the public and put on the regular agenda for discussion and consideration.

1. **19-0596** Consider adopting amended job descriptions for Police Department support staff.

Attachments: [Police-Admin - Administrative Assistant-Communications Specialist
Records Technician \(Transcriptionist\) Job Description - Draft](#)

2. [19-0597](#) Consider amending the job description for Airport Maintenance Lead.
Attachments: [PW - Airport Maintenance Lead](#)
3. [19-0598](#) Consider adopting a resolution accepting a bench donation from Devin and Janet Dahline in the amount of \$1,905.58.
Attachments: [Dahline Bench Application](#)
[9-23-19 Resolution Dahline Bench Donation](#)
4. [19-0600](#) Consider adoption of Draft (Revised) City of Grand Rapids Personnel Policy Manual.
Attachments: [Personnel Policy Manual - DRAFT.pdf](#)
5. [19-0601](#) Consider a Memorandum of Understanding (MoU) between the City of Grand Rapids and the MacRostie Art Center.
Attachments: [City - GRACC MOU for Guest Artist Program - 2019 Edits](#)
6. [19-0603](#) Consider Memorandum of Understanding with Itasca Community College with regard to the reporting, investigation and sharing information on sexual assaults cases.
Attachments: [sexual violence MEMORANDUM OF UNDERSTANDING .ICC 2019](#)
7. [19-0604](#) Consider adopting a resolution accepting a donation of \$100.00 from Robert and Linda Stein of Grand Rapids to the Police Department's K-9 program.
Attachments: [PD K-9 Program Res2](#)
8. [19-0605](#) Consider allowing the Police Department to solicit bids for two (2) 2020 Ford Police Interceptor Utility SUV's to replace a 2012 Dodge Durango K-9 SUV and a 2011 Dodge Charger patrol vehicle.
9. [19-0606](#) Consider authorizing the Police Department to sell a used 2009 Dodge Charger Police Squad Car to Arrowhead Regional Law Enforcement Training/Hibbing Community College for \$1,800.00.
10. [19-0608](#) Consider adopting a resolution declaring the official intent of the City to reimburse certain expenditures from the proceeds of bonds to be issued by the City.
Attachments: [9-23-19 Resolution Reimbursement](#)
11. [19-0612](#) Consider authorizing staff to execute Prime Contract Change Order #002 for City Hall Security Project.
Attachments: [City Hall Change Order 2](#)
12. [19-0613](#) Consider authorizing staff to solicit quotes for electrical upgrades, door and window

replacement, plumbing upgrades, and removal and infill of a door at the Fire Hall.

13. [19-0614](#) Consider approving the hiring of seasonal and regular part-time employees at the Civic Center / Parks and Recreation Department.

SETTING OF REGULAR AGENDA

This is an opportunity to approve the regular agenda as presented or add/delete by a majority vote of the Council members present an agenda item.

ACKNOWLEDGE BOARDS & COMMISSIONS

14. [19-0607](#) Review and acknowledge approved minutes for Boards & Commissions.

Attachments: [August 6, 2019 Arts & Culture Minutes.pdf](#)
[August 14, 2019 PUC minutes.pdf](#)
[August 27, 2019 PUC minutes.pdf](#)
[August 20, 2019 Golf Board minutes.pdf](#)
[July 25, 2019 GREDA Minutes.pdf](#)
[June 27, 2019 GREDA Minutes.pdf](#)
[August 22, 2019 GREDA Minutes.pdf](#)

DEPARTMENT HEAD REPORT

15. [19-0618](#) Public Utilities Commission - Julie Kennedy, General Manager

FINANCE DEPARTMENT

16. [19-0609](#) Consider approving a resolution adopting the 2019 proposed levy/collectable 2020 and setting December 2, 2019 at 6:00 p.m. to discuss the proposed budget, levy and allow for public comment and December 16, 2019 for the subsequent meeting to adopt the final levy and budget.

Attachments: [Preliminary levy budget 92319 res](#)

ADMINISTRATION DEPARTMENT

17. [19-0599](#) Consider appointing Michael Randall to the position of Building Maintenance Worker.

Attachments: [PW - Airport Maintenance Worker Lead](#)

5:30 PM PUBLIC HEARINGS

18. [19-0615](#) Conduct a public hearing to consider the preliminary and final development plan for Common Interest Community #33 Lakewood Estates First Addition Planned Unit Development, and the associated establishment of a PUD Overlay Zoning District.

Attachments: [Lakewood Estates PUD: Area Maps & Review Comments](#)
[Lakewood Estates First Add.: Final Plan, Final Utilities, Site Grading/Preservatic](#)
[Lakewood Estates First Add. PUD: Application](#)
[Section 30-703. PUD's](#)

COMMUNITY DEVELOPMENT

19. [19-0616](#) Consider the recommendation of the Planning Commission regarding the adoption of an ordinance approving the preliminary and final development plan for Common Interest Community #33 Lakewood Estates First Addition Planned Unit Development, and the associated establishment of a PUD Overlay Zoning District.
- Attachments:** [Lakewood Estates First Add. PUD: Ordinance w/final plan](#)

ADJOURNMENT

NEXT REGULAR MEETING IS SCHEDULED FOR OCTOBER 14, 2019, AT 5:00 P.M.

NOTE: These times are approximate only and are subject to change. If you are interested in a topic of discussion you should appear at least 10 minutes before its scheduled time.

Hearing Assistance Available: This facility is equipped with a hearing assistance system.

Attest: Kimberly Gibeau, City Clerk