



CITY OF GRAND RAPIDS

Meeting Agenda Full Detail - Final Public Utilities Commission

Wednesday, June 12, 2019

4:00 PM

Conference Room of Public Utilities Service
Center

1 CALL TO ORDER

2 CALL OF ROLL

3 APPROVAL OF MINUTES

- 3.a. [19-0339](#) Consider a motion to approve the minutes of the May 15, 2019 regular meeting and the May 28, 2019 special meeting/work session.

Attachments: [GRPUC Regular Meeting Minutes of May 15, 2019](#)
[GRPUC Special Meeting Minutes of May 28, 2019](#)

4 AUDIT PRESENTATION

- 4.a. [19-0386](#) Audit presentation.

5 CITY TREASURER'S REPORT AND INVESTMENT ACTIVITY REPORT

- 5.a. [19-0379](#) Consider a motion to approve the City Treasurer's Report and the Investment Activity Report for May 2019.

Attachments: [City Treasurer Report and Investment Report 2019 May.pdf](#)

6 PUBLIC FORUM

7 COMMISSION REPORTS

8 ADMINISTRATION

- 8.a. [19-0360](#) Review the Administration Department Report.

Attachments: [2019-0612 Administrative Report.pdf](#)

- 8.b. [19-0357](#) Consider a motion to approve the renewal of the General Liability and Commercial Property Insurance from the League of Minnesota Cities Insurance Trust (LMCIT) .

Attachments: [2019 LMCIT Property and Liability Insurance Renewal Summary](#)

9 ACCOUNTING AND FINANCE

- 9.a. [19-0385](#) Review the 2018 Comprehensive Annual Financial Report and consider a motion to approve the report for filing.
Attachments: [Grand Rapids Public Utilities Commission Communication to Management Rep](#)
[Grand Rapids Public Utilities Commission CAFR 2018 FS Final.pdf](#)
- 9.b. [19-0380](#) Review the Accounting and Finance Operations Report for May 2019.
Attachments: [Accounting and Finance Operations Report 2019 May.pdf](#)
- 9.c. [19-0381](#) Consider a motion to approve the writeoff of May uncollectible accounts in the amount of \$179.30.
- 9.d. [19-0382](#) Consider a motion to authorize the sale/disposal of surplus property.
Attachments: [2019-0612 Disposal of Equipment.pdf](#)
[2019-0612 June Surplus Equipment.pdf](#)

10 ELECTRIC DEPARTMENT

- 10.a. [19-0371](#) Review the Electric Department Operations Report for May 2019.
Attachments: [2019-05 Electric Department Monthly Report.pdf](#)
- 10.b. [19-0378](#) Consider a motion to approve a Transmission to Load Interconnection Agreement between Grand Rapids Public Utilities and Minnesota Power.
Attachments: [GRPU MP Transmission to Load Interconnection Agreement memo.pdf](#)
[20190510 Tioga T-L Interconnection Agreement.pdf](#)

11 WASTEWATER TREATMENT FACILITY OPERATIONS

- 11.a. [19-0387](#) Review the Wastewater Treatment Facility Operations Report for May.
Attachments: [Wastewater Treatment Facility Monthly Operations Report - May 2019](#)

12 WATER AND WASTEWATER COLLECTION

- 12.a. [19-0373](#) Review the Water and Wastewater Collection Operations Report for May.
Attachments: [Water and Wastewater Collection Monthly Operations Report - May 2019](#)

13 SAFETY

- 13.a. [19-0359](#) Review Safety Report for May 2019.
Attachments: [2019-0612 Safety Report Memo.pdf](#)

14 DISCUSSION AND CORRESPONDENCE**15 VERIFIED CLAIMS**

- 15.a. [19-0383](#) Consider a motion to approve the verified claims for May:
Computer Check Register \$ 1,002,666.32
Manual Check Register \$ 461,753.26

Attachments: [AP List 2019.05.31.pdf](#)
[Check Register Manual 2019.05.31.pdf](#)

16 ADJOURNMENT

The next special meeting/work session is scheduled for Tuesday, June 25, 2019 at 8:00 AM in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street.

The next regular Commission meeting is Wednesday, July 17, 2019 at 4:00 PM in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street.

The GRPUC has adopted a Meeting Protocol Policy, which informs attendees of the GRPUC's desire to conduct meetings in an orderly manner which welcomes all civil input from interested parties. If you are unaware of the policy, copies (gray color) are available at the GRPUC meeting room entrances.