



# CITY OF GRAND RAPIDS

## Meeting Agenda Full Detail - Final Public Utilities Commission

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Wednesday, February 13, 2019

4:00 PM

Conference Room of Public Utilities Service  
Center

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**1 CALL TO ORDER**

**2 CALL OF ROLL**

**3 APPROVAL OF MINUTES**

- 3.a. [19-0090](#) Consider approving the minutes of the January 16, 2019 regular meeting.

Attachments: [GRPUC Regular Meeting Minutes of January 16, 2019](#)

**4 CITY TREASURER'S REPORT AND INVESTMENT ACTIVITY REPORT**

- 4.a. [19-0092](#) Consider approving the City Treasurer's Report and Investment Activity Report for January 2019.

Attachments: [City Treasurer Report and Investment Report 2019 Jan.pdf](#)

**5 PUBLIC FORUM**

**6 COMMISSION REPORTS**

**7 ADMINISTRATION**

- 7.a. [19-0100](#) Review the Administration Department Report.

Attachments: [2019-0213 Administrative Report](#)

**8 ACCOUNTING AND FINANCE**

- 8.a. [19-0093](#) Review the Accounting and Finance Operations Report for January 2019.

Attachments: [Accounting and Finance Operations Report 2019 Jan.pdf](#)

- 8.b. [19-0096](#) Consider a motion to authorize the sale and/or disposal of surplus property.

Attachments: [2019-0208 Disposal of Equipment.pdf](#)  
[2019-0208 DuraBooks Disposal.pdf](#)

- 8.c. [19-0094](#) Consider approving the writeoff of February uncollectible accounts in the amount of \$51.49.

**9 ELECTRIC DEPARTMENT**

- 9.a. [19-0088](#) Review the Electric Department Operations Report for January 2019.

Attachments: [2019-01 Electric Department Monthly Report.pdf](#)

- 9.b. [19-0087](#) Request the Commission's consideration in authorizing approval for purchase of a service body for budgeted item Truck 83.

Attachments: [2019-0213 Truck 83 Service Body.pdf](#)

[Equipment Rental-Quote--Service Body Grand Rapids PU.pdf](#)

[North Central - ALUMINUM SERVICE BODY GM 2500 LONGBOX SINGLE WH](#)

- 9.c. [19-0091](#) Request the Commission's consideration in entering into a contract with Citi Lites Inc. for utility locating services.

Attachments: [2019-0213 memo Citi Lites Contract.pdf](#)

[Citi Lites Locating contract.pdf](#)

**10 WASTEWATER TREATMENT FACILITY OPERATIONS**

- 10.a. [19-0086](#) Review the Wastewater Treatment Facility Operations Report for January.

Attachments: [Wastewater Treatment Facility Monthly Operations Report - January 2019](#)

**11 WATER AND WASTEWATER COLLECTION**

- 11.a. [19-0097](#) Review the Water and Wastewater Collection Operations Report for January.

Attachments: [Water and Wastewater Collection Monthly Operations Report - January 2019](#)

**12 SAFETY**

- 12.a. [19-0099](#) Review Safety Report for January 2019.

Attachments: [2019-0213 Safety Report Memo](#)

**13 DISCUSSION AND CORRESPONDENCE**

**14 VERIFIED CLAIMS**

- 14.a. [19-0098](#) Consider approving verified claims for January.  
Computer Check Register \$1,247,286.68.  
Manual Check Register \$691,877.31.

Attachments: [AP List 2019.01.31.pdf](#)  
[Check Register Manual 2019.01.31.pdf](#)

**15      ADJOURNMENT**

**The next special meeting/work session is scheduled for Tuesday, February 26, 2019 at 8:00 AM in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street.**

**The next regular Commission meeting is Wednesday, March 13, 2019 at 4:00 PM in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street.**

**The GRPUC has adopted a Meeting Protocol Policy, which informs attendees of the GRPUC's desire to conduct meetings in an orderly manner which welcomes all civil input from interested parties. If you are unaware of the policy, copies (gray color) are available at the GRPUC meeting room entrances.**