



CITY OF GRAND RAPIDS

Meeting Agenda Full Detail - Final Public Utilities Commission

Wednesday, January 16, 2019

4:00 PM

Conference Room of Public Utilities Service
Center

1 CALL TO ORDER

2 CALL OF ROLL

3 APPROVAL OF MINUTES

- 3.a. [19-0042](#) Consider approving the minutes of the December 12, 2018 special meeting/work session and the December 19, 2018 regular meeting.

Attachments: [GRPUC Special Meeting Minutes of December 12, 2018](#)
[GRPUC Regular Meeting Minutes of December 19, 2018](#)

4 CITY TREASURER'S REPORT AND INVESTMENT ACTIVITY REPORT

- 4.a. [19-0045](#) Consider approving the City Treasurer's Report and Investment Activity Report for December 2018.

Attachments: [City Treasurer Report and Investment Report 2018 Dec.pdf](#)

5 PUBLIC FORUM

6 COMMISSION REPORTS

- 6.a. [18-0706](#) Consider the election of the 2019 GRPU Commission Officers:
- GRPUC President.
 - GRPUC Secretary.

7 ADMINISTRATION

- 7.a. [19-0051](#) Review the Administration Department Report.

Attachments: [2019-0116 Administrative Report Memo](#)

- 7.b. [18-0601](#) Consider a motion to confirm filling the Information Systems (IS) coordinator position with the selection committee's preferred candidate, Mr. Andrew Glusica, contingent upon satisfactory results of the pre-employment health screening.

Attachments: [2019-0116 IS Coordinator Hire Confirmation](#)

8 ACCOUNTING AND FINANCE

- 8.a. [19-0046](#) Review the Accounting and Finance Operations Report for December 2018.

Attachments: [Accounting and Finance Operations Report 2018 Dec.pdf](#)

- 8.b. [18-0803](#) Consider waiving the bond requirement and authorizing the reissuance of nine lost checks for a total of \$37,232.63.

Attachments: [Affidavits for lost checks 20190116](#)

- 8.c. [19-0047](#) Consider a motion to approve contracting with Baker Tilly Virchow Krause, LLP to perform the financial statement audit for the years 2018, 2019 and 2020.

Attachments: [Audit proposal 2018.pdf](#)
[GRPUC Audit Engagement 12-31-18.pdf](#)

9 ELECTRIC DEPARTMENT

- 9.a. [19-0044](#) Review the Electric Department Operations Report for December 2018.

Attachments: [2018-12 Electric Department Monthly Report.pdf](#)

- 9.b. [19-0048](#) Request the Commission's consideration in authorizing approval for purchase of Truck 83.

Attachments: [2018-1219 New Truck 83.pdf](#)
[Truck 83 Ranger GM.pdf](#)
[Truck 83 Ford.pdf](#)

10 WASTEWATER TREATMENT FACILITY OPERATIONS

- 10.a. [19-0041](#) Review the Wastewater Treatment Facility Operations Report for December.

Attachments: [Wastewater Treatment Facility Monthly Operations Report - December 2018](#)

11 WATER AND WASTEWATER COLLECTION

- 11.a. [19-0049](#) Review the Water and Wastewater Collection Operations Report for December.

Attachments: [Water and Wastewater Collection Monthly Operations Report - December 2018](#)

12 SAFETY

- 12.a. [19-0052](#) Review the December Monthly Safety Report and the 2018 GRPUC Safety Scorecard.

Attachments: [2019-0116 Safety Report Memo](#)

13 DISCUSSION AND CORRESPONDENCE

14 VERIFIED CLAIMS

- 14.a. [19-0053](#) Consider approving verified claims for December.
Computer Check Register \$1,185,940.05
Manual Check Register \$969,344.53

Attachments: [AP List 2018.12.31.pdf](#)
[Check Register Manual 2018.12.31.pdf](#)

15 ADJOURNMENT

The next special meeting/work session is scheduled for Tuesday, January 29, 2019 at 8:00 AM in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street.

The next regular Commission meeting is Wednesday, February 13, 2019 at 4:00 PM in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street.

The GRPUC has adopted a Meeting Protocol Policy, which informs attendees of the GRPUC's desire to conduct meetings in an orderly manner which welcomes all civil input from interested parties. If you are unaware of the policy, copies (gray color) are available at the GRPUC meeting room entrances.