



CITY OF GRAND RAPIDS

Meeting Agenda Full Detail - Final Public Utilities Commission

Wednesday, September 12, 2018

4:00 PM

Conference Room of Public Utilities Service
Center

CALL TO ORDER

CALL OF ROLL

APPROVAL OF MINUTES

[18-0576](#) Consider approving the minutes of the August 15, 2018 regular meeting, and the August 28, 2018 special meeting.

Attachments: [GRPUC Regular Meeting Minutes of Wednesday, August 15, 2018](#)
[GRPUC Special Meeting Minutes of Tuesday, August 28, 2018](#)

CITY TREASURER'S REPORT AND INVESTMENT ACTIVITY REPORT

[18-0582](#) Consider approving the City Treasurer's Report and Investment Activity Report for August 2018.

Attachments: [City Treasurer Report and Investment Report 2018 Aug.pdf](#)

PUBLIC FORUM

COMMISSION REPORTS

ADMINISTRATION

[18-0585](#) Review the Administration Department Report.

Attachments: [2018-0912 Administrative Report Memo](#)

[18-0584](#) Review Safety Report for August.

Attachments: [2018-0912 Safety Report Memo](#)

[18-0536](#) Consider a motion to approve the 5-year lease agreement for the Pitney Bowes DM 400C Digital Mailing System.

Attachments: [2018-0912 Mailing System Lease Renewal](#)

- 18-0590** Consider a motion to approve the final draft Soil Investigation Report prepared by Braun Intertec for the Enbridge Line #3 Deactivation project.

Attachments: [2018-0912 Final Draft Braun Report Memo](#)
[2018-0710 SOIL INVESTIGATION REPORT \(FINAL DRAFT\)](#)

- 18-0586** Consider a motion to approve the addition of the Information Systems (IS) Coordinator position and authorize the immediate advertising to fill the position.

Attachments: [2018-0912 Information Systems Coordinator Memo](#)

- 18-0587** Consider a motion to adopt the proposed 2018 rates for electric distribution, water distribution, and wastewater collection.

Attachments: [2018-0912 Rate Changes](#)

- 18-0591** Consider a motion to amend the Demand Billing Language.

Attachments: [2018-0912 Demand Billing Policy Changes](#)

ACCOUNTING AND FINANCE

- 18-0583** Review the Accounting and Finance Operations Report for August.

Attachments: [Accounting and Finance Operations Report 2018 Aug.pdf](#)

ELECTRIC DEPARTMENT

- 18-0581** Review the Electric Department Operations Report for August 2018.

Attachments: [2018-08 Electric Department Monthly Report.pdf](#)

WASTEWATER TREATMENT FACILITY OPERATIONS

- 18-0579** Review the Wastewater Treatment Facility Operations Report for August.

Attachments: [Wastewater Treatment Facility Monthly Operations Report - August 2018](#)

WATER AND WASTEWATER COLLECTION

- 18-0580** Review the Water and Wastewater Collection Operations Report for August.

Attachments: [Water and Wastewater Collection Monthly Operations Report - August 2018](#)

DISCUSSION AND CORRESPONDENCE

VERIFIED CLAIMS

18-0589 Consider approving verified claims for August.
Computer Check Register \$1,284,235.69
Manual Check Register \$671,764.33

Attachments: [AP List 2018.08.31](#)
[Check Register Manual 2018.08.31](#)

ADJOURNMENT

The next regular Commission meeting is Wednesday, October 17, 2018 at 4:00 PM in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street.

The GRPUC has adopted a Meeting Protocol Policy, which informs attendees of the GRPUC's desire to conduct meetings in an orderly manner which welcomes all civil input from interested parties. If you are unaware of the policy, copies (gray color) are available at the GRPUC meeting room entrances.