



CITY OF GRAND RAPIDS

Meeting Agenda Full Detail City Council

Tuesday, May 29, 2018

5:00 PM

City Hall Council Chambers

5:00 PM CALL TO ORDER: Pursuant to due notice and call thereof a Regular Meeting of the Grand Rapids City Council will be held on Tuesday, May 29, 2018 at 5:00 p.m. in City Hall Council Chambers, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

CALL OF ROLL

MEETING PROTOCOL POLICY

Please be aware that the Council has adopted a Meeting Protocol Policy which informs attendees of the Council's desire to conduct meetings in an orderly manner which welcomes all civil input from citizens and interested parties. If you are unaware of the policy, copies (orange color) are available in the wall file by the Council entrance.

5:01 PM PUBLIC FORUM

5:06 PM COUNCIL REPORTS

5:10 PM APPROVAL OF MINUTES

[18-0329](#)

Consider approving Council minutes for Monday, May 14, 2018 Worksession and Regular meetings.

Attachments: [May 14, 2018 Worksession.pdf](#)
[May 14, 2018 Regular Meeting.pdf](#)

VERIFIED CLAIMS

[18-0346](#)

Consider approving the verified claims for the period May 8, 2018 to May 22, 2018 in the total amount of \$430,384.39.

Attachments: [COUNCIL BILL LIST 05-29-18.pdf](#)

5:12 PM CONSENT AGENDA

Any item on the consent agenda shall be removed for consideration by request of any one Councilmember, City staff, or the public and put on the regular agenda for discussion and consideration.

1. [18-0322](#) Consider a correction to pay rate for Ron Edminster.
2. [18-0331](#) Consider entering into an agreement with Mediacom Minnesota LLC regarding the franchise agreement renewal process
Attachments: [Grand Rapids, MN Cable Franchise Standstill Agreement](#)
3. [18-0332](#) Consider adopting a resolution declaring the official intent of the City to reimburse certain expenditures from the proceeds of bonds to be issued by the City.
Attachments: [Grand Rapids reimbursement resolution 2018 City Hall, Fire Hall, Central Schoc](#)
4. [18-0333](#) Consider adopting a resolution amending the City Wide Fee Schedule.
Attachments: [18- Fee Schedule Resolution.pdf](#)
5. [18-0335](#) Consider authorizing an Airport Land Lease Agreement effective as of the 24th day of April 2018, between the City of Grand Rapids and SHB LLC and authorize the signature of the Mayor
Attachments: [SHB LLC AIRPORT LAND LEASE AGREEMENT BURGGRAF](#)
6. [18-0341](#) Consider accepting Grand Rapids EDA Annual Report for the year 2017.
Attachments: [GREDA Annual Report for 2017](#)
7. [18-0342](#) Consider approving a temporary liquor license for Northland Counseling Center, event scheduled for June 14, 2018.
Attachments: [Northland Counseling Center June 14.pdf](#)
8. [18-0343](#) Consider a motion authorizing the Mayor to sign a Memorandum of Understanding for Toward Zero Deaths with Itasca County Health and Human Services.
Attachments: [Memorandum of Understanding](#)
9. [18-0344](#) Consider entering into an agreement with an area business for advertising at the IRA Civic Center.
Attachments: [Out There Advertising 2018-Orthopedic Associates-prtl](#)
10. [18-0347](#) Consider adoption of a resolution issuing an order to raze or remove structures upon property located at: 604 NE 9th Avenue, Grand Rapids, Minnesota.
Attachments: [Resolution to Raze Structures: 604 NE 9th Avenue](#)
[604 NE 9th Ave.-Map.pdf](#)
11. [18-0349](#) Consider approving the amended Community Readerboard Partnership Agreement and Posting Policy.
Attachments: [Redlined Amended Partnership Agreement - May 16 2018 \(v1.1\).pdf](#)
[DRAFT Grand Rapids Community Readerboard Posting Policy - proposed redlii](#)

12. [18-0353](#) Consider approving a temporary liquor license for American Legion, event scheduled for August 11, 2018.

Attachments: [American Legion - August 11.pdf](#)

13. [18-0355](#) Consider accepting resignation of Len Salmela from the Grand Rapids Housing & Redevelopment Authority.

**5:13 SETTING OF REGULAR AGENDA
PM**

This is an opportunity to approve the regular agenda as presented or add/delete by a majority vote of the Council members present an agenda item.

**5:14 ACKNOWLEDGE BOARDS & COMMISSIONS
PM**

14. [18-0354](#) Acknowledge minutes for Boards & Commissions

Attachments: [November 8, 2017 Civic Center, Park & Rec minutes.pdf](#)
[March 21, 2018 HRA minutes.pdf](#)
[April 5, 2018 Planning Comm. Minutes.pdf](#)
[April 5, 2018 PUC minutes.pdf](#)
[April 18, 2018 PUC minutes.pdf](#)
[April 17, 2018 Golf Board minutes.pdf](#)

**5:15 DEPARTMENT HEAD REPORT
PM**

15. [18-0348](#) Library Department Head Report

Attachments: [Report to Council May 2018](#)

**5:25 AIRPORT
PM**

16. [18-0339](#) Consider approving the recommendations listed in the Grand Rapids - Itasca County Airport Master Plan

Attachments: [GPZ Council Presentation May 2018 Final](#)
[GPZ City Council Master Plan Summary.pdf](#)

17. [18-0334](#) Consider authorizing the purchase and installation of a new main backup generator at the GPZ airport

Attachments: [Cummins Quote](#)
[Pioneer Quote 4.2.2018](#)
[Hopkins Generator](#)
[Pokegama Electric Generator](#)

**5:35 PUBLIC WORKS DEPARTMENT
PM**

18. [18-0338](#) Consider entering into an agreement with DSGW for 2018 Fire Hall, City Hall, and Central School Improvements to prepare bidding documents.
Attachments: [DSGW Proposal 2018](#)
19. [18-0345](#) Consider entering into an agreement with Pyrotechnic Display Inc., for the amount of \$15,000.00 for the 4th of July Fireworks Display, to be held on June 30th, 2018.
Attachments: [2018 5-29 Pyrotechnic Display Inc Contract-Dig Site](#)

**5:45 ADMINISTRATION DEPARTMENT
PM**

20. [18-0328](#) Consider accepting the notice of resignation from Building Official, Travis Cole.
Attachments: [Cole Resignation Letter](#)
21. [18-0350](#) Consider appointment of Nathan Morlan to the position of Interim Building Official.
22. [18-0351](#) Consider adopting revised job description and authorize City staff to post the position of Building/Fire Inspector.
Attachments: [Building-Fire Inspector Job Description - 2018 Draft](#)
23. [18-0352](#) Consider eliminating the Recreation Program Coordinator position.

**6:05 ADJOURNMENT
PM**

NEXT REGULAR MEETING IS SCHEDULED FOR JUNE 11, 2018, AT 5:00 P.M.

NOTE: These times are approximate only and are subject to change. If you are interested in a topic of discussion you should appear at least 10 minutes before its scheduled time.

Hearing Assistance Available: This facility is equipped with a hearing assistance system.

Attest: Kimberly Gibeau, City Clerk