



CITY OF GRAND RAPIDS

Meeting Agenda Full Detail - Final Public Utilities Commission

Wednesday, April 18, 2018

4:00 PM

Conference Room of Public Utilities Service
Center

1 CALL TO ORDER

2 CALL OF ROLL

- 3 [18-0225](#) Acknowledge posting of the change in the regular meeting date.

Attachments: [April 2018 regular meeting rescheduled notice 20180402](#)

4 APPROVAL OF MINUTES

- 4a [18-0226](#) Consider approving the minutes of the March 21, 2018 regular meeting.

Attachments: [Regular Commission Meeting Minutes of March 21, 2018](#)

5 CITY TREASURER'S REPORT AND INVESTMENT ACTIVITY REPORT

- 5a [18-0261](#) Consider approving the City Treasurer's Report and Investment Activity Report for March 2018.

Attachments: [City Treasurer Report and Investment Report 2018 Mar.pdf](#)

6 PUBLIC FORUM

7 COMMISSION REPORTS

8 ADMINISTRATION

- 8a [18-0266](#) Review the March 2018 Administrative Report.

Attachments: [2018-0418 Administrative Report Memo](#)

- 8b [18-0264](#) Consider declaring a vacancy exists and authorize the posting and/or advertising for a GIS Technician / Locator position (previously Electric Systems Coordinator position).

Attachments: [2018-0418 GIS Technician-Locator Vacancy](#)

- 8c [18-0267](#) Consider formally confirming the filling of the vacancy of the WWTP Operator position with the selection committee's preferred candidate, pending acceptance of our offer and satisfactory results of the background checks and pre-employment screening.

Attachments: [2018-0418 WWTP Operator Hire Confirmation](#)

9 ACCOUNTING AND FINANCE

- 9a [18-0262](#) Review the Accounting and Finance Operations Report for March 2018.

Attachments: [Accounting and Finance Operations Report 2018 Mar.pdf](#)

10 ELECTRIC DEPARTMENT

- 10a [18-0263](#) Review the Electric Department Operations Report for March 2018.

Attachments: [2018-03 Electric Department Monthly Report.pdf](#)

11 WASTEWATER TREATMENT FACILITY OPERATIONS

- 11a [18-0256](#) Review the Wastewater Treatment Facility Operations Report for March 2018.

Attachments: [Wastewater Treatment Facility Monthly Operations Report - March 2018](#)

12 WATER AND WASTEWATER COLLECTION

- 12a [18-0260](#) Review the Water and Wastewater Collection Operations Report for March 2018.

Attachments: [2018-0418 W-WWC Report](#)

13 SAFETY

- 13a [18-0258](#) Review Safety Report for March 2018.

Attachments: [Safety Report March 2018](#)

14 VERIFIED CLAIMS

- 14a [18-0265](#) Consider approving verified claims for March 2018
Computer Check Register \$ 1,138,814.92
Manual Check Register \$ 611,704.62

Attachments: [AP List 2018.03.31](#)
[Check Register Manual 2018.03.31](#)

15 ADJOURNMENT

The next regular Commission meeting is scheduled for Wednesday, May 16, 2018 at 4:00 PM in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street.