



# CITY OF GRAND RAPIDS

## Meeting Agenda Full Detail - Final Public Utilities Commission

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Wednesday, March 21, 2018

4:00 PM

Conference Room of Public Utilities Service  
Center

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1 CALL TO ORDER

2 CALL OF ROLL

3 [18-0169](#) Acknowledge posting of the change in the regular meeting date and time.

Attachments: [March 2018 regular meeting rescheduled notice 20180321](#)

4 APPROVAL OF MINUTES

4.a. [18-0171](#) Consider approving the minutes of the February 14, 2018 regular meeting and the February 27, 2018 special meeting.

Attachments: [Regular Commission Meeting Minutes of February 14, 2018](#)  
[Special Commission Meeting Minutes of February 27, 2018](#)

5 CITY TREASURER'S REPORT AND INVESTMENT ACTIVITY REPORT

5.a. [18-0180](#) Consider approving the City Treasurer's Report and Investment Activity Report for February 2018.

Attachments: [City Treasurer Report and Investment Report 2018 Feb.pdf](#)

6 PUBLIC FORUM

7 COMMISSION REPORTS

8 ADMINISTRATION

8.a. [18-0187](#) Review the February 2018 Administrative Report.

Attachments: [2018-0321 Administrative Report Memo](#)

8.b. [18-0188](#) Consider authorizing staff to send out the Request for Proposal (RFP) for Professional Services for Assistance with Community Solar Garden (CSG) Preliminary Program Design.

**9 ACCOUNTING AND FINANCE**

- 9.a. [18-0181](#) Review the Accounting and Finance Operations Report for February 2018.

**Attachments:** [Accounting and Finance Operations Report 2018 Feb.pdf](#)

- 9.b. [18-0182](#) Consider approving the writeoff of March uncollectible accounts in the amount of \$264.11.

**10 ELECTRIC DEPARTMENT**

- 10.a. [18-0179](#) Review the Electric Department Operations Report for February 2018.

**Attachments:** [2018-02 Electric Department Monthly Report.pdf](#)

- 10.b. [18-0186](#) Request authorization for sale of Truck 83, 2008 Ford Escape.

**Attachments:** [Memo to GRPUC Sale of Truck 83.pdf](#)  
[Advertisement for Bids Truck 83.pdf](#)

**11 WASTEWATER TREATMENT FACILITY OPERATIONS**

- 11.a. [18-0176](#) Review the Wastewater Treatment Facility Operations Report for February 2018.

**Attachments:** [Wastewater Treatment Facility Monthly Operations Report - February 2018](#)

**12 WATER AND WASTEWATER COLLECTION**

- 12.a. [18-0183](#) Review Water and Wastewater Collection Operations Report February 2018.

**Attachments:** [Water-Wastewater Collection Operations Report February 2018](#)

- 12.b. [18-0184](#) Review and Approve Braun Intertec Proposal for Soil Investigation - Enbridge Line #3.

Review and Approve Reimbursement Agreement with Enbridge Energy.

Authorize staff to conduct a neighborhood meeting on Monday, April 16 from 6 - 8 p.m. to review the agreed upon work plan.

**Attachments:** [Enbridge Agreement Letter 3-12-18](#)  
[Map Book with Site Specific Locations](#)  
[Enbridge - GRPUC Reimbursement Agreement 3-14-18](#)  
[Exhibit A - Braun Soil Investigation Proposal](#)

**13 SAFETY**

- 13.a. [18-0185](#) Safety Report February 2018.

Attachments: [Safety Report February 2018](#)

**14 VERIFIED CLAIMS**

- 14.a. [18-0170](#) Consider approving verified claims for February 2018  
Computer Check Register \$ 1,197,700.69  
Manual Check Register \$ 546,809.64

Attachments: [Check Register Manual 2018.02.28](#)  
[AP List 2018.02.28](#)

**15 ADJOURNMENT**

The next regular Commission meeting has been rescheduled to Wednesday, April 18, 2018 at 4:00 PM in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street.

The GRPUC has adopted a Meeting Protocol Policy, which informs attendees of the GRPUC's desire to conduct meetings in an orderly manner which welcomes all civil input from interested parties. If you are unaware of the policy, copies (gray color) are available at the GRPUC meeting room entrances.