



CITY OF GRAND RAPIDS

Meeting Agenda Full Detail - Final Public Utilities Commission

Tuesday, January 16, 2018

12:00 PM

Conference Room of Public Utilities Service
Center

1 CALL TO ORDER

2 CALL OF ROLL

3 [18-0024](#) Acknowledge posting of the change in the regular meeting date and time.

Attachments: [January 2018 regular meeting rescheduled notice 20180116](#)

4 APPROVAL OF MINUTES

4.a. [18-0028](#) Consider approving the minutes of the December 1, 2017 special meeting, the December 7, 2017 special meeting, the December 13, 2017 regular meeting, and the December 22, 2017 special meeting.

Attachments: [Special Commission Meeting Minutes of December 1, 2017](#)
[Special Commission Meeting Minutes of December 7, 2017](#)
[Regular Commission Meeting Minutes of December 13, 2017](#)
[Special Commission Meeting Minutes of December 22, 2017](#)

5 CITY TREASURER'S REPORT AND INVESTMENT ACTIVITY REPORT

5.a. [18-0017](#) Consider approving the City Treasurer's Report and Investment Activity Report for December 2017.

Attachments: [City Treasurer Report and Investment Report 2017 Dec.pdf](#)

6 PUBLIC FORUM

7 COMMISSION REPORTS

8 ADMINISTRATION

8.a. [18-0025](#) Consider approving the 2018 Minnesota Pay Equity Compliance Report and authorize filing the report with the Minnesota Office of Budget and Management.

Attachments: [2018-0116 MN Pay Equity Compliance Report](#)

- 8.b. [18-0026](#) Consider approval of merit pay for General Manager Julie Kennedy in accordance with her existing employment agreement.

Attachments: [2018-0116 GM Merit Pay Memo](#)

- 8.c. [18-0034](#) Review the December 2017 Administrative Report.

Attachments: [2018-0116 Administrative Report Packet](#)

9 ACCOUNTING AND FINANCE

- 9.a. [18-0016](#) Review the Accounting and Finance Operations Report for December 2017.

Attachments: [Accounting and Finance Operations Report 2017 Dec.pdf](#)

- 9.b. [18-0012](#) Consider approving the writeoff of January uncollectible accounts in the amount of \$294.07.

10 ELECTRIC DEPARTMENT

- 10.a. [18-0031](#) Review the Electric Department Operations Report for December 2017.

Attachments: [2017-12 Electric Department Monthly Report.pdf](#)

11 WASTEWATER TREATMENT FACILITY OPERATIONS

- 11.a. [18-0022](#) Review the Wastewater Treatment Facility Operations Report for December 2017.

Attachments: [Wastewater Treatment Facility Monthly Operations Report - December 2017](#)

- 11.b. [18-0023](#) Consider approving the capital expenditure of the 60 hp Flygt pump for the domestic lift station.

Attachments: [0118_Flygt](#)

[Agenda Item 18-0023 Flygt pump2](#)

12 WATER AND WASTEWATER COLLECTION

- 12.a. [18-0032](#) Water and Wastewater Collection Operations Report December 2017.

Attachments: [Water-Wastewater Collection Operations Report December 2017](#)

13 SAFETY

- 13.a. [18-0033](#) Safety Report December 2017.

Attachments: [Safety Report December 2017](#)
[December 2017 OSHA Incident Rates](#)

14 DISCUSSION AND CORRESPONDENCE

15 CLAIMS FOR PAYMENT

- 15.a. [18-0036](#) Short Elliot Hendrickson, Inc. (SEH) in the amount of \$4,245.00

Attachments: [SEH invoices #342480, 342495, 342494](#)

16 VERIFIED CLAIMS

- 16.a. [18-0015](#) Consider approving the revised November Accounts Payable list of \$1,755,980.46.

Attachments: [AP List 20171130R.pdf](#)

- 16.b. [18-0035](#) Consider approving verified claims for December 2017
Computer Check Register \$ 1,268,591.05
Manual Check Register \$ 896,881.99

Attachments: [AP List 20171231](#)
[Check Register Manual 20171231](#)

17 ADJOURNMENT

The next regular Commission meeting is Wednesday, February 14, 2018 at 4:00 PM in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street.

The GRPUC has adopted a Meeting Protocol Policy, which informs attendees of the GRPUC's desire to conduct meetings in an orderly manner which welcomes all civil input from interested parties. If you are unaware of the policy, copies (gray color) are available at the GRPUC meeting room entrances.