



# CITY OF GRAND RAPIDS

## Meeting Agenda Full Detail - Final-revised Public Utilities Commission

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Wednesday, October 18, 2017

4:00 PM

Conference Room of Public Utilities Service  
Center

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**1 CALL TO ORDER**

**2 CALL OF ROLL**

- 3**     [17-0714](#)     Acknowledge posting of the change in the regular meeting date.

**Attachments:**     [October 2017 regular meeting rescheduled notice](#)

**4 APPROVAL OF MINUTES**

- 4.a.**     [17-0713](#)     Consider approving the minutes of the September 13, 2017 regular meeting and the september 29, 2017 special meeting.

**Attachments:**     [Regular Commission Meeting Minutes of September 13, 2017](#)  
                              [Special Commission Meeting Minutes of September 29, 2017](#)

**5 CITY TREASURER'S REPORT AND INVESTMENT ACTIVITY REPORT**

- 5.a.**     [17-0739](#)     Consider approving the City Treasurer's Report and Investment Activity Report for September 2017.

**Attachments:**     [City Treasurer Report and Investment Report 2017 Sept.pdf](#)

**6 PUBLIC FORUM**

**7 COMMISSION REPORTS**

**8 ADMINISTRATION**

- 8.a.**     [17-0753](#)     September 2017 Administrative Report

**Attachments:**     [10-18-17 Administrative Report](#)

- 8.b.**     [17-0750](#)     Consider approving annual appointment of a management delegate to the Arrowhead Procure Pool.

**Attachments:**     [Unit delegate designation Notice and Form](#)  
                              [11-7-16 Delegate Designation Form](#)

**9 ACCOUNTING AND FINANCE**

- 9.a. [17-0740](#) Review the Accounting and Finance Operations Report for September 2017.

**Attachments:** [Accounting and Finance Operations Report 2017 Sept.pdf](#)

- 9.b. [17-0741](#) Waive the bond requirement and approve issuance of four duplicate checks to MN NCPERS Life Insurance for a total of \$720.00.

**Attachments:** [Affidavits for Duplicate Checks NCPERS.pdf](#)

- 9.c. [17-0744](#) Consider approving the writeoff of October uncollectible accounts in the amount of \$9,044.97.

**10 ELECTRIC DEPARTMENT**

- 10.a. [17-0742](#) Review the Electric Department Operations Report for September 2017.

**Attachments:** [2017-09 Electric Department Monthly Report.pdf](#)

**11 WASTEWATER TREATMENT FACILITY OPERATIONS**

- 11.a. [17-0737](#) Review the Wastewater Treatment Facility Operations Report for September 2017.

**Attachments:** [Wastewater Treatment Facility Monthly Operations Report - September 2017](#)

**12 WATER AND WASTEWATER COLLECTION**

- 12.a. [17-0745](#) Water and Wastewater Collection Operations Report September 2017.

**Attachments:** [Water-Wastewater Collection Operations Report September 2017](#)

**13 SAFETY**

- 13.a. [17-0746](#) Safety Report September 2017.

**Attachments:** [Safety Report September 2017](#)  
[2017 OSHA Incident Rates by GRPUC Department September 2017](#)

**14 DISCUSSION AND CORRESPONDENCE**

- [17-0748](#)
- a. Herc-U-Lift Operator Safety Training, August 29, 2017, Grand Rapids, MN-Rick Fox, Brett Dickie, Corey Dimich, Doug Gustafson.
  - b. Belden Industrial Ethernet Training, September 19, 2017, Hibbing, MN-Steve Mattson, Troy Bridge.
  - c. National PELRA Webinar-Subjects of Bargaining, September 20, 2017,

Grand Rapids, MN-Julie Kennedy, Chris Flannigan.  
d. MN Pollution Control Agency (MPCA) 2017 Fall Solid Waste Landfill Operator Training-Solid Waste Operations Issues Refreshers-Problem Solving, September 29, 2017, Grand Rapids, MN-Mark Hansen, Jeff Frost.  
e. MN Municipal Utilities Association (MMUA) Pole Top/Bucket/Self Rescue, October 3, 2017, Grand Rapids, MN-Jake Bowers, Jim Schmitt, Joe Riley, Shannon Thomsen, Mike Bader, Doug Gustafson, Brett Dickie.

**Attachments:**    [Herc-U-Lift Fork Lift Operator Training 20171018](#)  
                              [IEI Roadshow Training Flyer 2017 - Barr Engineering](#)  
                              [PELRA Training Committee](#)  
                              [2017 MPCA Fall Operator Training](#)  
                              [MMUA 2017 Pole Top,Bucket,Self Rescue Training 20171011](#)

## 15      CLAIMS FOR PAYMENT

- 15.a.    [17-0752](#)      Consider approving the capital expenditure for the Hale Lake Sub Loop Replacement project.

**Attachments:**    [10-18-2017 Hale Lake Pay Request.pdf](#)  
                              [AEIC - Hale Lake Pay Request.pdf](#)  
                              [AEIC - Hale Lake - IC 134.pdf](#)

## 16      VERIFIED CLAIMS

- 16.a.    [17-0749](#)      Consider approving verified claims for September 2017.  
                              Computer Check Register \$ 1,340,134.18  
                              Manual Check Register \$ 436,726.36

**Attachments:**    [September 2017 manual check register 20171018](#)  
                              [September 2017 computer check register 20171018](#)

## 17      ADJOURNMENT

The next regular Commission meeting is **Wednesday, November 15, 2017 at 4:00 PM** in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street.

The GRPUC has adopted a Meeting Protocol Policy, which informs attendees of the GRPUC's desire to conduct meetings in an orderly manner which welcomes all civil input from interested parties. If you are unaware of the policy, copies are available at the GRPUC meeting room entrances.