



CITY OF GRAND RAPIDS

Meeting Agenda Full Detail - Final-revised Public Utilities Commission

Wednesday, September 13, 2017

4:00 PM

Conference Room of Public Utilities Service
Center

1 CALL TO ORDER

2 CALL OF ROLL

3 APPROVAL OF MINUTES

- 3.a. [17-0674](#) Consider approving the minutes of the August 16, 2017 regular meeting, the August 30, 2017 closed meeting, and the August 30, 2017 special meeting/work session.

Attachments: [Regular Commission Meeting Minutes of August 16, 2017](#)
[Closed Special Commission Meeting Minutes of August 30, 2017](#)
[Special Commission Meeting-Work Session Minutes of August 30, 2017](#)

4 CITY TREASURER'S REPORT AND INVESTMENT ACTIVITY REPORT

- 4.a. [17-0663](#) Consider approving the City Treasurer's Report and Investment Activity Report for August 2017.

Attachments: [City Treasurer Report and Investment Report 2017 August.pdf](#)

5 PUBLIC FORUM

6 COMMISSION REPORTS

7 ADMINISTRATION

- 7.a. [17-0676](#) Consider declaring a vacancy exists and authorize the posting and/or advertising to fill the position of Wastewater Treatment Facility Operator.

Attachments: [09-13-17 WWTF Operator Vacancy](#)

- 7.b. [17-0677](#) Consider adopting the proposed residential deposit policy, effective October 1, 2017.

Attachments: [09-13-17 Residential Deposit Policy](#)

- 7.c. [17-0678](#) Review the August 2017 Administrative Updates.

Attachments: [09-13-17 Administrative Report](#)

8 ACCOUNTING AND FINANCE

- 8.a. [17-0664](#) Review the Accounting and Finance Operations Report for August 2017.

Attachments: [Accounting and Finance Operations Report 2017 Aug.pdf](#)

- 8.b. [17-0665](#) Consider approving the writeoff of September uncollectible accounts in the amount of \$6,897.02.

9 ELECTRIC DEPARTMENT

- 9.a. [17-0670](#) Review the Electric Department Operations Report for August 2017.

Attachments: [2017-08 Electric Department Monthly Report.pdf](#)

10 WASTEWATER TREATMENT FACILITY OPERATIONS

- 10.a. [17-0668](#) Review the Wastewater Treatment Facility Operations Report for August 2017.

Attachments: [Wastewater Treatment Facility Monthly Operations Report - August 2017](#)

11 WATER AND WASTEWATER COLLECTION

- 11.a. [17-0667](#) Water and Wastewater Collection Operations Report August 2017.

Attachments: [Water-Wastewater Collection Operations Report August 2017](#)

12 SAFETY

- 12.a. [17-0669](#) Safety Report August 2017.

Attachments: [Safety Report August 2017](#)
[2017 OSHA Incident Rates by GRPUC Department 20170913](#)

13 DISCUSSION AND CORRESPONDENCE

14 VERIFIED CLAIMS

- 14.a. [17-0673](#) Consider approving verified claims for August 2017.
Computer Check Register \$ 1,337,532.92
Manual Check Register \$ 646,859.47

Attachments: [August 2017 computer check register 20170913](#)
[August 2017 manual check register 20170913](#)

- 14.b. [17-0672](#) Short Elliot Hendrickson, Inc. (SEH)-Invoice#336458 in the amount of \$1,950.00.

Attachments: [SEH Invoice #336458](#)

15 ADJOURNMENT

The next regular Commission meeting is Wednesday, October 11, 2017 at 4:00 PM in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street.

The GRPUC has adopted a Meeting Protocol Policy, which informs attendees of the GRPUC's desire to conduct meetings in an orderly manner which welcomes all civil input from interested parties. If you are unaware of the policy, copies are available at the GRPUC meeting room entrances.