



CITY OF GRAND RAPIDS

Meeting Agenda Full Detail - Final-revised Public Utilities Commission

Wednesday, June 14, 2017

4:00 PM

Conference Room of Public Utilities Service
Center

1 CALL TO ORDER

2 CALL OF ROLL

3 APPROVAL OF MINUTES

- 3.a. [17-0417](#) Consider approving the minutes of the May 17, 2017 regular meeting.

Attachments: [Regular Commission Meeting Minutes of May 17, 2017](#)
[Legistar Regular Commission Meeting Minutes of May 17, 2017](#)

4 2016 Comprehensive Annual Financial Report

- 4.a. [17-0389](#) Review the 2016 Comprehensive Annual Financial Report and approve for filing.

Attachments: [Grand Rapids CAFR FS 2016 FINAL.PDF](#)

5 CITY TREASURER'S REPORT AND INVESTMENT ACTIVITY REPORT

- 5.a. [17-0387](#) Consider approving the City Treasurer's Report and Investment Activity Report for May 2017.

Attachments: [City Treasurer Report and Investment Report 2017 May.pdf](#)

6 PUBLIC FORUM

7 COMMISSION REPORTS

8 ADMINISTRATION

- 8.a. [17-0426](#) Consider closing the GRPU Service Center Office on Monday, July 3, 2017.

Attachments: [06-14-17 Closing of PU Office July 3](#)

- 8.b. [17-0427](#) Consider rescheduling the July regular meeting to Wednesday, July 19, 2017.

Attachments: [06-14-17 Change July Meeting to July 19](#)

- 8.c. [17-0425](#) Review the May 2017 Administrative Report.

Attachments: [06-14-17 Administrative Report](#)

9 ACCOUNTING AND FINANCE

- 9.a. [17-0388](#) Review the Accounting and Finance Operations Report for May 2017.

Attachments: [Accounting and Finance Operations Report 2017 May.pdf](#)

- 9.b. [17-0386](#) Consider approving the writeoff of June uncollectible accounts in the amount of \$121.16.

10 ELECTRIC DEPARTMENT

- 10.a. [17-0424](#) Review the Electric Department Operations Report for May 2017.

Attachments: [2017-05 Electric Department Monthly Report.pdf](#)

11 WASTEWATER TREATMENT FACILITY OPERATIONS

- 11.a. [17-0407](#) Review the Wastewater Treatment Facility Operations Report for May 2017.

Attachments: [Wastewater Treatment Facility Monthly Operations Report - May 2017](#)

- 11.b. [17-0410](#) Consider approving the capital expenditure of repairing the industrial screen house roof.

Attachments: [Agenda Item 17-0410](#)

[Range Cornice](#)

[NelsonRoofing](#)

- 11.c. [17-0414](#) Consider approving the capital expenditure of replacing the industrial screen house A/C and ventilation system.

Attachments: [Agenda Item 17-0414](#)

[0617 Range Cornice - GR Screen House HVAC repairs - revised](#)

[0617 Climate Makers - Grand Rapids Screen House HVAC repairs](#)

- 11.c. [17-0422](#) Consider approving the capital expenditure of the labor portion of the Mixer A2-7 repair project at the secondary plant.

Attachments: [Agenda Item 17-0422](#)

[0617 Boldt Proposal GRWWTP Change Mixer Shaft](#)

[0617 Scheck Mechanical - mixer](#)

12 WATER AND WASTEWATER COLLECTION

- 12.a. [17-0408](#) Water and Wastewater Collection Operations Report May 2017.

Attachments: [Water-Wastewater Collection Operations Report May 2017](#)

- 12.b. [17-0412](#) Consider Purchasing a New Truck 61

Attachments: [Purchase New Truck 61 \(6-6-2017\)](#)
[GRPUC Vehicle Matrix \(Denny\)](#)

- 12.c. [17-0423](#) AT&T Lease Agreement Mid-Tower.

Attachments: [Approval of AT&T Lease Agreement Mid-Tower](#)

13 SAFETY

- 13.a. [17-0411](#) Safety Report May 2017.

Attachments: [Safety Report May 2017](#)
[2017 OSHA Incident Rates by GRPUC Department 20170614](#)

14 DISCUSSION AND CORRESPONDENCE

- [17-0379](#)
- a. MN Wastewater Operators Association (MWOA) Northeast Section Meeting, March 22, 2017, Virginia, MN - Jeff Frost, Doug Green.
 - b. MN Wastewater Operators Association (MWOA) Central Section Meeting, April 11, 2017, Baxter, MN - Tony Flink.
 - c. MMUA/APPA/MREA Underground School, May 16-19, 2017, Marshall, MN - Jake Bowers.
 - d. APPA Spring Institute-Strategic Leadership for Public Power, May 17-19, 2017, Minneapolis, MN - Jeremy Goodell.
 - e. Strategic Government Resource Webinar-Succession Planning, May 24, 2017, Grand Rapids, MN - Julie Kennedy, Christine Flannigan.
- Attachments: [MWOA 2017 Northeast Section Meeting 20170614](#)
[MWOA 2017 Central Section Meeting 20170614](#)
[MMUA-APPA-MREA 2017 Underground School 20170614](#)
[APPA Spring Institute-Strategic Leadership for Public Power 20170614](#)
[Strategic Government Resources Webinar-Succession Planning 20170614](#)

15 VERIFIED CLAIMS

- 15.a. [17-0413](#) Consider approving verified claims for May 2017.
Computer Check Register \$ 1,222,340.78
Manual Check Register \$ 512,828.94

Attachments: [May 2017 computer check register 20170614](#)
[May 2017 manual check register 20170614](#)

16 ADJOURNMENT

A special work session is scheduled on Tuesday, June 20, 2017 at 1:00 PM in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street.

The next regular Commission meeting may be rescheduled to Wednesday, July 19, 2017 at 4:00 PM in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street.

The GRPUC has adopted a Meeting Protocol Policy, which informs attendees of the GRPUC's desire to conduct meetings in an orderly manner which welcomes all civil input from interested parties. If you are unaware of the policy, copies (gray color) are available at the GRPUC meeting room entrances.