



# CITY OF GRAND RAPIDS

## Meeting Agenda Full Detail - Final-revised Public Utilities Commission

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Wednesday, May 17, 2017

4:00 PM

Conference Room of Public Utilities Service  
Center

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**1 CALL TO ORDER**

**2 CALL OF ROLL**

**3 APPROVAL OF MINUTES**

- 3.a. [17-0320](#) Consider approving the minutes of the April 12, 2017 regular meeting and the April 12, 2017 special meeting.

Attachments: [GRPUC Regular Commission Meeting Minutes of April 12, 2017](#)  
[GRPUC Special Commission Meeting Minutes of April 12, 2017](#)

**4 CITY TREASURER'S REPORT AND INVESTMENT ACTIVITY REPORT**

- 4.a. [17-0329](#) Consider approving the City Treasurer's Report and Investment Activity Report for April 2017.

Attachments: [City Treasurer Report and Investment Report 2017 Apr.pdf](#)

**5 PUBLIC FORUM**

**6 COMMISSION REPORTS**

**7 ADMINISTRATION**

- 7.a. [17-0336](#) Consider confirming the hire of Mr. Corey Dimich for the WWTP Maintenance position.

Attachments: [05-17-17 WWTP Maintenance II recommendation](#)

- 7.b. [17-0339](#) Consider approval of the proposed Meter Technician Position Description.

Attachments: [05-17-17 Meter Technician position approval](#)

- 7.c. [17-0338](#) May 2017 Administrative Update.

Attachments: [05-17-17 Administrative Updates](#)

**8 ACCOUNTING AND FINANCE**

- 8.a. [17-0328](#) Review the Accounting and Finance Operations Report for April 2017.

Attachments: [Accounting and Finance Operations Report 2017 Apr.pdf](#)

- 8.b. [17-0327](#) Consider approving the writeoff of May uncollectible accounts in the amount of \$220.64.

**9 ELECTRIC DEPARTMENT**

- 9.a. [17-0333](#) Review the Electric Department Operations Report for April 2017.

Attachments: [2017-04 Electric Department Monthly Report.pdf](#)

- 9.b. [17-0334](#) Authorization to request quotes for sale of electric meters.

Attachments: [Memo to GRPUC Sale of Electric Meters.pdf](#)

**10 WASTEWATER TREATMENT FACILITY OPERATIONS**

- 10.a. [17-0326](#) Review the Wastewater Treatment Facility Operations Report for April 2017.

Attachments: [Wastewater Treatment Facility Monthly Operations Report - April 2017](#)

- 10.b. [17-0311](#) Consider approving the capital expenditure of refurbishing the number one blower.

Attachments: [Agenda Item 17-0311](#)  
[Proposal Grand Rapids Howden 0517](#)

**11 WATER AND WASTEWATER COLLECTION**

- 11.a. [17-0321](#) Water and Wastewater Collection Operations Report April 2017.

Attachments: [Water-Wastewater Collection Operations Report April 2017](#)

- 11.b. [17-0323](#) Consider Entering Into a Professional Service Agreement With Wenck and Associates for the MPCA Post Closure Care Final Report for Demolition Landfill SW210.

Attachments: [Post Closure Care Memo 2017](#)  
[Demo Landfill \(SW210\) Proposal 2017](#)  
[Demo Landfill Postclosure Checklist Forms](#)

- 11.c. [17-0324](#) Leak Survey Bid Results.

Attachments: [Water Leak Study 2017](#)

- 11.d. [17-0325](#) North Water Tower Cleaning Quotations.  
**Attachments:** [North Water Tower Cleaning Quotations 2017](#)
- 11.e. [17-0332](#) Consider approval of the T-Mobile Lease Extension.  
**Attachments:** [T-Mobile Lease Extension](#)  
[Lease Agreement for T-Mobile site A1O0852A 20170517](#)
- 11.f. [17-0360](#) Consider acceptance of the MN Department of Health Source Water Protection Grant Agreement.  
**Attachments:** [MN Department of Health Grant Agreement 20170517](#)
- 12 SAFETY
- 12.a. [17-0322](#) Safety Report April 2017.  
**Attachments:** [Safety Report April 2017](#)  
[Copy of 2017 OSHA Incident Rates by GRPUC Department 20170517](#)
- 13 CLAIMS FOR PAYMENT
- 13.a. [17-0331](#) Pay Request #1 from SPX Flow US, LLC for the Mixer A2-7 Rebuild Project in the amount of \$45,493.00.  
**Attachments:** [SPX Flow Invoice #92055833 20170517](#)
- 14 VERIFIED CLAIMS
- 14.a. [17-0318](#) Consider approving verified claims for April 2017.  
Computer Check Register \$ 1,145,304.03  
Manual Check Register \$ 322,470.51  
**Attachments:** [April 2017 manual check register 20170517](#)  
[April 2017 computer check register 20170517](#)

15 ADJOURNMENT

The next regular Commission meeting is Wednesday, June 14, 2017 at 4:00 PM in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street.

The GRPUC has adopted a Meeting Protocol Policy, which informs attendees of the GRPUC's desire to conduct meetings in an orderly manner which welcomes all civil input from interested parties. If you are unaware of the policy, copies are available at the GRPUC meeting room entrances.