



CITY OF GRAND RAPIDS

Meeting Agenda Full Detail - Final-revised Public Utilities Commission

Wednesday, April 12, 2017

4:00 PM

Conference Room of Public Utilities Service
Center

1 CALL TO ORDER

2 CALL OF ROLL

3 APPROVAL OF MINUTES

- 3.a. [17-0243](#) Consider approving the minutes of the March 15, 2017 regular meeting and the March 30, 2017 special meeting.

Attachments: [Regular Commission Meeting Minutes of March 15, 2017](#)
[Special Commission Meeting Minutes of March 30, 2017](#)

4 CITY TREASURER'S REPORT AND INVESTMENT ACTIVITY REPORT

- 4.a. [17-0244](#) Consider approving the City Treasurer's Report and Investment Activity Report for March 2017.

Attachments: [City Treasurer Report and Investment Report 2017 Mar.pdf](#)

5 PUBLIC FORUM

6 COMMISSION REPORTS

7 ADMINISTRATION

- 7.a. [17-0249](#) Consider approving the terms and conditions of the Lake Country Power (LCP) Electric Service Territory Acquisition Agreement and authorize staff to forward the Agreement to LCP for approval.

Attachments: [04-12-17 LCP Electric Service Territory Acquisition](#)

- 7.b. [17-0248](#) Consider recommendation and approval of the Special Projects Manager Employment Agreement.

Attachments: [04-12-17 Special Projects Manager Employment Agreement](#)

- 7.c. [17-0239](#) Consider adopting updates to the GRPUC Personnel Policies, 13.0 Appendix A, Schedule for Benefits and Reimbursements.

Attachments: [PROPOSED Section 13 Appendix A 2017 amendments 20170412](#)
[2017 Social Security Changes](#)
[BCBS CCM HSA 2600 plan summary for GRPUC 20161001](#)

- 7.d. [17-0232](#) March 2017 Wholesale Electric Service Cost.

Attachments: [2017 MP bill summary 20170412](#)

8 ACCOUNTING AND FINANCE

- 8.a. [17-0245](#) Review the Accounting and Finance Operations Report for March 2017.

Attachments: [Accounting and Finance Operations Report 2017 Mar.pdf](#)

9 ELECTRIC DEPARTMENT

- 9.a. [17-0242](#) Review the Electric Department Operations Report for March 2017.

Attachments: [2017-03 Electric Department Monthly Report.pdf](#)

- 9.b. [17-0246](#) Consider awarding the contract for the 2017 Hale Lake Sub Loop Cable Replacement Project

Attachments: [2017 Hale Lake Sub Loop Cable Replacement Project.pdf](#)

10 WASTEWATER TREATMENT FACILITY OPERATIONS

- 10.a. [17-0229](#) Review the Wastewater Treatment Facility Operations Report for March 2017.

Attachments: [Wastewater Treatment Facility Monthly Operations Report - March 2017](#)

- 10.b. [17-0228](#) Consider approving the capital expenditure of repairing the south industrial screen house Parkson screen.

Attachments: [Agenda Item 17-0228](#)
[South Parkson rebuild](#)

11 WATER AND WASTEWATER COLLECTION

- 11.a. [17-0231](#) Water and Wastewater Collection Operations Report March 2017.

Attachments: [Water-Wastewater Collection Operations Report March 2017](#)

12 SAFETY

- 12.a. [17-0233](#) Safety Report March 2017.

Attachments: [Safety Report March 2017](#)
[March OSHA Incident Rates by GRPUC Department](#)

13 DISCUSSION AND CORRESPONDENCE

17-0238

- a. MMUA Chainsaw Safety, Rigging and Tree Felling, March 2, 2017, Grand Rapids, MN - Mike Bader, Shannon Thomsen, Joe Riley, Rick Fox, Brett Dickie, Jake Bowers, Jeremy Goodell, Doug Gustafson.
- b. MMUA Safety Training - Ringing Out Cable, March 7, 2017, Grand Rapids, MN - Rick Fox, Jim Foss, Jason Blanchard, Doug Gustafson, Rodney Ruder, Mike Bader, Joe Riley, Jim Schmitt, Shannon Thomsen, Jake Bowers, Jeremy Goodell.
- c. MRWA 33rd Annual Water & Wastewater Technical Conference, March 7-9 2017, St. Cloud, MN-Brett Dickie.
- d. Altec Industries, Inc.-Digger Derrick Operator Training, March 16, 2017, Grand Rapids, MN - Mike Bader, Shannon Thomsen, Jim Schmitt, Joe Riley, Jake Bowers, Rodney Ruder, Jeremy Goodell.
- e. United Rental Excavation Safety Training, March 21, 2017, Grand Rapids, MN - Dennis Doyle, Henry Swentkofske, Steve Mattson, Rodger Weaver, Zach Meyers, Tony Flinck, Troy Bridge, Robert Larson.
- f. United Rental Confined Space Safety Training, March 21, 2017, Grand Rapids, MN - Dennis Doyle, Henry Swentkofske, Steve Mattson, Rodger Weaver, Zach Meyers, Tony Flinck, Troy Bridge, Robert Larson.
- g. 2017 Mid-West ESRI Utility Users Group GIS Conference, March 29-31, 2017, Fargo, ND - John Aultman, Jason Blanchard

Attachments: [MMUA Chainsaw Safety agenda 20170412](#)
[MMUA Training-Ringing Out Cable Syllabus 20170412](#)
[MRWA 33rd Annual Water & Wastewater Technical Conference 20170412](#)
[Altec Industries Digger Derrick Operator Training 20170412](#)
[United Academy - Excavation Safety Training for Competent Persons \(CPT\) - 20170412](#)
[United Academy - Confined Space Entry Training \(CSE\) - Classroom 20170412](#)
[2017 Mid-West ESRI Utility Users Group GIS Conference 20170412](#)

14 VERIFIED CLAIMS

14.a. 17-0234

Consider approving verified claims for March 2017.
Computer Check Register \$1,322,898.61
Manual Check Register \$ 597,244.07

Attachments: [March 2017 manual check register 20170412](#)
[March 2017 computer check register 20170412](#)

15 ADJOURNMENT

The next regular Commission meeting is Wednesday, May 17, 2017 at 4:00 PM in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street.

The GRPUC has adopted a Meeting Protocol Policy, which informs attendees of the GRPUC's desire to conduct meetings in an orderly manner which welcomes all civil input from interested parties. If you are unaware of the policy, copies (gray color) are available at the GRPUC meeting room entrances.