



# CITY OF GRAND RAPIDS

## Meeting Agenda Full Detail City Council

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Monday, February 13, 2017

Council Chambers

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**CALL TO ORDER:** Pursuant to due notice and call thereof a Regular Meeting of the Grand Rapids City Council will be held on Monday, February 13, 2017 immediately following the Worksession in Council Chambers, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

### CALL OF ROLL

### MEETING PROTOCOL POLICY

*Please be aware that the Council has adopted a Meeting Protocol Policy which informs attendees of the Council's desire to conduct meetings in an orderly manner which welcomes all civil input from citizens and interested parties. If you are unaware of the policy, copies (orange color) are available in the wall file by the Council entrance.*

### PUBLIC FORUM

### COUNCIL REPORTS

### APPROVAL OF MINUTES

**17-0071** Consider approving Council minutes for Monday, January 23, 2017 Worksession & Regular meetings.

**Attachments:** [January 23, 2017 Worksession.pdf](#)  
[January 23, 2017 Regular Meeting.pdf](#)

### CONSENT AGENDA

*Any item on the consent agenda shall be removed for consideration by request of any one Councilmember, City staff, or the public and put on the regular agenda for discussion and consideration.*

1. **17-0075** Consider authorizing the Grand Rapids Police Department to sell three forfeited handguns to a Federally Licensed Firearms Dealer.
2. **17-0077** Consider adopting a resolution authorizing establishing a Sweep Account at Grand Rapids State Bank for online transactions and designate the City Administrator, Finance Director, and Assistant Finance Director as authorized signers.  
**Attachments:** [Resolution Sweep Acct.-GRSB.pdf](#)
3. **17-0078** Consider approving a resolution accepting a donation of \$1,000 from the Reif Center for

the Arts & Culture Commission Riverfront Venue Feasibility Study.

**Attachments:** [Reif Rvrfrt Venue Feasibility Res.pdf](#)

4. [17-0081](#) Consider adopting a resolution approving budgeted operating transfers from the General Fund to the Special Revenue Funds-Central School and the Domestic Animal Control Facility.  
**Attachments:** [2016 Op tsfr Central School\\_DACF.pdf](#)
5. [17-0082](#) Consider accepting low quote from Grand Rapids GM for the purchase of two 1 Ton, 4 wheel drive pick-ups and low quote from Lake Woods Chrysler for one 1/2 Ton, 4 wheel drive pick-up.  
**Attachments:** [Grand Rapids GM 1 Ton Quote.pdf](#)  
[Lake Woods Chrysler 1 Ton Quote.pdf](#)  
[Rapids Ford 1 Ton Quote.pdf](#)  
[Lake Woods Chrysler Half Ton Quote.pdf](#)  
[Grand Rapids GM Half Ton Quote.pdf](#)  
[Rapids Ford Half Ton Quote.pdf](#)
6. [17-0084](#) Consider authorizing the budgeted purchase of a new 2017 Mack snow plow truck cab and chassis from Nuss Truck Group as per State Contract #77950 for \$119,593.00, which includes Minnesota Sales Tax, licensing and registration fees. Also authorize the Fleet Division to purchase and install a new 800MHZ radio for the new Mack truck, not to exceed \$2,500.00.  
**Attachments:** [2017 2-13 Nuss Truck Cab & Chassis CPV](#)
7. [17-0090](#) Consider approving the hiring of part-time employees at the Grand Rapids Park and Recreation Department, IRA Civic Center and the Grand Rapids Sports Complex.
8. [17-0093](#) Consider authorizing the purchase of a 2017 Epoke Combi De-Icing Unit from MacQueen Equipment Inc., as per State Contract #S-863(5) for the purchase price of \$97,168.50.  
**Attachments:** [2017 2-13 MacQueen Equipment Epoke Combi CPV](#)
9. [17-0094](#) Consider authorizing Public Works to enter into the following contract for the purchase and installation of all hydraulics, dump box, lift system, snow plow equipment, emergency lighting and all fabrication required, from Towmaster Truck Equipment as per State Contract #100790 for a grand total of \$129,344.00.  
**Attachments:** [2017 2-13 Towmaster Fabrication CPV](#)
10. [17-0095](#) Consider adopting a resolution approving the plans and specifications and ordering the advertisement for bids for CP 2009-1, the 2017 Infrastructure Improvements Project.  
**Attachments:** [2-13-17 Resolution CP 2009-1 Ordering Advertisement](#)
11. [17-0101](#) Consider approving the request to solicit quotes utilizing the Minnesota Cooperative Purchasing Venture for the purchase of the budgeted 2017 turf lawnmower with bag attachment.

12. [17-0102](#) Consider approving Itasca County DataDomain agreement.  
**Attachments:** [DataDomain Agreement Jan2017.pdf](#)
13. [17-0103](#) Consider entering into an agreement with area businesses for advertising at the IRA Civic Center.  
**Attachments:** [move it realty-signed](#)  
[northland restaurant group](#)  
[silvertip graphics signed](#)
14. [17-0118](#) Consider a request by the Police Department to purchase one (1) 2017 Ford Police Interceptor Utility (SUV) vehicle from Hibbing Ford, at a price of \$27,871.00, which is below the state bid price of \$28,437.95.  
**Attachments:** [3068\\_001.pdf](#)  
[3069\\_001.pdf](#)
15. [17-0120](#) Consider authorizing the Arts and Culture Commission to apply for a National Creative Placemaking Grant through ArtPlace.
16. [17-0068](#) Consider entering into an Agreement for Consulting Services for GASB 67 & 68 Actuarial Valuation with Hildi Incorporated.  
**Attachments:** [Hildi Inc. Consulting Contract Grand Rapids VFRA 2017.pdf](#)

### SETTING OF REGULAR AGENDA

*This is an opportunity to approve the regular agenda as presented or add/delete by a majority vote of the Council members present an agenda item.*

### ACKNOWLEDGE BOARDS & COMMISSIONS

17. [17-0125](#) Acknowledge the attached minutes for Boards & Commissions.  
**Attachments:** [August 2, 2016 PCA minutes.pdf](#)  
[December 6, 2016 PCA minutes.pdf](#)  
[December 28, 2016 Human Rights minutes.pdf](#)  
[January 4, 2017 Arts & Culture minutes.pdf](#)  
[June 21, 2016 PCA Board minutes.pdf](#)  
[November 16, 2016 HRA minutes.pdf](#)

### DEPARTMENT HEAD REPORT

18. [17-0124](#) Fire Department ~ Mike Liebel  
**Attachments:** [2016 Annual Report.pdf](#)

### COMMUNITY DEVELOPMENT

19. [17-0108](#) Consider approval of a Purchase Agreement and Addendum with Northrock Development for the sale of a commercial building located at 216 N. Pokegama Avenue, Parcel # 91-410-1930.

**Attachments:** [Northrock Purchase Agreement.pdf](#)  
[Addendum to Northrock Purchase Agreement.pdf](#)  
[Townhall-map.pdf](#)

20. [17-0112](#) Consider approving the purchase of a 2006 Ford F150 truck from the Grand Rapids PUC and authorizing the disposal of the 2005 Chevrolet Impala fixed asset at a future auction, contingent upon approval action regarding the sale by the GRPUC.

## ENGINEERING

21. [17-0076](#) Consider approving a public service and infrastructure permanent easement from Mary M. Shideler related to CP 2009-1, 2017 Infrastructure Improvements.

**Attachments:** [Shideler Esmt. Signed](#)

## ADMINISTRATION DEPARTMENT

22. [17-0083](#) Consider the appointment of Andy Horton to the position of Safety Officer with the Grand Rapids Fire Department.

23. [17-0089](#) Consider granting permanent status for Public Works Maintenance I employee Bruce Baird.

24. [17-0092](#) Consider adopting a resolution to Appoint a City Agent.

**Attachments:** [agentsrolecompensationinlmcit](#)  
[Resolution to Appoint a City Agent](#)

## 5:30 PM PUBLIC HEARINGS

25. [17-0079](#) Conduct a public hearing to consider the vacation of a portion of platted Sixth Street North right-of-way adjacent to Block 20, Grand Rapids First Division.

**Attachments:** [Beaty Vacation Request: Area Maps](#)  
[R-O-W Vacation: Review Committee Comments](#)  
[Beaty Vacation: Application](#)

## COMMUNITY DEVELOPMENT

26. [17-0080](#) Consider the adoption of a resolution either approving or denying the vacation of a portion of platted Sixth Street North right-of-way adjacent to Block 20, Grand Rapids First Division.

**Attachments:** [Beaty Vacation Request: Resolution \(draft\)](#)

**PUBLIC HEARINGS**

27. [17-0085](#) Conduct a public hearing to inform residents and receive comment on the City of Grand Rapids' submission of a full application to the Department of Employment and Economic Development for Small Cities Development Program (SCDP) funds for 6 commercial, 30 residential units (both rental and owner occupied) rehabilitation projects, and Streetscape enhancement funds in Grand Rapids.

**COMMUNITY DEVELOPMENT**

28. [17-0086](#) Consider adopting a resolution authorizing the submission of a full application to the Department of Employment and Economic Development for Small Cities Development Program (SCDP) funds for 6 commercial, 30 residential units (both rental and owner occupied) rehabilitation projects, and Streetscape enhancement funds in Grand Rapids.

**Attachments:** [SCDP Resolution authorizing grant request 2-13-17.pdf](#)

29. [17-0087](#) Consider authorizing the submission of a letter to DEED providing support for the Small Cities Development Program (SCDP) application and certifying the target area for commercial rehabilitation projects meets the Program's standards for a blighted area.

**Attachments:** [Slum & Blight Letter from Mayor](#)  
[SCDP Commercial Target Area](#)

30. [17-0088](#) Consider approval of a Citizen Participation Plan in connection with the final application for commercial and housing rehab project funding from the Small Cities Development Program.

**Attachments:** [Citizen Participation Plan: 2017 SCDP Application](#)

31. [17-0091](#) Consider authorizing the Mayor to sign the Tennesen Warning Notice in connection with the final application for commercial and housing rehab project funding, and Streetscape enhancement funds from the Small Cities Development Program.

**Attachments:** [Tennesenn Warning Form](#)  
[Tennesen Warning Notice e-mail from DEED](#)

**VERIFIED CLAIMS**

32. [17-0121](#) Consider approving the verified claims for the period January 14, 2017 to February 6, 2017 in the total amount of \$1,154,052.71.

**Attachments:** [COUNCIL BILL LIST 02-13-17.pdf](#)

**ADJOURNMENT**

*NEXT REGULAR MEETING IS SCHEDULED FOR FEBRUARY 27, 2017, AT 5:00 P.M.*

*NOTE: These times are approximate only and are subject to change. If you are interested in a topic of discussion you should appear at least 10 minutes before its scheduled time.*

*Hearing Assistance Available: This facility is equipped with a hearing assistance system.*

*Attest: Kimberly Gibeau, City Clerk*