



CITY OF GRAND RAPIDS

Meeting Agenda Full Detail - Final-revised Public Utilities Commission

Wednesday, January 11, 2017

4:00 PM

Conference Room of Public Works/Public
Utilities Service Center

1 CALL TO ORDER

2 CALL OF ROLL

3 APPROVAL OF MINUTES

- 3.a. [17-0010](#) Consider approving the minutes of the December 14, 2016 regular meeting.

Attachments: [Regular Commission Meeting Minutes of December 14, 2016](#)

4 CITY TREASURER'S REPORT AND INVESTMENT ACTIVITY REPORT

- 4.a. [17-0017](#) Consider approving the City Treasurer's Report and Investment Activity Report for December 2016.

Attachments: [City Treasurer Report and Investment Report 2016 Dec.pdf](#)

5 PUBLIC FORUM

6 COMMISSION REPORTS

7 ADMINISTRATION

- 7.a. [17-0012](#) Confirm hiring the Interview Committee's preferred candidate for the position of Meter Reader (full-time).

Attachments: [01-11-17 Meter Reader recommendation](#)
[01-11-17 Meter Reader recommendation \(with preferred candidate\)](#)

- 7.b. [17-0011](#) Consider adjustments to the 2017 remuneration of the exempt employee group.

Attachments: [01-11-17 Exempt Salary Request](#)
[GRPUC 2017 Exempt Employee Wage Comparison with MMUA data](#)

- 7.c. [17-0009](#) December 2016 Wholesale Electric Service Cost.

Attachments: [2016 MP bill summary with true up 2015,2014,2013,2012 & MISO adjust 2013 2](#)

8 ACCOUNTING AND FINANCE

- 8.a. [17-0018](#) Review the Accounting and Finance Operations Report for December 2016.

Attachments: [Accounting and Finance Operations Report 2016 Dec.pdf](#)

- 8.b. [17-0019](#) Waive the bond requirement and approve issuance of duplicate checks to Sprint Nextel in the amount of \$1,000.00 and Heather Wilson in the amount of \$80.00.

Attachments: [Affidavit for Duplicate Check Sprint Nextel.pdf](#)
[Affidavit for Duplicate Check Wilson Heather.pdf](#)

9 ELECTRIC DEPARTMENT

- 9.a. [17-0028](#) Review the Electric Department Operations Report for December 2016.

Attachments: [2016-12 Electric Department Monthly Report.pdf](#)

10 WASTEWATER TREATMENT FACILITY OPERATIONS

- 10.a. [17-0026](#) Review the Wastewater Treatment Facility Operations Report for December 2016.

Attachments: [Wastewater Treatment Facility Monthly Operations Report - December 2016](#)

- 10.b. [17-0031](#) Consider awarding the contract for Industrial Sludge Landfill Contract A: 2017 Sludge Placement.

Attachments: [Agenda Item 17-0031 Contract A - 2017 Sludge](#)

- 10.c. [17-0030](#) Consider awarding the contract for Industrial Sludge Landfill Contract B: 2017 Leachate Collection/Transport/Discharge.

Attachments: [Agenda Item 17-0030 Contract B - 2017 Leachate](#)

- 10.d. [17-0027](#) Consider approving the capital expenditures of repairing mixer A2-7 in aeration basin A2 of the secondary plant.

Attachments: [Agenda Item 17-0027](#)
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[SPX Lightnin GrandRapidsPUC_gearbox](#)

11 WATER AND WASTEWATER COLLECTION

- 11.a. [17-0032](#) Water Wastewater Collection Operations Report.

Attachments: [Water-Wastewater Collection Operations Report December 2016](#)

- 11.b. [17-0033](#) AMI Water Meter Replacement Project Bid Results.

Attachments: [AMI Meter Replacement Bid Results](#)

SAFETY

- 12.a. [17-0034](#) Safety Report December 2016.

Attachments: [Safety Report December 2016](#)

13 DISCUSSION AND CORRESPONDENCE

- 13.a. [17-0013](#)
- a. Minnesota Rural Water Association (MRWA) Backflow Tester Certification Class ASSE 5110 and Rebuilder Certification ASSE 5130, December 5-8, 2016, Ramsey, MN - Doug Gustafson.
 - b. Minnesota Pollution Control Agency (MPCA) 2016 Wastewater Treatment Tech Seminar, December 13-15, 2016, Vadnais Heights, MN - Russ Anacker.
 - c. Minnesota Municipal Utilities Association (MMUA) Transformer School, December 14-16, 2016, Marshall, MN - Mike Bader, Jim Schmitt.
 - d. Itasca Holiday Program 2016-Thank You.

Attachments: [MRWA Backflow Tester Certification Class ASSE 5110 and Rebuilder Certification](#)
[MPCA 2016 Wastewater Treatment Tech Seminar, December 13-15, 2016, Vadnais Heights, MN](#)
[2016 MMUA Transformer brochure](#)
[Itasca Holiday Program Thank You to Public Utilities and Public Works 2017011](#)

14 VERIFIED CLAIMS

- 14.a. [17-0008](#) Consider approving verified claims for December 2016.
- | | |
|-------------------------|----------------|
| Computer Check Register | \$1,608,539.80 |
| Manual Check Register | \$ 974,639.35 |

Attachments: [December 2016 manual check register 20170111](#)
[December 2016 computer check register 20170111](#)

15 ADJOURNMENT

The next regular Commission meeting is Wednesday, February 15, 2017 at 4:00 PM in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street.

The GRPUC has adopted a Meeting Protocol Policy, which informs attendees of the GRPUC's desire to conduct meetings in an orderly manner which welcomes all civil input from interested parties. If you are unaware of the policy, copies are available at the GRPUC meeting room entrances.

