



# CITY OF GRAND RAPIDS

## Meeting Agenda Full Detail

### City Council

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Monday, January 9, 2017

5:00 PM

City Hall Council Chambers

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**5:00 PM CALL TO ORDER:** Pursuant to due notice and call thereof a Regular Meeting of the Grand Rapids City Council will be held on Monday, January 9, 2017 at 5:00 p.m. in City Hall Council Chambers, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

#### CALL OF ROLL

#### MEETING PROTOCOL POLICY

*Please be aware that the Council has adopted a Meeting Protocol Policy which informs attendees of the Council's desire to conduct meetings in an orderly manner which welcomes all civil input from citizens and interested parties. If you are unaware of the policy, copies (orange color) are available in the wall file by the Council entrance.*

#### **5:02 PM ORGANIZATIONAL MEETING**

- A. [17-0006](#) Designate Mayor Pro-tem.
- B. [17-0016](#) Adopt Council By-Laws.  
**Attachments:** [Council By-Laws.doc.pdf](#)
- C. [17-0005](#) Designation of official newspaper for the City of Grand Rapids.  
**Attachments:** [Herald Review.pdf](#)
- D. [16-0871](#) Consider appointing the following financial institutions as depository designations for 2017: American Bank, Deerwood Bank, Grand Rapids State Bank, Grand Rapids State Investments, Morgan Stanley, U.S. Bank, and Wells Fargo Bank Minnesota.
- E. [17-0007](#) Appoint Council representatives to Boards & Commissions.
- F. [17-0015](#) Appoint representatives to selected agencies.

#### **5:20 PM PUBLIC FORUM**

#### **5:25 PM COUNCIL REPORTS**

**5:30 APPROVAL OF MINUTES  
PM**

**17-0020** Approve City Council minutes for December 5, 2016 Worksession & Regular meetings and December 12, 2016 Worksession & Regular meetings.

**Attachments:** [December 5, 2016 Worksession.pdf](#)  
[December 5, 2016 Regular Meeting.pdf](#)  
[December 12, 2016 Worksession.pdf](#)  
[December 12, 2016 Regular Meeting.pdf](#)

**5:31 CONSENT AGENDA  
PM**

*Any item on the consent agenda shall be removed for consideration by request of any one Councilmember, City staff, or the public and put on the regular agenda for discussion and consideration.*

1. **16-0848** Consider entering into an Agreement for Consulting Services for Governmental Accounting Standards Board (GASB) No. 74 & 75 Actuarial Valuation with Hildi Incorporated.  
**Attachments:** [Hildi Contract for Prof Services.pdf](#)
  
2. **16-0874** Consider authorizing the submittal of a grant application to MnDOT for the Transportation Alternative (TA) program for the 7th Street NE Safe Routes to School project and adopting the two resolutions that are part of the grant application.  
**Attachments:** [1-9-17 Resolution TA SRTS Maintain](#)  
[1-9-17 Resolution TA SRTS Sponsor](#)  
[2017 SRTS Map](#)
  
3. **16-0875** Consider authorizing the submittal of a grant application to MnDOT for the Transportation Alternative (TA) program for the Grand Rapids/Cohasset Connection Trail and adopting the two resolutions that are part of the grant application.  
**Attachments:** [1-9-17 Resolution TA Trail Maintain](#)  
[1-9-17 Resolution TA Trail Sponsor](#)  
[2017 63 Trail Map](#)
  
4. **16-0876** Consider approving Change Order 4 related to CP 2017-1, 5th St N and 8th Av NE Improvements Project in the amount of \$11,752.17.  
**Attachments:** [129-112-010 Change Order 04 storm pipe repair](#)
  
5. **17-0001** Consider accepting the resignation of Joe Chandler from the Grand Rapids Housing & Redevelopment Authority (HRA).  
**Attachments:** [Joe Chandler - HRA Resignation.pdf](#)
  
6. **17-0003** Consider hiring part time employees for the Parks & Recreation Department / IRA Civic Center.

7. [17-0004](#) Consider advertise for bids for replacement of the dehumidification system at the IRA Civic Center.

8. [17-0023](#) Consider approving temporary liquor licenses for United Way of 1000 Lakes, events scheduled for February 3rd and March 3rd, 2017.

**Attachments:** [United Way Event - February 3rd..pdf](#)  
[United Way Event - March 3rd..pdf](#)

**5:33 SETTING OF REGULAR AGENDA  
PM**

*This is an opportunity to approve the regular agenda as presented or add/delete by a majority vote of the Council members present an agenda item.*

**ACKNOWLEDGE BOARDS & COMMISSIONS**

9. [17-0021](#) Acknowledge the attached minutes for Boards & Commissions:

**Attachments:** [November 30, 2016 Human Rights Minutes.pdf](#)  
[December 6, 2016 Arts & Culture.pdf](#)  
[October 26, 2016 Human Rights Minutes.docx.pdf](#)

**5:35 FINANCE DEPARTMENT  
PM**

10. [16-0877](#) Consider authorizing the purchase of TimeClock Plus Software, hosting services, hardware and training from Municipal Software, Inc. for an amount not to exceed \$24,000.00.

11. [16-0870](#) Consider approving computer software service agreements for 2017 with Harris Computer Systems for \$18,599.53.

**5:45 ADMINISTRATION DEPARTMENT  
PM**

12. [17-0022](#) Consider adopting a resolution supporting Mt. Itasca's application for a Federal Recreation Trail Grant.

**Attachments:** [Mt. Itasca Resolution.pdf](#)

13. [17-0024](#) Consider accepting the resignation of Mary Helen Haarklau from the Grand Rapids Library Board and consider appointing new applicant to fulfill term through December 31, 2018.

**Attachments:** [Thouin, Richard \(Resident\).pdf](#)  
[Mary Helen Haarklau-resignation.pdf](#)

**5:55 VERIFIED CLAIMS  
PM**

14. [17-0014](#) Consider approving the verified claims for the period December 6, 2016 to January 3, 2017 in the total amount of \$1,490,048.13.  
**Attachments:** [COUNCIL BILL LIST 01-09-17.pdf](#)

**6:00 ADJOURNMENT  
PM**

*NEXT REGULAR MEETING IS SCHEDULED FOR JANUARY 23, 2017, AT 5:00 P.M.*

*NOTE: These times are approximate only and are subject to change. If you are interested in a topic of discussion you should appear at least 10 minutes before its scheduled time.*

*Hearing Assistance Available: This facility is equipped with a hearing assistance system.*

*Attest: Kimberly Gibeau, City Clerk*