



CITY OF GRAND RAPIDS

CITY COUNCIL
CHAMBERS
420 NORTH POKEGAMA
AVE.

Meeting Agenda Full Detail City Council

Monday, January 9, 2012

City Hall Council Chambers

Immediately following the closed session.

CALL TO ORDER: Pursuant to due notice and call thereof a Regular Meeting of the Grand Rapids City Council will be held on Monday, January 9, 2012 immediately following the closed session in Council Chambers, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

CALL OF ROLL

ORGANIZATIONAL MEETING:

- A. [12-0014](#) Designate Mayor Pro-Tem
- B. [12-0026](#) Consider designating financial institutions as 2012 depositories.
- C. [12-0017](#) Designation of Official Newspaper
Attachments: [Authorization to serve as Legal Newspaper](#)
- D. [12-0018](#) Adopting City Council By-Laws
Attachments: [City Council By-Laws](#)
- E. [12-0015](#) Appoint Council representatives to Boards and Commissions.
Attachments: [Exhibit E-1 COUNCIL APPOINTMENTS Appendix D & C](#)
- F. [12-0016](#) Appointment of Special Council Representatives to selected agencies.
Attachments: [Exhibit F-2 COUNCIL Rep to Committees](#)
- G. [11-1989](#) Establish annual Council meeting calendar.
Attachments: [2012 City Calendar](#)

MEETING PROTOCOL POLICY

Please be aware that the Council has adopted a Meeting Protocol Policy which informs attendees of the Council's desire to conduct meetings in an orderly manner which welcomes all civil input from citizens and interested parties. If you are unaware of the

policy, copies (orange color) are available in the wall file by the Council entrance.

PUBLIC FORUM

COUNCIL REPORTS

APPROVAL OF MINUTES

[12-0034](#) Approve Council minutes for Monday, December 19, 2011 Worksession and Regular Meeting.

Attachments: [December 19, 2011 Worksession](#)
[December 19, 2011 Regular Meeting](#)

CONSENT AGENDA

Any item on the consent agenda shall be removed for consideration by request of any one Councilmember, City staff, or the public and put on the regular agenda for discussion and consideration.

1. [11-1988](#) Allow for the Sale of Tanker #112 to Cherry Twp Fire Dept.
2. [11-1992](#) Adopt City of Grand Rapids Employee Wellness Policy.
Attachments: [Wellness Policy - 2012](#)
3. [12-1994](#) Approve the City's membership with the Cooperative Purchasing Venture (CPV) through the Materials Management Division of the State of Minnesota.
Attachments: [2012 CPV Agreement.pdf](#)
4. [12-0007](#) Approve the hiring of a part time employee with the Grand Rapids Park and Recreation Department
5. [12-0008](#) Consider adopting a resolution accepting a \$250,000 grant from the IRRRB Commercial Redevelopment Program
Attachments: [1-9-12 resolution accepting grant from IRRRB.pdf](#)
[IRRRB Com. Redevelopment Grant.pdf](#)
6. [12-0009](#) Approve IRRRB Grant to assist the GRPU on the Reconstruction of L.S. #1.
Attachments: [1-9-11 Attachment IRRRB Grant for L.S. 1.pdf](#)
7. [12-0012](#) Consider authorizing GREDA's issuance of a Request for Proposal seeking a commercial tenant for the Depot building.
Attachments: [Depot Building RFP \(approved draft\).pdf](#)
8. [12-0019](#) Consider adopting a resolution accepting a \$20,000 grant from the Minnesota Historical Society for foundation repair at Central School and authorize the Mayor to sign the

necessary documents.

Attachments: [\\$20,000 MN Historical Society donation resolution.pdf](#)

9. [12-0022](#) Consider approving a Lease Agreement with Richard and Shaundell Wascher doing business as The Old School Pastry Company in Central School.
Attachments: [The Old School Pastry Company Lease Agreement.pdf](#)
10. [12-0023](#) Consider authorizing a resolution approving a \$10,010 operating transfer from the General Capital Improvement Projects Fund, Neighborhood and Economic Development funds, to the Grand Rapids Economic Development Authority for the Great Space Give Away.
Attachments: [\\$10,010 Transfer from the General Cap Projects Fund to GREDA](#)
11. [12-0024](#) Consider approving a Contract for a Lighted Wall Sign between the Central School Commission and the Civic Center for 2012-2013 season in the amount of \$600.
12. [12-0025](#) Consider approving computer software support service agreements for 2012 with Harris Computer Systems for \$12,503.07 for the accounting software and \$1,636.52 for Attendance Enterprise.
13. [12-0030](#) Consider changing the business name of Bastian Holdings to S. Bastian Companies, LLC on behalf of Stewart Bastian as its corporate officer in our Concessionaire Agreement with Stewart Bastian.
Attachments: [Concessionaire Agmt](#)
14. [12-0013](#) Consider authorizing the offering for sale a 6 acre City parcel at 2047 SE 7th Ave. for a price of \$260,000.
Attachments: [Map for 1-9-12 Council meeting.pdf](#)
- 14a. [12-0037](#) Consider approving a resolution to amend Resolution No. 12-15-09-05 that established the Agreement Between the Grand Rapids Public Utilities Commission and the City of Grand Rapids for In Lieu of Tax Payments and Utility Supplied Services.
Attachments: PILOT Agreementt Amendment Draft (1).pdf

SETTING OF REGULAR AGENDA

This is an opportunity to approve the regular agenda as presented or add/delete by a majority vote of the Council members present an agenda item.

ACKNOWLEDGE BOARDS & COMMISSIONS

15. [12-0035](#) Acknowledge minutes for Boards & Commissions.

Attachments: [July 7, 2011 Planning Commission](#)
[August 9, 2011 Planning Commission](#)
[October 17, 2011 GREDA](#)
[November 10, 2011 GREDA](#)
[November 15, 2011 Golf Board](#)
[December 13, 2011 Golf Board Special Meeting](#)
[November 17, 2011 Central School Minutes](#)
[November 30, 2011 Human Rights Comm.](#)
[September 21, 2011 HRA Minutes](#)
[October 19, 2011 HRA Minutes](#)
[November 16, 2011 HRA Minutes](#)

DEPARTMENT HEAD REPORT

16. [12-0031](#) Administration - Shawn Gillen

ENGINEERING

17. [12-1993](#) Accept a quote from TranSignal LLC for permanent signage.
Attachments: [1-9-11 Attachment CP 2010-3 Sign Quotes.pdf](#)
18. [12-0006](#) Purchase of GIS Extended License Agreement (ELA) from ESRI.
Attachments: [1-9-11 Attachment Grand Rapids ELA Proposal.pdf](#)

INFORMATION TECHNOLOGY

19. [12-0027](#) Consider the purchase of software, licensing and consulting to support the implementation of the new City phone system.
20. [12-0028](#) Consider entering into an agreement with Nextera for enhanced phone service for the City.
Attachments: [Paul Bunyan PRI.pdf](#)
[Torrent Technologies PRI.pdf](#)

ADMINISTRATION DEPARTMENT

21. [12-0011](#) Consider hiring Thomas Sayward as a temporary GIS Assistant.

VERIFIED CLAIMS

22. [12-0029](#) Consider approving the verified claims for the period December 13, 2011 to January 2, 2012 in the total amount of \$1,090,944.25.

Requested City Council Action

Consider approving the verified claims for the period December 13, 2011 to January 2, 2012 in the total amount of \$1,090,944.25.

Attachments: [01/09/2012 BILL LIST.pdf](#)

ADJOURNMENT

NEXT REGULAR MEETING IS SCHEDULED FOR JANUARY 23, 2012 AT 5:00 P.M.

Hearing Assistance Available: This facility is equipped with a hearing assistance system.

ATTEST:

SHAWN GILLEN, CITY ADMINISTRATOR